

Wanganui District Council Meeting – 30 May 2011

Index

	Page
Prayer	932
3. Confirmation of Minutes	
3.1 Minutes of the meeting of the Council held on 18 April 2011.	933
3.2 Minutes of the Extraordinary meeting of the Council held 2 May 2011.	933
4. Correspondence/Late Items/Additional Information	933
5. Reports Direct to Council	
5.1 Presentation by UCOL Council Chair – Trevor Goodwin	934
5.2 Local Government New Zealand Conference – 10 to 13 July 2011	936
5.3 Council Appointments	937
5.4 Iwi Liaison	938
5.5 Te Runanga o Tupoho/Wanganui District Council Relationship Document Te Whakarauhitanga o Te Tangata	939
5.6 Wanganui Referendum '10 Results	941
5.7 Big Braai 2011	942
5.8 Montgomery Reserve – Subdivision and Part Sale.....	945
5.9 Proposed Wanganui Urban Transportation Strategy – Special Consultative Procedure.....	947
5.10 District Plan Review Phase 1 – Central City and Riverfront Plan Change	950
Meeting Procedural Matter	952
6. Minutes of Committees	
6.1 Hearings and Regulatory Committee – 14 April 2011	
1. Objection against Dangerous Dog Classification – Jennifer Tamakehu	953
2. Objection against Menacing Dog Classification – Tim and Lennie Price	968
Adoption of Minutes	976
6.2 Youth Committee – 2 May 2011	
1. Confirmation of Minutes – 21 March 2011.	977
2. Actions Arising from Previous Minutes	977
3. 5 10 5 10 – Whanganui Community Foundation	978
4. Computer Clubhouse.....	981
5. Castlecliff Skate Competition Event.....	982
6. Wanganui Arts	984
7. Projects, Working Party and General Updates.....	984
8. Youth Services Activity Report	987
9. Have Your Say.....	988
10. What's the haps?	989
Adoption of Minutes	990
6.3 Discover Wanganui Committee – 11 May 2011	
1. Minutes of previous meeting – 22 March 2011	991
2. Actions arising from previous minutes	991
3. Wanganui District Communication Strategy	992
4. Update on Television Advertising Schedule	993
5. Overview of Economic Development Functions and integration with the Visitor Industry	994
6. Visitor and Events Signage	994
7. Visitor Industry Forum.....	995

8.	‘Round the Bridges’ Walk	996
9.	Visitor Newspaper	996
10.	Visitor Statistics	997
11.	Implementation of the Visitor Strategy.....	997
	Comment – Terms of Reference	999
	Adoption of Minutes	999

6.4 Wanganui Rural Community Board – 4 May 2011

1.	Minutes of Previous Meeting – 15 March 2011	1000
2.	Actions Arising from Previous Minutes	1000
3.	Archaeological Review Report	1002
4.	Elected Members’ Remuneration – 1 July 2011 to 30 June 2012	1004
5.	Temporary Road Closure – Wanganui Car Club [Transport (Vehicular Traffic Road Closure) Regulations 1965].....	1005
6.	Delegated Authority for Temporary Road Closures for Events	1006
7.	Wireless Broadband in Fordell – Update.....	1008
8.	Rural Broadband – Update	1010
9.	Draft 2011/12 Annual Plan Submissions.....	1012
10.	Forestry Study – Rural Pavement Maintenance as a Consequence of Forestry Activities.....	1013
11.	Update on Rural Road Trip.....	1015
	Receipt of Minutes	1016

6.5 Infrastructure and Property Committee – 10 May 2011

	Additional Information	1017
1.	Minutes of Previous Meeting – 29 March 2011	1017
2.	Actions Arising from Previous Minutes	1018
3.	Infrastructure Update Report	1021
4.	Bus Stops – Victoria Avenue – (Ingestre Street to Glasgow Street)	1023
5.	Delegated Authority for Temporary Road Closures for Events	1025
6.	Two Degrees Mobile Limited – Proposed Telecommunications Facility on Victoria Park	1027
7.	Property Group Activity Report – April 2011	1030
	Confidential Additional Information (tabled at Council meeting)	
7:	Property Group Activity Report – April 2011: Lease of land for the operation of the Riverland Family Park (Go Karts, Mini Putt) and Bumper Boat complexes at Kowhai Park	1146
	Open	
8.	Seismic Upgrade of Wanganui War Memorial Conference and Convention Centre	1036
9.	Wanganui War Memorial Conference and Convention Centre – Future Development Plan.....	1044
	Adoption of Minutes	1053

Confidential

10.	Actions Arising from Previous Minutes (Confidential).....	1049	1144
11.	Divestment of 1 Indus Street	1049	1144

6.6 Community and Environment Committee – 12 May 2011

Confidential

1. Community Contracts 2010/11 Application – Family friendly initiatives/Safer Wanganui Strategies	1060	1144
--	------	------

Open

10. Mobility Survey Findings	1065	
2. Community Contracts 2010/11 Application – Family friendly initiatives/Safer Wanganui Strategies	1070	
3. Minutes of previous meeting – 31 March 2011	1070	
4. Actions arising from previous minutes	1071	
5. Community and Cultural Portfolio Activity Report.....	1074	
6. Pakaitore Historic Reserve Board Report	1082	
7. Satitua, Samoa – Disbursement of Equipment and Tools	1083	
8. Pasifika Relationship.....	1086	
9. Archaeological Review Presentation	1087	
11. Customer Services Group Activity Report	1089	
Adoption of Minutes	1091	

6.7 Strategy and Finance Committee 17 May 2011

1. Minutes of previous meeting – 5 April 2011	1092	
2. Actions arising from previous minutes	1092	
3. UltraFast Fibre Limited Presentation on Ultra Fast Broadband in Wanganui	1096	
4. Finance and Corporate Activity Report	1098	
5. Quarterly Report to 31 March 2011	1101	
6. Local Authority Bond Bank Issue.....	1106	
7. Insurance Update.....	1109	
8. Schedule of Documents Sealed	1112	
9. Financial Commitment.....	1113	
10. Policy and Planning Activity Report.....	1113	
11. 10-Year Plan 2012-2022 Work Programme	1117	
12. Quarterly Statistics Update – March 2011	1119	
13. Economic Development Activity Report	1120	
Late Item: Wanganui District Council and Tramways Trust	1131	
Adoption of Minutes	1131	

Confidential

14. Actions Arising from Previous Minutes (Confidential).....	1124	1144
15. Legal Costs.....	1126	1144
16. Debtor Write-offs.....	1128	1145

Confidential

Reports Direct to Council

5.11 Wanganui Gas Limited's Report – May 2011	1135	
5.12 Wanganui District Council Holdings Ltd's Report.....	1140	
5.13 Chief Executive's Report	1142	

Minutes of the Meeting of the Wanganui District Council held at 2.00PM on Monday, 30 May 2011, in the Council Chamber, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Ms Annette Main – the Mayor – in the Chair, Cr RM Wills – Deputy Mayor, Crs AR Anderson, P Baker-Hogan, JT Bullock, R Dahya, NA Higgie, MB Laws, HCS McDouall, C Solomon, RM Stevens, RV Vinsen and SM Westwood.

In Attendance: Mr A Taylor (Chairman, Wanganui Rural Community Board), and Yth Cr Frances Wood-Bodley (Co-Deputy Chair, Youth Committee).

Officers in Attendance: Mr K Ross (Chief Executive), Mr J Harkness (Deputy Chief Executive), Mr J Reweti (Infrastructure Manager), Ms S Patrick (Community and Cultural Manager), Ms M Heron (Customer Services Manager), Ms C Almond (Strategy and Development Manager), Ms N Rodgers (Finance Manager), Mr S Hylton (Senior Policy Advisor), Mr D Boothway (Deputy Infrastructure Manager), Mr R Leitao (Senior Roading Engineer), Mr S McGhie (Principal Planner), Mr G Morris (Deputy Property Manager), Ms N Johnson (Policy and Resource Management Planner), Ms G Doube (Resource Management Planner), Mr P Drake (Legal Advisor), Mr J Maihi (Cultural Advisor), Ms S Sherris (Communications Officer). Secretary: Mr M Hunt (Governance Services Manager).

Prayer

Cr Higgie, noting that the Mayor had invited Cr Anderson to say the Council prayer before opening the meeting, asked why the prayer had not been taken as part of the Council's meeting. She said as the Council was awaiting a decision from the Human Rights Commission about the appropriateness of the Council having a prayer at its meetings, it would have been appropriate that the status quo remain and that the prayer be taken as part of the Council's meeting. Cr Higgie said she would like the Council's prayer to remain. Cr Laws spoke in support of Cr Higgie's comments.

Cr Westwood said there had been no official notification of any change to opening the Council's meeting with prayer and she was not aware of an approach to the Human Relations Commission. She agreed that the status quo should remain.

Council's Resolution

Proposed by Cr Dahya, seconded by Cr Higgie:

THAT the status quo, to open the Council's meeting with prayer, remain.

CARRIED

Following the resolution it was agreed that the prayer should be taken today within the meeting. Mayor Main asked Cr Higgie to read the prayer.

At 2.10pm Cr Solomon left the meeting.

3. Confirmation of Minutes

Cr Baker-Hogan, Chairman of the Community and Environment Committee, referred to the adoption of the Minutes of the Meeting of the Community and Environment Committee held on Thursday, 31 March 2011. She noted that she was absent from the Council's meeting on 18 April 2011 and that the Minutes were presented by Cr Rangi Wills, Deputy Chair.

Council's Resolution

Proposed by Mayor Main, seconded by Cr Wills:

THAT with the amendment to the report of the adoption of the minutes of the meeting of the Community and Environment Committee held on 31 March 2011, that the minutes of the meeting of the Council held on 18 April 2011, be confirmed.

CARRIED

Proposed by Cr Higgle, seconded by Cr Stevens:

THAT the minutes of the Extraordinary meeting of the Council held on 2 May 2011 be confirmed.

CARRIED

4. Correspondence/Late Items/Additional Information

Late Item: Wanganui District Council and Tramways Trust

The Tramways Trust met with the Council on 23 May 2011. Following this meeting Mayor Annette Main requested that this matter be considered at today's meeting.

Council's Resolution

Proposed by Mayor Main, seconded by Cr Stevens:

THAT late item: Wanganui District Council and Tramways Trust, be added to today's Order Paper.

CARRIED

Additional Information

Infrastructure and Property Committee – 10 May 2011

Item 6: Two Degrees Mobile Limited – Proposed Telecommunications Facility on Victoria Park

Strategy and Finance Committee – 17 May 2011

Confidential

Item 15: Legal Costs

Item 16: Debtor Write-offs

Reports Direct to Council

Confidential

5.11: Wanganui Gas Limited's Report – May 2011

A paper tabled by Cr Vinsen about the proposed changes to the Policy for the War Memorial Conference and Convention Centre – future development plan.

Cr Laws advised Mayor Main that he had received full documentation from SPARC regarding the high performance cycling centre bid and asked if he could give copies to all Elected members. Mayor Main advised Cr Laws that the Council also had received a full set of papers from SPARC and these would be distributed to each Elected member and discussion on the matter would be taken during the next Committee round.

Council’s Resolution

Proposed by Mayor Main, seconded by Cr Stevens:

THAT the additional information tabled be taken with the associated Committee minutes’ items.

CARRIED

Reports Direct to Council

5.1 Presentation by UCOL Council Chair Trevor Goodwin

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Sally Patrick, Community and Cultural Manager, reports:

“At its meeting held on 7 March 2011, the Council resolved to invite the Chair of the UCOL Council, Trevor Goodwin to present the UCOL Council’s paper ‘UCOL 2010 and Beyond’. It also resolved:

- That the Council seeks a tangible commitment to UCOL-delivered tertiary courses at its Wanganui centre
- And that the Council approaches relevant government ministers for commitment to UCOL-delivered tertiary courses in Wanganui.

Mr Goodwin, Chair of UCOL’s Council, will attend the Council’s meeting on 30 May 2011 to present ‘UCOL 2010 and Beyond’. Mr Goodwin will be accompanied by Paul McElroy, UCOL Chief Executive, and Julia Pedley, Principal, Whanganui UCOL.”

Discussion

Mayor Main welcomed Trevor Goodwin, Chairman, UCOL Council, and Paul McElroy, UCOL Chief Executive, to the meeting.

Following the presentation of the UCOL 2010 and Beyond paper, Mr Goodwin and Mr McElroy responded to Councillors’ questions.

Commenting on UCOL’s course completion rate, Mr Goodwin explained that even though a number of students did not complete their courses, they still gained skills and may also have left for employment. For example, on entering a UCOL course a student might be deficient in reading or writing skills and during the course gain proficiency in these skills which improved their employability. Mr Goodwin commented on the changing trends in desired courses noting that courses on administration, technical skills and computer studies, once popular, were now not needed, particularly at the very low level. Mr

McElroy said that whilst changing course requirements meant changes in staffing, there had not been an impact on Wanganui UCOL's staffing levels with the campus growing at about five per cent.

Mr McElroy said that UCOL was keen to establish a Wanganui trades academy but this depended on UCOL governance decision. He said UCOL was committed to Wanganui trades' education provided that student numbers were available. He said there were no courses held in the arts faculty that had a direct overlap between Wanganui and Palmerston North, and he noted that students were transported by bus between UCOL campuses at Wanganui and Palmerston North.

Mr Goodwin and Mr McElroy acknowledged Cr Baker-Hogan's concerns about the way in which the Polysport gym was closed by UCOL. The concerns were being worked through.

Cr Laws left the meeting at 2.35pm.

Cr Vinsen sought an assurance that UCOL saw a future for the Wanganui Glass School. Mr McElroy said that the Glass School had a diploma programme and this year student numbers attending were low. To continue any course, student numbers had to be sufficient. Mr Goodwin said UCOL was working closely with the economic development unit of Wanganui District Council about arrangements for the Wanganui Glass School.

In response to a question Mr Goodwin said UCOL had a joint venture with Welltech for a cuisine school comprised almost entirely of international students. The school attracted chefs from international restaurants seeking cordon bleu training. This course had no impact on Wanganui UCOL.

Cr Laws rejoined the meeting at 2.42pm.

Mr Goodwin commented that UCOL was very aware of community perceptions and how these affected UCOL's future. He said UCOL wanted to hear from the Council what its perceptions were and how UCOL could address them. Mr Goodwin said UCOL was committed to growing the Wanganui campus and now have some early unique ideas. He said UCOL needed a supportive community and was talking with community groups.

Responding to a Councillor's question as to why UCOL closed the Wanganui Summer School which had the strong support of Wanganui's glass artists, Mr McElroy explained that UCOL did not close the course, the course could not continue as there was not the number of students registering to make it viable. He said that summer schools were an important part of UCOL's community. Mr Goodwin further commented that part of what made Wanganui UCOL attractive were the students. He asked what Wanganui's UCOL needed to do to make it the preferred study place. Mr Goodwin commented that part of the maturity process was for a young person to study away from the parental home. He noted that this was the attraction for many students to attend Otago University and he said UCOL would like Wanganui to be the 'Otago' of the North Island. Students add colour to Wanganui and bring in dollars Mr Goodwin said. UCOL was now going through a strategic planning process and he asked the Council to identify what it wanted from UCOL that UCOL did not now deliver.

Cr Wills said it was important that UCOL supported a good trades school covering a number of trades in Wanganui.

Mayor Main said that the Council welcomed UCOL's commitment to Wanganui and assured Mr Goodwin and Mr McElroy that the Council would discuss today's presentation.

Council's Resolution

Proposed by Mayor Main, seconded by Cr Stevens:

THAT Mr Goodwin and Mr McElroy be thanked for their presentation.

CARRIED

5.2 Local Government NZ Conference – 10 to 13 July 2011

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Annette Main, Mayor, reports:

“The 2011 LGNZ Annual Conference will be held at the Wellington Convention Centre, from 10 to 13 July 2011. The theme of this year's Conference is 'Future Focus', and presentations include the changing future of local government, understanding population trends, ultra-fast broadband, and a focus on planning local development.

LGNZ's Annual General Meeting will be held on Wednesday 13 July 2011. Note that LGNZ received no remits for consideration at the Annual General Meeting.

Due to the lack of a policy for the attendance at such conference, a decision needs to be made by Council on attendance.

Due to our proximity to Wellington, this conference provides a cost effective opportunity for knowledge sharing with others in local government.

Attending this conference will enable us to take advantage of the benefits of our recent move to rejoin LGNZ, and is an opportunity to engage with national government leaders and their thinking around the future of local government.

It is my recommendation that this Council is represented by myself, the Chief Executive, and one other Councillor. It is my suggestion that this Councillor be Cr Bullock who has demonstrated his willingness to take opportunities as they present themselves and to learn more about the role of local government.”

Discussion

Cr Laws questioned the need for Wanganui District Council to be represented at the LGNZ Conference. He said that the report provided neither a budget nor the Conference agenda. Cr Laws said nothing was ever achieved at a LGNZ conference and he believed attendance would be wasting ratepayer funds.

Cr Higgle did not support attendance at the LGNZ Conference as she believed it was not money well spent.

Cr Anderson said NZ Local Government conferences were about people talking to each other and getting to know each other. Whilst the benefits of a conference could be intangible, they were also very real and he believed there was value to be gained from Cr Bullock, a younger Councillor, attending. Crs Baker-Hogan, Dahya, Vinsen and Wills each spoke in support of attendance at the 2011 LGNZ Conference.

Council's Resolution

Proposed by Cr Wills, seconded by Cr Anderson:

- 5.2.1 THAT Wanganui District Council is represented at the Local Government New Zealand 2011 Conference from 10 July to 13 July 2011 by Mayor Annette Main, Cr Jack Bullock and the Chief Executive.
- 5.2.2 THAT Wanganui District Council's delegates at the Local Government New Zealand 2011 Conference by Mayor Annette Main and Cr Jack Bullock.
- 5.2.3 THAT the Council meeting presently scheduled for Monday afternoon, 11 July 2011 be rescheduled to Wednesday afternoon, 13 July 2011.
- 5.2.4 THAT a report on the Local Government New Zealand Conference is to be received from the delegates.

CARRIED

Crs Higgle, Laws and Stevens recorded their votes against.

5.3 Council Appointments

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Malcolm Hunt, Governance Services Manager, reports:

“Horizons Regional Council, in association with the Matarawa Flood Control Scheme, has a liaison group for landowners in the Matarawa catchment area. Cr Nicki Higgle was the previous Wanganui District Council's representative at the occasional and annual meetings of the liaison group. It is considered important that the Council continues to have representation and Cr Higgle is available to continue as the Council's representative.

The Tupoho Working Party requires a Councillor appointee because Cr Clive Solomon's (a current appointee) professional commitments limit his availability.

Cr Sue Westwood was the previous Council's appointee to the Sports Legends and Hall of Fame Committee. It is recommended that Cr Westwood's appointment be reconfirmed.

The previous Council's Creative Communities Assessment Committee members were Cr Nicki Higgle and now retired councillor Barbara Bullock. It is recommended that Cr Higgle's appointment be reconfirmed and that another Councillor be appointed.

The previous Council's members on the Community Taskforce on Youth Wellbeing were now retired councillor Barbara Bullock (formerly Chair of the Taskforce)

and former councillor Danny Jonas. Cr Philippa Baker-Hogan has been appointed to the Taskforce in the role of Chair. It is recommended that Cr Jack Bullock be appointed as the Council's second representative."

Council's Resolutions

Proposed by Mayor Main, seconded by Cr Baker-Hogan:

- 5.3.1 THAT Cr Nicki Higgie continues as the Wanganui District Council's representative at liaison group meetings for Horizons Regional Council's Matarawa Flood Control Scheme.

CARRIED

Proposed by Cr Westwood, seconded by Cr McDouall:

- 5.3.2 THAT Cr Bullock be appointed Wanganui District Council's representative at the Tupoho Working Party meetings.

CARRIED

Proposed by Mayor Main, seconded by Cr Wills:

- 5.3.3 THAT Cr Westwood's appointment to the Sports Legends and Hall of Fame Committee be reconfirmed.

CARRIED

Proposed by Mayor Main, seconded by Cr McDouall:

- 5.3.4 THAT Cr Higgie's appointment to the Creative Communities Assessment Committee be reconfirmed and that Cr Baker-Hogan be appointed to the Creative Communities Assessment Committee.

CARRIED

Proposed by Mayor Main, seconded by Cr Baker-Hogan:

- 5.3.5 THAT Cr Jack Bullock be appointed as the Council's second representative on the Community Taskforce on Youth Wellbeing.

CARRIED

5.4 Iwi Liaison

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Clive Aim, Senior Policy Analyst, reports:

"The following is an update of the Council's recent involvement in Iwi issues:

TamaUpoko Link

- **Wednesday, 9 March 2011, at Wanganui District Council**
Confirmed minutes are tabled (**Ref A**)
- **Thursday, 5 May 2011 at Ranana (postponed from 27 April, 2011)**
The next meeting is scheduled for Wednesday, 1 June 2011, at Wanganui District Council.

Tupoho Working Party

- **Wednesday, 30 March 2011, at Wanganui District Council**
Confirmed minutes are tabled (Ref A)
- **Wednesday, 11 May 2011, at Rangahaua**
The next meeting is scheduled for Wednesday, 22 June 2011, at Wanganui District Council.”

Discussion

The confirmed minutes of Tupoho Working Party’s meeting held on 30 March 2011 were omitted from inclusion in the tabled attachments with the Order Paper. It was agreed that these minutes would be awaited at the Council’s next scheduled meeting.

Council’s Resolution

Proposed by Mayor Main, seconded by Cr Bullock:

- 5.4.1 THAT the confirmed minutes of the TamaUpoko Link meeting held on 9 March 2011, be received.
- 5.4.3 THAT the information be noted.

CARRIED

ACTION: Clive Aim

5.5 Te Runanga o Tupoho/Wanganui District Council Relationship Document Te Whakarauhitanga o Te Tangata

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Sally Patrick, Community and Cultural Manager, reports:

“Introduction

The Draft relationship document for Te Runanga o Tupoho and Wanganui District Council (Ref B) was presented to the meeting of the Tupoho Working Party on 11 May 2011, with the report from Te Runanga o Tupoho that it had adopted the Relationship Document at its last meeting. It now requires the Council’s adoption to become a working document.

Background

The relationship between Te Runanga o Tupoho and Wanganui District Council has been formally defined since 2000.

During the negotiation of the tri-partite governance agreement for Pakaitore/Moutoa Gardens, it was determined that a meaningful, high-level relationship document for the District Council and Tupoho was required. Agreement between the Council and Tupoho was forged over the following year, with considerable debate and argument as both parties began to understand each other. It is generally agreed by both parties that the resulting agreement was a successful document for the time.

In 2009, representatives at the Tupoho Working Party Annual General Meeting resolved that a new relationship document that demonstrated a maturing relationship should be drafted, and a small working party undertook this task. The following document represents this new understanding. The original relationship document signed in 2000 has been used as the foundation document for this agreement.”

Discussion

Referring to Page 5 of the Relationship document, Cr Stevens said that under ‘areas of joint effort’ there was no reference to the rating of multiply owned Maori land and he questioned why. Kevin Ross, Chief Executive, said that rating multiple owned Maori land had been included in previous Te Runanga o Tupoho relationship documents and could be included in this document. Ms Patrick said as the relationship document had already been considered by Te Runanga o Tupoho, she suggested this clause be put forward as an addition to the document for consideration at the Annual General Meeting to be held during July 2011.

In response to a Councillor’s question, Mr Ross advised that legislation already provided for Iwi members to be included, when appropriate, on Hearings Committees.

Referring to the ‘areas of joint effort’ –

- Following the gazetting of the spelling of Whanganui or Wanganui, continued discussion on the appropriate formal spelling of the district by the Council’,

– it was noted that whilst Whanganui and Wanganui were both expected to be gazetted as correct spelling, that to change the spelling of Wanganui in the name ‘Wanganui District Council’ would be a separate issue to be addressed by another process.

Cr Laws said the Council should make haste on deciding the issue of spelling and suggested that as the Council had one view and Iwi had another, that where it was not referencing the Council’s name, the convention ‘Wanganui/Whanganui’ be used. He said this was appropriate for this relationship document. Mayor Main said that the Working Party for the relationship document had deemed its spelling references appropriate.

Cr McDouall said there appeared to be no conflict at all, rather differing points of view in the agreement and that separating Wanganui and Whanganui with a slash suggested a division. He thought that in 20, 50 or 80 year’s time the community may vote the ‘h’ be included in the Wanganui District Council’s spelling.

Council’s Resolution

Proposed by Cr McDouall, seconded by Cr Higgie:

THAT the report be received

AND THAT the matter of rating multiple owned Maori land being included in ‘areas of joint effort’ of the relationship document be referred to the 2011 Annual General Meeting

AND FURTHER THAT the Council adopts the Te Runanga o Tupoho/Wanganui District Council Relationship document ‘Te Whakarauhitanga o Te Tangata’.

CARRIED

ACTION: Sally Patrick

5.6 Wanganui Referendum '10 Results

<p>Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.</p>

Stuart Hylton, Senior Policy Advisor, reports:

“Introduction

The purpose of this report is for the Council to formally receive the Wanganui Referendum '10 results.

Background

Wanganui Referendum '10 asked people two specific questions:

1. Should the Council investigate establishing a unitary authority that covers the Wanganui district and assumes the functions of the Horizons Regional Council?
2. Should the Council retain its policy of gradually reducing the number of gaming machines in the Wanganui district?

The final results (**Ref C**), are summarised as:

1. 67.39% of voters (9695 voters) said 'yes' to the question – 'should the Council investigate establishing a unitary authority that covers the Wanganui district and assumes the functions of the Horizons Regional Council'?, and
2. 79.88% of voters (11,491 voters) said 'yes' to the question – 'should the Council retain its policy of gradually reducing the number of gaming machines in the Wanganui district'?

Although the Council may have informally discussed the results of Referendum '10, it would be worthwhile for the Council to formally consider the results and decide what, if any, action is required.

The Referendum results are non binding and, therefore, require a Council policy decision to proceed with any follow-up actions arising.

It is, therefore, recommended that Referendum '10 results and options be referred to the Strategy and Finance Committee's next meeting for further Council discussion and deliberation.”

Discussion

Cr Laws said he had requested that this matter be on today's agenda as he believed that it was a matter for full Council discussion, rather than discussion at Committee level.

Mayor Main said the matter should be referred to the Strategy and Finance Committee as there was now a lot of additional information available about the Referendum's issues.

Proposed by Cr Laws, seconded by Cr Stevens:

- That the Referendum '10 Results be referred to the Council's next meeting.

Speaking to his motion, Cr Laws said the Referendum was about enacting the will of Wanganui's people which was very important. Therefore, it was the weight of the debate that needed this matter to go directly to the Council table. In explanation, he said, whilst committees were about formulating policy from within the Council, the Referendum's issues were about a community response.

The motion was put.

LOST

Several Councillors spoke in support of Referendum '10 being referred to the Strategy and Finance Committee for consideration.

Council's Resolution

Proposed by Cr McDouall, seconded by Cr Bullock:

THAT Item 5.6 Wanganui Referendum '10 results be referred to the Strategy and Finance Committee's meeting scheduled for 28 June 2011.

CARRIED

ACTION: Stuart Hylton

5.7 Big Braai 2011

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Kevin Ross, Chief Executive, reports:

“Introduction

The purpose of this report is to update the Council on the outcome of the Big Braai 2011 held at Easter on 23 April 2011.

Background

The inaugural event was held in Wanganui at Easter 2010. This first event received extremely positive feedback from those in attendance. However, the event returned a loss, which was absorbed by the individuals running the event. Despite this loss in the first year it was considered that the event had the potential to grow, attract a greater local crowd and become an iconic event for Wanganui.

Factors to consider

There was a will from the Council for South African Mid Central Association (SAMCA) to hold the event again in 2011 and to grow the event by encouraging attendance by New Zealanders and locals as well as the core South Africans. SAMCA did have some reservations about the event competing with the Rugby World Cup for the South African visitors. The Council had some concerns about the timing at Easter. However, both parties agreed to proceed with the event and to hold it at Easter. The event was considered worthy of backing for a number of reasons.

The Wanganui Events Trust (WET) was brought in to assist with the planning and organisation of the event. WDC believed that WET would be a good partner for SAMCA given the organisation's experience in event management and nationwide marketing, and

also because WET are the custodians of Cooks Gardens where the event was going to be held. It was felt the Big Braai offered WET a great opportunity to grow events in Wanganui in accordance with their agreement with the Council.

As the 2010 event had not been supported by New Zealanders, it was decided by WDC, SAMCA and WET, that the New Zealand rock band OpShop would be hired along with the major South African act, to make it a more bicultural event and to encourage locals to interact with the event.

An agreement was drafted between the parties detailing each other's responsibilities around the running of the event. SAMCA and WET's roles were in organising and conducting the event. SAMCA and WET also made decisions on pricing based on budgets collated between both parties. The Council's role was around promotion and the amount of the Council's investment was limited to the level of funding approved through the Impact Fund. \$7,500 of Impact Fund funding was approved late last year. Before any cashflow for the event was received the Council agreed to pay the deposit (\$21,000) on the basis the event organisers would repay it once money from ticket sales came in.

Financial issues

In the lead up, the event suffered from extremely slow ticket sales. However, SAMCA repeatedly advised the Council and WET that the ticket sales would pick up as a result of the feedback they were getting. They were also confident that there would be significant gate sales as that had occurred last year. However, four days before the event SAMCA advised the Council that the lack of cash flow meant the event was not in a position to meet a number of its pre-event financial commitments. On Wednesday 20 April 2011 a meeting was held between the three parties to decide on the immediate future of the Big Braai. The Council was told that if the event was cancelled it would have resulted in a loss of \$53,000 already invested in the event as well as a significant financial loss to our accommodation providers. There was also concern that cancelling the event would raise concerns about Wanganui's ability to hold significant events. All parties were still confident of a significant number of gate sales on the day. It was agreed by the three parties that the event should proceed with \$38,000 funding from the Council to cover the pre-event financial commitments but that any financial loss would be shared between the Council, SAMCA and WET. It was also decided that the local promotion should be stepped up to encourage locals to attend and that a ticket discount should be provided to people just wanting to see the bands in the evening. The Council's staff put in a significant effort to step up the promotion.

Prior to the last minute additional promotion, extensive marketing of the event had been undertaken. This included content on nationwide television, North Island-wide radio, editorial newspaper articles, online and social media, booths at major South African festivals in Auckland, billboards and flyers.

Despite all this effort the event was not successful in attracting New Zealanders or locals and the event ran at a loss. The final number of admissions was 774.

Big Braai 2011 Financial Performance

Profit – Loss Summary incl GST

	Actual
Total income	\$54,906.42
Total expenses	\$117,049.20
Loss	(\$62,142.78)

Economic Impact

From the number of pre-purchased tickets by people from outside the district, and an extrapolated number of out of town gate sales, there was a total of 610 out of town ticket sales. Using the StatsNZ overnight stay multiplier of \$354 per overnight trip, the Economic Benefit of the event is at least \$215,940 but is more likely to be around \$431,880 (based on an average of two overnight stays).

It should be noted that it is difficult to quantify the number of nights each individual or family stayed in the District. This may alter the economic benefit figure in either direction. However, it is more likely that any fluctuation would be an increase in that figure as some people are likely to have stayed more than one night. Given the Council's financial input into this event, a sizeable financial return has been delivered to the community.

The Top 10 Holiday Park in Aramoho reports that their facility was fully booked over weekend of the Big Braai, with all units booked for a minimum of three nights, while all tent sites were largely booked for a minimum of two nights.

Conclusions

While the two events have been very much enjoyed by the South African audience, it has failed to appeal to other New Zealanders.

The Council is still in discussions with SAMCA and WET regarding the future of the event and the financial issues. A meeting is planned for 25 May 2011."

Discussion

Cr Laws said the Big Braai 2011 was a great idea but badly organised. He said if the Big Braai event could create a South African pilgrimage to Wanganui, it would be huge but the event was too expensive for Wanganui's people who simply did not have the money to attend. He asked how the Big Braai could be promoted as a major national event of economic benefit to Wanganui.

Cr Vinsen said the Big Braai 2011 event was an unmitigated disaster which was not supported by a lot of South Africans. He said SAMCA had come to the Council applying for \$15,000 and that was where the Council's commitment should have ended. Cr Vinsen said who would now pay for the loss had not been established. He was concerned that the 2012 Vintage Car Rally could incur a similar loss. Noting Cr Vinsen's concern, Mayor Main said that the VERO Rally was now called the Vintage Car Rally and it was being organised entirely differently to the Big Braai event. Mayor Main agreed with Cr Laws that the Big Braai event had merit but was not well organised. She was confident no further costs for this event would arise.

Cr McDouall said he attended the Big Braai event which he believed was a potential economic benefit for Wanganui. He asked where was the base document stating the Council would underwrite the event. In reply, Kevin Ross, Chief Executive, said the

Council had not agreed to underwrite the event. An agreement had been promoted but not signed as there were different understandings about the agreement between the parties.

Cr Wills said the organisers were to be congratulated for their effort in bringing an iconic event to Wanganui. Such events needed investment over a few years while they gained impetus. He said the Council now had to make a decision whether to continue with the event ensuring that good management was in place. He did not want to see another city take up the Big Braai event.

Cr Anderson queried the financial figures but thought that the Council had gone beyond payment of its share for the event. In reply Mayor Main said further information would be provided to Councillors once discussion had been held with the parties involved.

Noting that the Chief Executive had made the decision to provide additional funding of \$38,000, Mayor Main said this was on the understanding the funds would be repaid from ticket sales, but assurances of gate sales on the day did not eventuate.

Council's Resolution

Proposed by Cr Dahya, seconded by Cr Westwood:

THAT the matter of the Big Braai 2011 event be referred to the meeting of the Strategy and Finance Committee to be held on 28 June 2011.

CARRIED

ACTION: Kevin Ross

The meeting adjourned at 4.00pm at which time Cr Laws left the meeting.
The meeting reconvened at 4.15pm.

5.8 Montgomery Reserve – Subdivision and Part Sale

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Greg Morris, Deputy Property Manager, reports:

“At its meeting of 10 May 2011, the Infrastructure and Property Committee requested that a report be brought back to the Council setting out the background to the proposed sale of part of the area of land known as the Montgomery Reserve.

Montgomery Reserve was acquired by the Crown in 1943 under the Public Works Act 1928 ‘for the use, convenience and enjoyment of a public work’. Suffice to say it has never fulfilled its original purpose or any other purpose other than providing a view shaft out over the top plateau to the city and sea. The question is whether this use is sufficient to justify continuing ratepayer ownership of all or part of the land when considered against the opportunity to retire debt or fund other projects in the reserves and open spaces portfolio.

In its 10-Year Plan 2006-2016, the Council identified under and non-performing assets which could be sold to assist in funding the Plan’s capital projects. Montgomery Reserve was included, in fact receiving specific mention as follows:

‘Council 10 Year Plan – page 17.

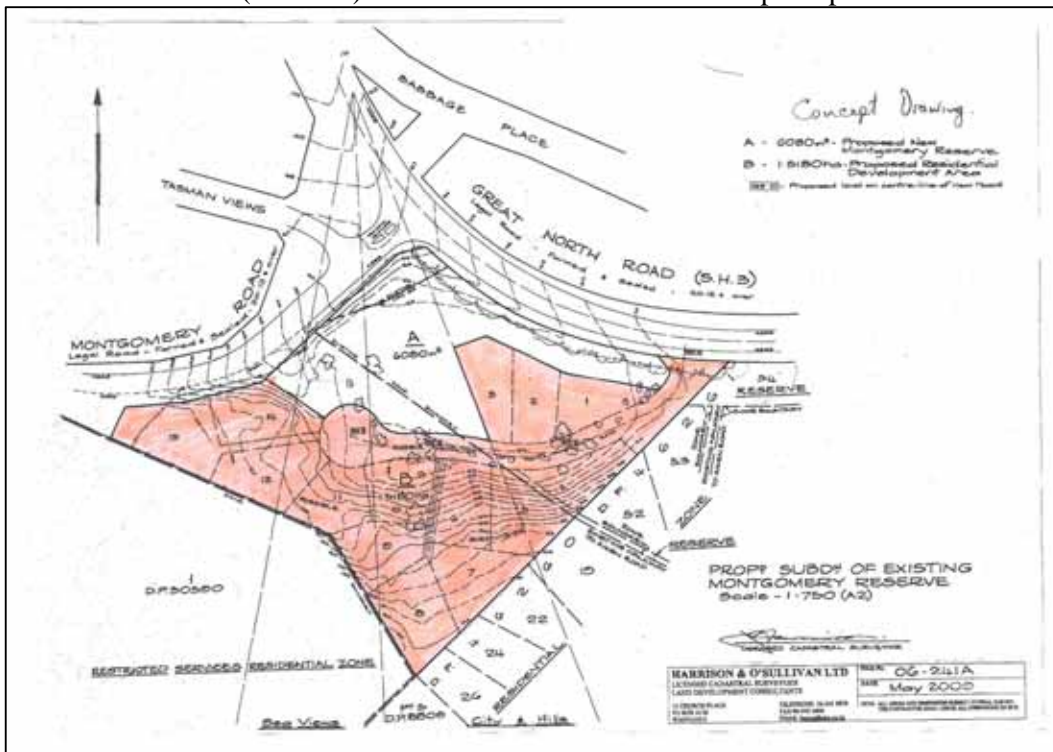
One of the ‘key decisions’ made following the public consultation phase of finalising Council’s 2006 – 2016 10 Year Plan was ‘that asset sales of under or non-performing assets , including Montgomery Reserve, will proceed. Monies gained will be devoted to capital projects, (e.g. Splash Centre extension, Riverfront Development, Whanganui River Road).’

Accordingly, work was commenced on readying the property for sale and in the process it became apparent that the top part of the reserve had acquired value in providing an attractive northern entrance vista for Wanganui. In response to this a recommendation was put to the Council whereby the vista would be protected and only the balance sold. The Council, at its meeting held on 27 April 2009, resolved (**Ref D**):

- That the Council adopts Option 4 – selling a site comprised of part of the bulk of the land in Option 3 plus part of the reserve land on the top plateau with road access from Great North Road – as its preferred option for divesting part of Montgomery reserve
- And that the Council authorised the Chief Executive to proceed with the required plan change and the sale of that part of Montgomery Reserve for a sum of not less than the independent market valuation.

After much discussion with the New Zealand Transport Authority’s roading engineers the final issue, being access to the block off State Highway 3, has been resolved. Access off Montgomery Road was considered to be too dangerous without major work to the layout of the road, the cost of which would have been borne by the Council and negated any return from the sale of the property.

The following plan shows the proposed subdivision protecting the vistas and the avenue aspect of State Highway 3 and accords with Map E illustrating Option 4 of the 27 April 2009 recommendation. The shaded area (Block B) is the land proposed to be sold with the balance of the land (Block A) to remain zoned Reserves and Open Space.



The internal subdivision shown within Block B was prepared for the purposes of valuation only. It will be up to the purchaser to determine the final layout of any further subdivision of Block B.

The financial model has not changed materially since that prepared for the April 2009 item. It is well appreciated by the Council's officers that the market is currently weak and a sale will only be made if the price is in the region or above the figure originally recommended to the Council, bearing in mind that opinions from developers we have spoken to differ markedly on the effect of the cellphone tower recently built on neighbouring land at the bottom of the reserve.

A tender document has been prepared which reflects the Council's resolution of 27 April 2009 and we are ready to test the market.

If the Council now does not wish to proceed with the marketing and possible sale of Block B it will need to revoke the earlier resolution empowering the Chief Executive as stated above. Standing Orders 3.9.18 sets out the requirement for revoking or altering all or part of resolutions previously passed at meetings. At least two clear working days notice of the meeting to consider the proposal must be given accompanied by details of the proposal to be considered."

Discussion

Cr McDouall was strongly opposed to the proposed action at Montgomery Reserve. He gave notice of motion to the Chief Executive that the present resolution on this matter be rescinded. Cr McDouall said Montgomery Reserve was an iconic piece of land for Wanganui and he thought that if put to a referendum, there would be a strong response from the community.

Cr Bullock spoke in support of Cr McDouall, and Cr Wills said he was extremely disappointed about the design of the development which had placed three sections on the hill flat.

Council's Resolution

Proposed by Mayor Main, seconded by Cr Stevens:

THAT the information is received.

CARRIED

ACTION: Greg Morris

5.9 Proposed Wanganui Urban Transport Strategy – Special Consultative Procedure

<p>Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.</p>

Charlotte Almond, Strategy and Development Manager, reports:

“Introduction

The purpose of this report is for the Council to consider, and adopt the Special Consultative Procedure for, the proposed Wanganui Urban Transportation Strategy (WUTS).

Background

The Council has determined the need for a WUTS to identify and plan for Wanganui's key transport objectives for the next 30 year period, recognising the interconnections between transport and land use planning.

The Urban Transportation Strategy will endeavour to:

- Support environmental sustainability
- Assist economic development
- Provide transport infrastructure to meet the city's long term needs
- Enhance and promote public health and personal safety
- Facilitate real transport choices including improved access and mobility
- Integrate transport systems and land use planning

In developing the proposed WUTS the Council had undertaken consultation with key stakeholders culminating in a presentation to the Council in December 2010 on key WUTS findings.

The proposed strategy is written in accordance with the objectives of the Land Transport Management Act 2003, the NZ Transport Strategy 2008, the Regional Land Transport Strategy 2010 and is consistent with the Regional Land Transport Programme 2009–2012 and the Regional Passenger Transport Plan 2006.

The Strategy is also paramount to meeting the requirements of funding bodies such as the New Zealand Transport Agency.

Factors to consider

The WUTS is a key strategic document for the Council and our community that will help shape our District over the next 30 years. The decision for the Council to consider and adopt this Strategy is a key one. On that basis, it is recommended that the Council adopt the Special Consultative Procedure under the Section 83 of the Local Government Act 2002, before making its decision.

Although not a statutory requirement for this type of strategy, the Special Consultative Procedure is seen as best practice for key local authority decision making processes.

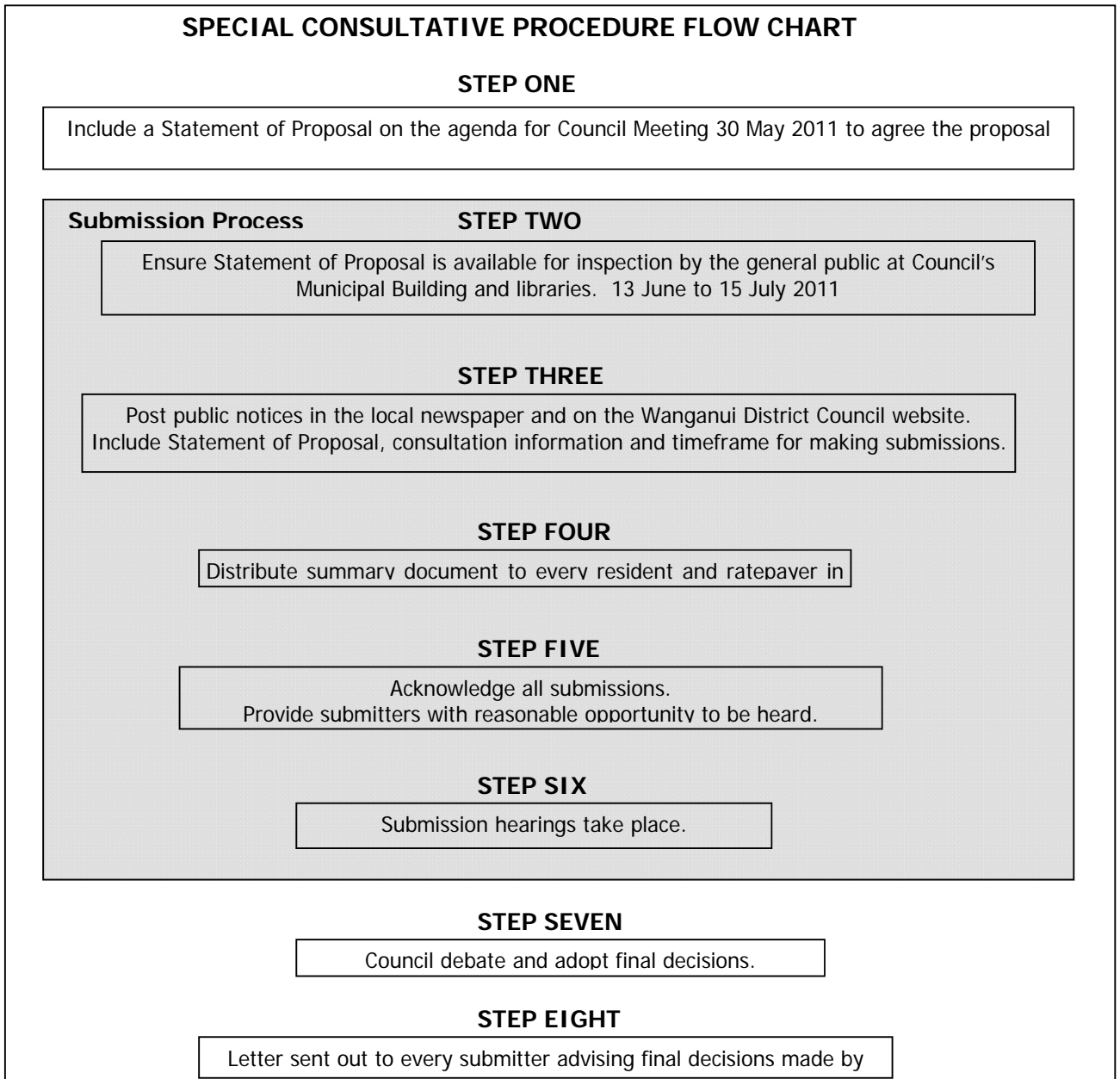
In accordance with the Special Consultative Procedure under the Local Government Act, the proposed WUTS and the associated Statement of Proposal (**Ref E**) will form the basis of the public consultation. A copy of the proposed Wanganui Urban Transportation Strategy has been forwarded to Elected members. It is available on the Council's website www.wanganui.govt.nz.

The dates and specifics of the Special Consultative Procedure are contained within the Statement of Proposal.

At the close of the submission period, the Council will consider all the submissions and make a final determination on the Strategy.

It should also be remembered that this is a high level strategy signalling the Council's overall direction and that while it contains specific actions, there are further consultation and funding processes to go through before these are implemented.

The Special Consultative Procedure Flow Chart illustrates the steps that will occur prior to Council making final decisions (Step Seven).”



Council's Resolution

Proposed by Cr Stevens, seconded by Cr Dahya:

THAT the Special Consultative Procedure as defined within Section 83 of the Local Government Act 2002, including the written Statement of Proposal, be used for determining the proposed Wanganui Urban Transportation Strategy.

CARRIED

ACTION: Charlotte Almond

5.10 District Plan Review Phase 1 – Central City and Riverfront Plan Change

<p>Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.</p>

Shane McGhie, Principal Planner, reports:

“Introduction

The purpose of this report is to progress Phase 1 of the District Plan Review to public notification. Phase 1 considers the Central City and Riverfront Areas.

Background

The Council is undertaking a phased review of the District Plan to meet legislative requirements under the Resource Management Act. Phase 1 considers the Central City and Riverfront areas.

A significant amount of consultation, initial and on the proposed draft document, has been undertaken. A workshop for Councillors was run on 6 December 2010 to discuss the Draft Central City and Riverfront Plan Change and the Riverfront Development Plan. As a result of the feedback gathered from consultation and the workshop, amendments to the Draft Plan Change have been made.

The changes made to the draft plan change, since it was presented at the Councillor’s workshop are:

- The sites fronting Victoria Avenue, between Guyton Street and Ingestre Street, have changed from the proposed Central Edge Commercial zone, back to Central Commercial zone.
- Following discussions with Horizons Regional Council, relating to the flood hazard in the riverfront area, issues, objectives, policies and methods, including rules, have been added. The additions give effect to the Regional Policy Statement by recognising the flood risk in this area, and identifying techniques to mitigate the risk. Permitting residential activity in this area, as proposed, may continue to be a concern to the Regional Council.
- The Riverfront Zone has been split into an area covered by a Riverfront Outline Plan, with the remainder being subject to the standard Riverfront zone rules. The Outline Plan reflects the Riverfront Development Plan adopted by Council.
- The city block bounded by Guyton Street, Wicksteed Street, Campbell Street, and Cameron Terrace, that was proposed to be zoned half Residential and half Central Edge Commercial, has been changed to all be Central Edge Commercial zone.
- The Central Edge Commercial zone has been extended by one property along the northern side of Wicksteed Street. This is to reflect an existing commercial activity that presently straddles the proposed zone boundary.
- The properties along the northern side of Bell Street, between Church Place and St Georges Gate, that were proposed to be rezoned Residential, have reverted back to their existing Outer Commercial zone.
- The Arts and Commerce zone has been extended to include the property on the corner of Drews Avenue and Ridgway Street. This is to maintain the street focused zoning technique used throughout the plan change.

- The Police Station in Bell Street, that was proposed to be zoned Arts and Commerce, has reverted back to Reserves and Open Spaces.

The next step in progressing Phase 1 of the District Plan Review is to publicly notify the Proposed Plan Change. This provides the public with an opportunity to make submissions on the Proposed Plan Change, which are then considered as part of the Council's decision making process.

Factors to consider

In order to achieve the timeframes set for the District Plan Review, it is essential that Phase 1 now be progressed to public notification. This will allow for public submissions on the proposed plan change to be received and considered.

The operative District Plan contains broad issues, objectives, and policies, that provide little guidance for applicants and decision makers. Additionally the structure of the plan separates the policy from the rules in a way that makes it difficult to see the connections between issues, objectives, policies and methods. The central city area is currently zoned Central Commercial and Outer Commercial. The Outer Commercial zone allows for big box retail and manufacturing activities. This is not considered appropriate for the Riverfront and Old Town areas.

The Proposed Plan Change incorporates advances in planning best practice, including urban design and Crime Prevention Through Environmental Design (CPTED) principles. Key themes driving the plan change include:

- Connections – connecting the central commercial area, the riverfront, Queens Park/Pukenamu, Cooks Gardens/Papatuhou, Moutoa Gardens/Pakaitore and Trafalgar Square.
- Public Space – recognising the importance of the public space, both along the riverfront and using the road reserve as a public area.
- Transport – providing for pedestrians, cyclists, vehicles and parking.
- Building on what we have – recognising and protecting the assets that we have in the central city and riverfront areas.

The Proposed Central City and Riverfront Plan Change includes specific objectives and policies for the central city and riverfront areas. This provides clearer direction and guidance for both applicants and those making decisions under the District Plan. Tabled separately with Order Paper is a Proposed Central City and Riverfront Plan Change Document 30 May 2011.

The Proposed Plan Change includes amendments to the Central Commercial Zone, and the creation of a Riverfront Zone, Arts and Commerce Zone and Central Edge Commercial Zone. The zones seek to maintain and enhance those characteristics that add to the amenity of the areas.

In order to allow the District Plan to be viewed in an interactive electronic format, some minor changes to the text and format of the plan are required. This in no way changes the intent of the Plan, and is occurring in conjunction with the Proposed Central City and Riverfront Plan Change, to allow for the District Plan to be delivered in an interactive electronic format that is available online.

Conclusion

In order to achieve the timeframes set for the District Plan Review, it is recommended that the Proposed Central City and Riverfront Plan Change be notified for public submission. This provides the public with an opportunity to make submissions on the Proposed Plan Change, which are then considered as part of the Council’s decision making process.”

Discussion

In response to a Councillor’s question on allowable noise, Mr McGhie explained that all the central city zone had a maximum of 65 dBA at all times. This policy was a direct response to submissions received by the Council and was open to debate through the consultation process.

In response to a Councillor’s question as to whether the District Plan supplement could be sent to every household in the District, Mr McGhie said that whilst he was unsure about the entire document being sent to every household, the Council could send information about the making of submissions to each household and give access to the complete document through the Council’s website and by placing hard copies at Libraries. Mayor Main said a communication plan would be prepared.

Council’s Resolution

Proposed by Cr Westwood, seconded by Cr Higgle:

THAT the Central City and Riverfront Plan Change be notified for public submissions in accordance with the requirements of the Resource Management Act 1991.

CARRIED

ACTION: Shane McGhie

Meeting Procedural Matter

Cr Westwood said that at today’s meeting, the Council had received Direct Reports which, she believed, should have been fully debated by the appropriate Committees. Cr Westwood said that full debate of these reports could not take place during a Council meeting. She believed that the report 5.7 Big Braai 2011 should not have been placed on today’s Order Paper.

Cr Westwood suggested that:

- all reports with the exception of the Chief Executive’s report, be first referred to the appropriate Committee for consideration and in the event that a matter of urgency arises, a report may be accepted at the full Council meeting subject to a Council resolution for it to be included on the agenda.

Mayor Main said all matters before the Council should be first considered either by the appropriate Committee, or through a workshop. Only matters of urgency should be brought directly to the Council.

4. Minutes of Committees

Minutes of a Meeting of the Hearings and Regulatory Committee held at 1.09pm on Thursday, 14 April 2011 in the N^o 2 Committee Room, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Cr Nicki Higgie (Chair), Crs Philippa Baker-Hogan and Randhir Dahya.

Officers in Attendance: Melanie Heron (Customer Services Manager and Council's Advocate), Stuart Hylton (Senior Policy Analyst), Paul Drake (Legal Officer). Secretary: Karyn Turner (Governance Services Officer).

1. Objection against Dangerous Dog Classifications – Jennifer Tamakehu

Melanie Heron, Customer Services Manager, reports:

“Jennifer Tamakehu, 4 Kea Place, has made written objection to the Council’s dangerous dog classification in respect of her two dogs, Zeus and Boy.

Ms Tamakehu’s dogs are both registered and microchipped and up until this incident, neither of them have had any aggression complaints against them, although Zeus had a complaint made against him on 8 November 2010 for wandering. They are both Bordeaux Mastiff males, approximately one and a half years old. Neither dog has been de-sexed.

Background

Zeus and Boy (the dogs) were classified dangerous on 31 January 2011 following a complaint received from Tamara Allen attesting that her daughter’s kitten was attacked and killed by them. A copy of the notices of classification of dog as a dangerous dog is tabled and marked **Ref A**.

During initial discussions Ms Tamakehu advised the Council she would be objecting to the dangerous classifications. Although the objection was not formally received until 31 March 2011, the Council has accepted the late objection due to Ms Tamakehu stating her intention clearly during the initial discussions. A copy of the correspondence to Ms Tamakehu, and the objection letter is tabled and marked **Ref B**. Further evidence from Ms Tamakehu (photographs, an amended statement, a petition and a statement of support from Alan Crombie) was received on 7 April 2011 which is also tabled and marked **Ref B**.

The Dog Control Act 1996 – classification of menacing and dangerous dogs

The Dog Control Act 1996 (the Act) states that every dog owner must ensure their dog is kept under control at all times and that they must take all reasonable steps to ensure their dog does not injure, intimidate, endanger, cause a nuisance or distress to any person.

Further, the Act states that every dog owner must take all reasonable steps to ensure their dog does not damage or endanger any property belonging to any other person; or injure, endanger or cause distress to any stock, poultry, domestic animal or protected wildlife.

To ensure dogs are controlled, special provisions in relation to menacing and dangerous dogs are imposed on dog owners. These extra obligations for owners of dangerous and menacing dogs are designed to ensure public safety.

Menacing Classification

The Act requires menacing dogs to be muzzled in public and further, it allows the Territorial Authority to determine whether de-sexing is required. In addition to the requirements of the Act, Council removes the good owner rebate from registration fees (\$20.00 per year for each dog) and can issue an infringement, depending on the circumstances.

Dogs are classified menacing for one of the following reasons:

- they belong to a particular breed or type as listed in Schedule 4 of the Act, for example American Pit Bull Terriers
- they are believed to pose a threat to any person, stock, poultry, domestic animal or protected wildlife because of any observed or reported behaviour of the dog.

Dangerous Classification

Dogs are classified dangerous if one of the following criteria are met:

- the owner has been convicted of an offence under 57A(2);
- the Council has sworn evidence attesting to aggressive behaviour and there are reasonable grounds to believe the dog poses a threat to people or other animals;
- the owner admits in writing that the dog poses a threat to public safety.

The Act requires dangerous dogs to be:

- kept in a secure and well fenced section of the property where at least one door to the dwelling can be accessed;
- muzzled in public (and generally on a lead);
- de-sexed
- increased registration fees.

In addition to the requirements of the Act, the Council can issue an infringement depending on the circumstances.

The Council may also prosecute the owner and seek destruction of a dog if the circumstances warrant it.

For the sake of clarification, a dangerous classification is more serious than a menacing classification.

The incident

The incident is based on verbal information from Kennedy Hamilton and her father Craig Hamilton, and written information from Taylor Hamilton and her mother Tamara Allen. This information is what the dangerous classification is based on.

After putting her kitten (Booty) outside to go to the toilet, Kennedy went inside and watched him from upstairs. She saw both dogs from 4 Kea Place come on to her property, attack and then kill Booty. She screamed, which alerted her family and neighbour to the incident. The dogs took Booty back to 4 Kea Place and from there they took him behind the house at Jennifer's call.

Booty's body was either eaten fully or disposed of. The Hamilton-Allen family did not get the remains of his body back.

Animal Control involvement

Animal Control was called on 14 January 2011, the night of the incident. Due to flared tempers and the fact that Ms Tamakehu had called her dogs back to her property, the decision was made to follow up on the incident the following morning.

On the morning of 15 January 2011, Animal Control visited both the Hamiltons and Ms Tamakehu. There was much better co-operation at this time.

On 17 January 2011, Animal Control attempted to uplift the dogs and hold them in the pound until a decision had been made about the outcome. Ms Tamakehu would not let her dogs be impounded and as there was no Police assistance the Animal Control Officer backed off.

On 19 January 2011, Ms Tamakehu called in to the Municipal Building and met with me. We talked about a probable outcome and it was at this meeting Ms Tamakehu clearly stated she would object to our decision if we classified her dogs as dangerous.

Witnesses

The Council intends calling two witnesses in support of upholding the dangerous dog classification. They are:

1. Tamara Allen on whose complaint the Council has acted upon in making the dogs dangerous. Tabled and marked **Ref C** is a copy of Ms Allen's complaint dated 17 January 2011.
2. Lou Fairest, the attending Animal Control Officer. Tabled and marked **Ref D** is a copy of her evidence.

Kelly Jordan, Animal Control Officer, and Bernard Compton, Team Leader Animal Control, will also be available as a witness if the Committee requires them to give evidence:

- Kelly Jordan took the statement from Taylor Kennedy and based her affidavit on this information.
- Bernard Compton is an expert on dog behaviour.

Ms Allen's daughter, Kennedy, was too traumatised by the event and she would not provide a written statement. Her verbal statement though is captured in the incident report (already referenced as Ref D).

Further evidence

In addition, the Council has provided the following evidential documents to the Committee:

1. Letter dated 21 January 2011 from Jennifer Tamakehu, tabled and marked **Ref E**.
2. Relevant sections of the Dog Control Act 1996 including provisions relating to Dangerous Dog Classification, tabled and marked **Ref F**.

3. Copy of relevant sections of the Council's Dog Control Policy 2008, tabled and marked **Ref G**.
4. Photograph of Zeus, tabled and marked **Ref H**.
5. Aerial map and photograph of the properties at 3 and 4 Kea Place **Ref I**.
6. Statement from Taylor Hamilton and affidavit from Kelly Jordan Animal Control Officer **Ref J**.
7. Complaint dated 8 November 2010 against Zeus (wandering) **Ref K**.

References – Agenda Attachments

- A Notices of classification of dogs as dangerous.
- B Letter of objection from Ms Tamakehu, dated 31 March 2011 and related correspondence from Council's Customer Services Manager, dated 17 March 2011. Amended Statement from Ms Tamakehu, photographs, petition and statement of support from Alan Crombie.
- C Witness statement from Tamara Allen.
- D Incident report from Lou Fairest, Animal Control Officer.
- E Letter dated 21 January 2011 from Jennifer Tamakehu.
- F Relevant sections of the Dog Control Act 1996 including provisions relating to Dangerous Dog Classification.
- G Relevant section of the Dog Control Policy 2008.
- H Photograph of Zeus.
- I Aerial map and photograph of the properties at 3 and 4 Kea Place.
- J Statement from Taylor Hamilton and affidavit from Kelly Jordan Animal Control Officer.
- K Complaint dated 8 November 2010 against Zeus (wandering).

Hearing

Cr Higgle, Chair, welcomed those in attendance and called the Hearing to order. The Chair introduced members of the Hearings and Regulatory Committee – Crs Baker-Hogan and Randhir Dahya and the Council's officers in attendance – Paul Drake (Legal Officer), Stuart Hylton (Senior Policy Analyst) and the Council's Advocate, Melanie Heron (Customer Services Manager).

The Chair said the Hearing was in two parts and the matter to be heard first was an objection to two dangerous dog classifications.

At the Chair's request, Ms Heron introduced those who would be called to give evidence for the first part of the Hearing:

- Tamara Allen – the complainant.
- Lou Fairest – attending Animal Control Officer (ACO).
- Bernard Compton – Animal Control Team Leader, would be available as an expert witness on dog behaviour.
- Kelly Jordan – Animal Control Officer, would be available if required. Ms Jordan wrote the affidavit based on the statement from Taylor Hamilton.

At the Chair's request Jennifer Tamakehu, the objector to the dangerous dog classifications, introduced herself and her advocate, Don Robinson. Ms Tamakehu requested that the minutes record her concern at the change of time for this Hearing. Initially the Hearing had been set for 3.00pm but had been changed to 1.00pm. Her witness, Ricki De Negri was unable to attend the Hearing until 3.00pm and Ms Tamakehu

would not ask her to speak if she was unable to attend the entire hearing. She did have a letter of support from Ms De Negri.

The Chair said if Ms Tamakehu changed her mind, the Committee would hear Ms De Negri's statement when she arrived. The Chair agreed with Ms Tamakehu's request that a replacement witness could be called.

The Chair confirmed that those involved in the Hearing were in receipt of all relevant documentation and said if further evidence was tabled time would be given for all parties to read this.

The Chair explained the Hearing procedure and informed those in attendance that as a quasi-judicial hearing the rules of natural justice, which provided the right to a fair hearing, would be observed.

Ms Tamakehu sought clarification on her right to challenge witness statements. The Chair said this could be done in Ms Tamakehu's closing submission.

The Chair noted two corrections to page 8 of the Hearings and Regulatory Committee's agenda.

- Lou Fairest was the attending ACO, and Reference D, although noted as being from Kelly Jordan, ACO, was Ms Fairest's evidence.
- First bullet point – Kelly Jordan took the statement from Taylor Hamilton (not Kennedy).

Council's Advocate: Melanie Heron, Customer Services Manager

Ms Heron confirmed that the dogs Zeus and Boy were classified 'dangerous' on 31 January 2011 following a complaint received from Tamara Allen attesting that her daughter's kitten was attacked and killed by these dogs.

Ms Heron summarised the classification system under the Dog Control Act 1996 and read her evidence. She said in this incident the dangerous classification was based on verbal information received from Kennedy Hamilton and her father Craig Hamilton and written information from Taylor Hamilton and her mother Tamara Allen.

Ms Heron summarised the incident and said she would call two witnesses – Tamara Allen and the attending ACO, Lou Fairest, to speak to their evidence.

In reply to a question, Ms Heron said the incident happened at approximately 9.00pm, a summer evening and light enough for the incident to be clearly seen.

Witnesses

Tamara Allen, Complainant

Ms Allen said she had nothing further to add to her statement. The Chair referred the Committee to Ms Allen's statement, Reference C of the agenda papers.

Ms Allen responded to the Committee's questions:

- The incident happened at approximately 8.40pm.
- At the time she lived across the road from Ms Tamakehu and had seen the dogs on many occasions.

- Both dogs were on her property when Ms Tamakehu called them back. The dogs looked similar and it was not possible to identify which dog had the kitten in its mouth.
- Her daughter Taylor had said the dog had the kitten in its mouth and it was not just holding it, but shaking it.

On the photograph included in the agenda papers, Ms Allen clarified the location of her property – 3 Kea Place, from the window where the incident was observed by her daughter Kennedy Taylor, and the approximate location on her property where the dog was seen with the kitten.

Ms Tamakehu sought points of clarification on the location of the kitten and window. In response, Ms Allen said at the time of the incident, her daughter Taylor was in the kitchen and heard the kitten crying. Her daughter Kennedy was upstairs looking out the window. On the tabled photograph, Ms Allen further clarified from which window her daughter had seen the attack and where the kitten was at the time.

Ms Tamakehu sought clarification on a comment in Ms Allen’s statement regarding intimidation. In response, Paul Drake, Legal Officer, said this was not relevant to the Hearing.

Ms Tamakehu said Taylor Hamilton had heard the kitten meowing. She sought clarification on the noise a kitten would make whilst being attacked as she considered it would be more likely to be screaming. The Chair said an expert witness on animal behaviour was to be called and Ms Tamakehu agreed with the Chair’s suggestion that this be clarified at that stage.

Ms Tamakehu said the witness had made a statement that the kitten was dead, however there was no proof of this, and this was one reason she was pursuing the objection to the dangerous dog classifications. In response, the Chair said she understood that an attack was sufficient grounds to warrant the current procedure, and this was confirmed by Mr Drake.

Ms Tamakehu queried whether she was able to question the evidence of Taylor Hamilton. In response, Paul Drake advised that it would be better to address these questions to ACO Jordan who had taken Taylor Hamilton’s statement of fact.

Referring back to Ms Tamakehu’s question on the kitten meowing, the Chair asked Ms Allen whether more than meowing had been heard. Ms Allen responded that she was not familiar with the sound of a cat being mauled by a dog but the sound from the kitten was that of distress.

The Chair thanked Ms Allen for responding to the Committee’s questions and points of clarification from Ms Tamakehu.

Lou Fairest, ACO

The Chair referred the Committee to Ms Fairest’s evidence, Reference D of the agenda papers.

In reply to a question, Ms Fairest said the Animal Control Team Leader had received the call on the night of the incident. She had been briefed by the Animal Control Team Leader early the following morning prior to visiting the complainant and the objector.

Ms Tamakehu sought clarification of the words 'a fair amount of foot traffic in and out of the property'. Ms Fairest explained this was a general term used when a main gate was used to enter and exit a property. With any property with one main gate to enter and exit there was a risk of that gate being left open. In response to the Chair's query, Ms Fairest further explained that on Ms Tamakehu's property there was another gate further back on the property but the main gate was the one immediately off the driveway.

Ms Tamakehu said an accusation had been made, and it would seem on evidence presented, that her dogs were already considered guilty. She sought clarification on how it had been determined that she had called her dogs back and the decision made to follow-up the next day. In response, Ms Fairest said it had been reported that when Ms Tamakehu had heard the commotion she had called her dogs back and they had responded immediately and returned to her property. Ms Tamakehu objected to that statement.

Ms Heron further clarified that the decision to classify the dogs as dangerous was based on the complaint received from Ms Allen and the follow-up evidence from the attending ACO.

Mr Drake advised that the decision to classify the dogs as dangerous was made at Officer level. Elected Members were not involved in that decision and would have had no knowledge of the incident until receipt of the Hearing papers. Mr Drake said this Hearing was to determine Ms Tamakehu's appeal to that classification.

The Chair further stated that this was a hearing where natural justice must be allowed to occur.

In reply to Cr Baker-Hogan's questions, Ms Fairest said prior to visiting Ms Tamakehu's property on the Saturday morning she had discussed the matter of uplifting the dogs with the Animal Control Team Leader. Mr Compton had said there was no danger to the public and the dogs did not need to be uplifted, and she had had felt very comfortable with the dogs when she walked on to the property on Saturday morning. Ms Fairest reiterated the decision to classify the dogs as dangerous was based on combined evidence and was not made by her alone.

The Chair thanked Ms Fairest for responding to questions.

Ms Heron had no further witnesses, however she said Kelly Jordan and Bernard Compton were available to speak if required. The Chair said she would take the opportunity to speak with both Ms Jordan and Mr Compton and invited Ms Jordan to the table.

Kelly Jordan, ACO

The Chair referred the Committee to Ms Jordan's affidavit, Reference J of the agenda papers.

Ms Jordan said she was not the attending ACO. Mr Compton, Animal Control Team Leader was on call on the evening of the incident, 14 January 2011, and Ms Fairest had attended on Saturday, 15 January 2011. As Mr Compton was on leave, she had visited the property at approximately 8.30pm on 18 January 2011 to discuss the incident with Ms Tamakehu and advise that the dogs were to be uplifted. Ms Tamakehu was not keen to hand her dogs over at that time and they were left at the property. Ms Jordan explained that

it was normal process to request the Police to be on standby after-hours, however at this time they were not available.

Referring to the affidavits she had written, Ms Jordan said she was in attendance with Paul Drake when Taylor Hamilton was interviewed. As Taylor Hamilton was under 16 years of age, she had done the affidavit on her behalf and signed this. This document was Taylor Hamilton's statement of facts. Ms Jordan had compiled her affidavit with all evidence of the case from the first call to Mr Compton through to her visit to the property.

Cr Baker-Hogan sought clarification on point 4 of Taylor Hamilton's statement that she had come out of the front door and had seen the two dogs with one of them holding the cat. Ms Jordan said this was clearly what Taylor Hamilton had recalled.

Referring to point 4 of Taylor Hamilton's statement, Ms Tamakehu queried whether Ms Jordan could recall clear vision of 4 Kea Place from the doorstep of Ms Allen's house at 3 Kea Place. In response, Ms Jordan said she had been to Ms Tamakehu's property, not Ms Allen's property. The Chair said Taylor Hamilton had noted in her statement that 'I went out the front door'. She said this was vague so it could be assumed that Taylor Hamilton had not necessarily seen the dogs from the doorstep.

Referring again to point 4 of Taylor Hamilton's statement, Ms Tamakehu sought confirmation that Taylor Hamilton had witnessed the dogs on her property at 4 Kea Place, not the property at 3 Kea Place. The Chair said that this was correct.

Ms Tamakehu queried points 6 and 9 of Taylor Hamilton's statement. She considered Point 6 was vague and said for Taylor Hamilton to see the dogs take the kitten around the back of her property, she would have had to be over the road at her property. Point 9 stated the kitten had not been seen since, however there was no evidence of seeing the kitten dead. The Chair said Ms Tamakehu could bring up these matter when she presented her evidence.

The Chair thanked Ms Jordan for responding to questions.
The Chair invited Mr Compton to the table.

Bernard Compton, Animal Control Team Leader – Expert Witness

The Chair explained that Mr Compton was in attendance as an expert witness and in that capacity the Committee could seek his opinion on matters pertaining to his field of expertise.

Mr Compton responded to the Committee's questions:

- A dog would not necessarily make any noise whilst an attack was occurring. More often than not a dog would be quiet. It was possible the only noise heard was from the kitten.
- Kittens were small and did not have the same 'fight' as an adult cat so there may be very little noise or none at all. A kitten could possibly 'scream' or 'squeal' but not as excessively as would be the case with an older cat.
- If a child heard a cat or kitten screaming they could describe the sound in many ways.

In response to Cr Baker-Hogan's point of clarification regarding points 3 and 4 of Ms Jordan's affidavit, Mr Compton said after speaking with Ms Tamakehu on the evening of

the incident, in his opinion he considered it better to let matters calm down and to deal with the issue the following day. He had also determined that the dogs had been contained therefore removing further risk.

The Chair thanked Mr Compton for his comments.

Objector's Case – Jennifer Tamakehu

Ms Tamakehu tabled additional information to her evidence.

- An additional page of the petition (attached to the agenda papers) in support of the objection to the dangerous dog classifications of Zeus and Boy.
- A letter from Ramari Ranginui in support of the objection to the classification of dangerous dogs owned by Jenny Tamakehu. Ms Ranginui knew the dogs, had seen them play with her dogs and small children and had never seen them behave viciously or dangerously.
- A letter of support from Ricki De Negri, who lived at 12 Kea Place. Ms De Negri stated she had known both dogs since they were puppies and at no time had she known either dog to be dangerous. Ms De Negri also noted there was a considerable number of wild kittens in the Kea Place area that were a problem and she had got traps from the SPCA to trap them.

The Chair provided time for the Committee to read the additional evidence tabled.

Ms Tamakehu referred to the petition in support of the objection to the dangerous dog classifications of Zeus and Boy. She said all neighbours in the street had signed this petition and she had the full support of the neighbourhood in her objection to the dangerous dog classifications.

Ms Tamakehu referred to Reference B of the agenda papers, specifically the letter from Alan Crombie, and said Mr Crombie was in attendance at the Hearing.

Ms Tamakehu said when she met with Ms Heron she was told her dogs had 'torn a kitten apart', however there had been no evidence of this. She had been told that the kitten had been a Christmas present for Kennedy Hamilton, however the family was not home at Christmas/New Year. As stated by Mr Crombie, over this period the kitten was frequently at his place, 115 Talbot Street, and had befriended his son's puppy. Ms Tamakehu questioned the emotional attachment to this kitten.

Ms Tamakehu clarified on the tabled map the location of Mr Crombie's property, 115 Talbot Street. There was a number of reasons how the kitten came to be on her property and she outlined these, however the main point from Mr Crombie's letter was that the kitten had been a Christmas present but Ms Allen's family were not home over the Christmas/New Year period and the kitten had taken up residence at 115 Talbot Street.

Ms Tamakehu said there was too much conflicting evidence. There was insufficient detail in any of the statements on how the dogs were killing or mauling the kitten or how the attack took place, and she considered there was too much presumption. Ms Tamakehu said one girl, who may have been Taylor Hamilton, did come over to her property and that was when she chased her dogs to the back of her property.

Ms Tamakehu said the Chair had clarified that evidence of a body was not required, however she queried the legal position if a dog or other animal strayed on to her property and was attacked. The Chair said the Committee would need to take legal advice on that point and each member would then come to their own conclusion. There was, however, conflicting evidence with one party saying the attack occurred at 3 Kea Place and the other saying it occurred at 4 Kea Place. Ms Tamakehu said she was not denying that one of her dogs had the kitten in its mouth, however this was on her property and she had no idea how the kitten had got on to her property.

Ms Tamakehu responded to questions:

- The dogs were generally restrained on her property and released to be toileted. If home she would let them free.
- The dogs were within her property when she saw them and she did not call them back.

Ms Tamakehu clarified on the tabled photograph – Ref I of the agenda papers – the location where she saw the dogs, inside the gate by the shed.

- She saw the kitten in the dog's mouth but reiterated she had not called the dogs back.
- She could not recall which dog had the kitten in its mouth.
- There was no evidence of the kitten remaining on her property and in her opinion it was still alive and had run away.

Ms Tamakehu clarified on the tabled aerial photograph – Ref I of the agenda papers – where she saw the dog drop the kitten and where the kitten may have escaped the property.

- No one had refused to sign her petition in support of the objection to the dangerous dog classifications. She had not visited 1 Kea Place as she did not know the people who lived there and also this house fronted Talbot Street.

Ms Tamakehu referred the Committee to a photograph on the last page of Reference B in the agenda papers and noted the tree in the front of 3 Kea Place. The photograph showed that the lower branches of the tree had been pruned and were on the ground. This tree was very large prior to its pruning and vision from this property would not have been very good.

The Chair thanked Ms Tamakehu for presenting her evidence.

Witness

Don Robinson

Mr Robinson sought clarification that whilst one dog was involved in the attack both dogs had been classified as dangerous. The Chair said it had not been established which dog had the kitten in its mouth and she would suspect both dogs would be treated similarly.

Mr Robinson clarified he was in attendance as a witness supporting Ms Tamakehu, however he also knew the dogs. Although he may be wary of them he was never scared so that he could not walk on to the property. He had never been threatened, bailed up or chased by the dogs. As was normal behaviour with dogs they would bark but he had never seen them attempt to jump the fence to attack other animals.

The Chair thanked Mr Robinson.

Closing Submission – Council Advocate

The Chair requested Ms Heron to provide her closing submission and reminded her that no new material by way of evidence was to be introduced.

Ms Heron firstly responded to several points made during Ms Tamakehu's evidence.

- Referring to the comment on how emotionally attached the girls were to their kitten, she did not think this was necessarily relevant to the Hearing, however, she referred to the statement that both Ms Allen's daughters were traumatised and had vomited.
- Point 4 of Taylor Hamilton's statement of facts did describe the incident.
- Referring to attacks made on the dog's own property, Ms Heron said the Dog Control Act 1996 focussed on behaviour of a dog, not location. The Council has in the past prosecuted and classified dogs where an attack has occurred on its own property.

Ms Heron then presented her closing submission in support of upholding the classification.

“Dog Control Act 1996

Dog ownership, care and control come with a number of obligations that are set out in the Dog Control Act 1996 ('the Act').

Section 4 of the Act sets out the objectives of the Dog Control Act. One of them is to ensure menacing and dangerous dogs are controlled by making special provision for them; and by imposing on the owners of these dogs, extra obligations designed to ensure their dogs do not cause a nuisance to any person and do not injure, endanger, or cause distress to any person, stock, poultry, domestic animal or protected wildlife.

Section 5 of the Act states every dog owner must take all reasonable steps to ensure the objectives in section 4 are met.

The Classification

Following the receipt of a complaint in relation to the behaviour exhibited by Zeus and Boy, the Animal Control team determined that the dogs, owned by Jennifer Tamakehu, are dangerous dogs and classified them as such. The decision to classify the dogs as dangerous is based on s31(1)(b):

- The Council has, on the basis of sworn evidence attesting to aggressive behaviour by the dogs, reasonable grounds to believe the dogs constitute a threat to the safety of any person, stock, poultry, domestic animal, or protected wildlife;

The only person to witness the entire event was 12 year old Kennedy. The sworn evidence is therefore taken from Animal Control Officer, Kelly Jordan, based on Kennedy's written statement

Matters to be considered

The Committee has been asked to determine the objection to the classification of Zeus and Boy as dangerous dogs. The Committee can either uphold or rescind the classification.

In making its determination the Committee must have regard to the following matters:

- The evidence which formed the basis for the classification;
- Any steps taken by the owner to prevent any threat to the safety of persons or animals;
- The matters relied on in support of the objection; and
- Any other relevant matters.

I will address each of those four points:

The evidence which formed the basis for the classification;

The classification of Zeus and Boy as dangerous dogs is based on the evidence provided by Tamara Allen, Taylor Hamilton and Kelly Jordan. The factors taken into consideration were:

- The dogs were not contained on their property at the time of the incident and they wandered on to the property of 3 Kea Place;
- The dogs were not under control. Section 52(1) of the Act requires that *'The owner of any dog shall keep that dog under control at all times'*; and
- The observed and reported behaviour of the dogs; specifically the attacking and killing of Kennedy's three month old kitten, Booty.
- Both dogs were witnessed in the attack. Mr Hamilton stated verbally that he saw both dogs involved, and Taylor's written statement also states there were two dogs involved.

Any steps taken by the owner to prevent any threat to the safety of persons or animals

There is evidence that the owner has removed one of the dogs and that the other is now kept on a chain. Further, the Animal Control team, during their visits and routine monitoring, have noted the gate is shut on each occasion.

The property of 4 Kea Place is fully fenced, however I understand that with visitors to the property there is a risk that the gate could be left open by one of the visitors.

The matters relied on in support of the objection

Ms Tamakehu in her letter puts forward a number of matters in support of her objection to the classification.

Most of those matters are not relevant; for instance the problem of feral cats in the area is being investigated by Council staff but has no bearing on whether the dogs behaved aggressively in the manner reported.

The only matter that I consider relevant and that needs to be addressed is the neighbourhood support for the dogs. Thirty-six neighbours have signed a petition in support of Ms Tamakehu's objection.

What I would like to point out though, is that while there are people in the community who support the objection, none of these people witnessed the attack on Booty.

Other relevant matters

During the meeting I had with Ms Tamakehu and Kelly Jordan on 19 January Ms Tamakehu advised that she first saw Boy on the footpath with the kitten in his mouth and after she called him he 'moved further on to the property'.

However, Ms Tamakehu's letter dated 21 January advises that the dogs were standing inside the gateway on her property when she saw them.

The Council's operations must be fair and transparent, and its decision making must be consistent. Similar incidents where dogs have killed another animal have resulted in the dog being classified dangerous.

Summary

- Ms Allen has provided the Committee with evidence which detailed the incident and which led to the classification of Zeus and Boy as dangerous dogs by the Council.
- Ms Allen's daughter, Kennedy, who witnessed the incident was traumatised by seeing her kitten killed by the two dogs.
- The dogs were not under control and they both showed aggression.
- Although steps have been taken to prevent further attacks since 14 January 2011, there is still a risk that the dogs could be let off and/or the gate kept open.

For those reasons and in the interest of public safety, which the Council must consider first and foremost, I request that the Committee uphold the dangerous classifications on Zeus and Boy."

Objector's Closing Submission

Ms Tamakehu said she would like to reiterate she did not call the dogs back to her property. The dogs had never left her property.

Ms Tamakehu said she was a good dog owner and had a good owner record. It was unfortunate that one of her dogs had the kitten in its mouth, however, although she was on the scene she did not witness any attack. She said it was unfortunate that the situation could not have been resolved between the parties without wasting considerable Council time.

Ms Tamakehu referred the Committee to Ref H of the agenda papers, a photograph of Zeus standing on the concrete pad. This was the footpath referred to in the Council's evidence.

Ms Tamakehu questioned why Mr Hamilton, although reported as witnessing both dogs making an attack, had not made a statement.

Ms Tamakehu fully objected to classifying her dogs, Zeus and Boy, as dangerous.

Adjournment

The Chair ascertained that Ms Tamakehu's witness, Ricki De Negri was unable to attend the Hearing.

The Committee would deliberate its decision following Item 2: Objection against Menacing Dog Classification – Tim and Lennie Price.

The Hearing adjourned at 2.45pm.

The Hearing reconvened at 4.19pm with Cr Nicki in the Chair to deliberate on Item 1: Objection against Dangerous Dog Classifications – Jennifer Tamakehu.

Committee’s Deliberation

Item 1: Objection against Dangerous Dog Classifications – Jennifer Tamakehu

The Chair, Cr Higgle, reconvened the Hearing and advised the Committee that it could only uphold or rescind the classifications. She also reminded the Committee that some of the witnesses provided opinion or irrelevant statements and these must be disregarded. The Chair acknowledged there was conflicting evidence as to where the dogs were during the incident and whether or not there was an attack on the kitten.

The Chair referred the Committee to Reference F of the agenda papers which contained the relevant sections of the Dog Control Act 1996 and the Council Advocate’s closing submission had referred the Committee to Section 31(1)(b) as the basis for classification. The Chair said the Committee in its deliberations must also have regard to Section 31(4) (a), (b), (c) and (d) of the Dog Control Act 1996. The Chair also referred the Committee to the Council’s Dog Control Policy, Reference G of the agenda papers.

Cr Baker-Hogan, referring to the classification of the dogs, said there was some conflicting evidence on the aggressiveness of the dog and where the dogs were at the time of the incident, however, there was no question that a dog had the kitten in its mouth. From evidence it was clear that the kitten belonged to the complainant’s family, the dog had been aggressive and the family had not seen their kitten since the incident. On those grounds she considered the classification of dangerous was justified.

In response to Cr Baker-Hogan’s reference to the ‘zero tolerance policy’ of the Council’s Dog Control Policy, Paul Drake, Legal Officer, advised the Committee that it could not restrict its decision only on the Council’s Dog Control zero tolerance policy. Its decision must be based on the facts that were presented.

Although there had been conflicting evidence, the Committee agreed that Section 31(1)(b) of the Dog Control Act 1996 had been breached and the dangerous classification had been justified.

The Chair said in considering the objection to the dangerous dog classifications the Committee needed to have regard to the evidence presented. Matters discussed included the conflicting evidence on which property the dogs had been at the time of the incident. After considering a time continuum there was agreement that the evidence of the complainant and family be accepted.

Cr Dahya said he would vote to uphold the decision to classify the dogs as dangerous. He said the dogs were not controlled at the time, the kitten was in the dog’s mouth as seen by the dog’s owner and as such the dog endangered the pet. Cr Dahya further noted that the Council must uphold Section 5(1)(b) of the Dog Control Act 1996 that a dog is kept under control at all times and Section 5(1)(g) that the owner must take all reasonable steps to ensure that the dog does not injure, endanger, or cause distress to any stock, poultry, domestic animal, or protected wildlife.

The Chair said she would vote to uphold the classifications and although it could be argued that the owner was taking all reasonable steps, the dogs were not under control. She

accepted the complainant's evidence that they had heard the kitten and seen it in a dog's mouth on their property, and had seen a dog holding the kitten on its back with its paws at the dog owner's property. The dog's owner had admitted that Taylor Hamilton had come across to her property and she had also seen the dogs on her property with the kitten. The Chair said the evidence regarding whether or not the kitten was a pet and the family's emotional attachment was irrelevant to this decision as it was an attack and this had warranted the classification of dangerous dog.

Cr Baker-Hogan said regardless of where the incident occurred, there was evidence of a dog's dangerous, aggressive behaviour, and a dog not under control causing trauma. Cr Baker-Hogan said as far as public safety was concerned she would vote to uphold the dangerous dog classification.

The Committee addressed the matter of upholding the dangerous dog classification on both dogs. Cr Dahya said it appeared both dogs were involved in the attack. He noted the objector had said she could not identify which dog had the kitten in its mouth. The other dog was close by and together they were behaving in a menacing manner. Cr Baker-Hogan said the Committee had made every attempt to establish the identity of the dogs and neither the witnesses nor objector had been able to identify them. The only evidence of two dogs involved was in Taylor Hamilton's statement of facts. Cr Baker-Hogan said in the interest of public safety both dangerous dog classifications needed to be upheld.

The Chair, referring to Taylor Hamilton's statement, agreed there was a statement that both dogs were attacking the kitten and said the classifications on both dogs needed to be upheld.

Committee's Resolution

Proposed by Cr Dahya, seconded by Cr Baker-Hogan:

THAT the Wanganui District Council upholds the dangerous dog classifications on both Zeus and Boy.

CARRIED

The Hearing closed at 4.42pm.

The Hearing reconvened at 3.08pm for Item 2: Objection against Menacing Dog Classification – Tim and Lennie price.

Cr Nicki Higgie, Chair, said as a member of the Wanganui Kindergarten Association Board she was technically an employer of one of the people involved in Item 2: Objection against Menacing Dog Classification – Tim and Lennie Price, and would vacate the Chair. The Hearing would be heard by Cr Randhir Dahya as Chair and Cr Philippa Baker-Hogan.

Cr Higgie left the Hearing at 3.09pm.

2. Objection against Menacing Dog Classification – Tim and Lennie Price

Melanie Heron, Customer Services Manager, reports:

“Tim and Lennie Price, 3 Oxford Road, Wanganui, have made written objection to the Council’s menacing dog classification in respect of their dog named ‘Puku’.

Puku is registered to Tim Price and is described as a male, black and white, border collie cross (‘the dog’). Puku’s Animal Identification Number is 104649, he has been de-sexed, micro-chipped and is currently registered.

The dog was made menacing on 2 February 2011 following a complaint received from Mr Martin Lightband attesting to the aggressive and menacing behaviour of the dog. A copy of the Notice of Classification of Dog as Menacing Dog is tabled and marked **Ref L**.

A copy of the written objection and supporting information from Mr and Mrs Price, dated 28 January 2011, is tabled and marked **Ref M**.

The Council has indicated that it intends to call two witnesses in support of upholding the menacing dog classification. They being:

1. Martin Lightband on whose complaint that the Council has acted upon in making the dog menacing. Tabled and marked **Ref N** is a copy of Mr Lightband’s hand-written complaint dated Friday, 28 January 2011 and received by the Council on 31 January 2011.
2. Kelly Jordan, Animal Control Officer (ACO) – attending ACO; tabled and marked **Ref O** is a copy of her evidence.

In addition the Council has provided the following evidential documents to the Committee:

1. Council Customer Request Management e-mail detailing telephone complaint received from Mr Lightband on 28 January 2011, tabled and marked **Ref P**.
2. Relevant sections of the Dog Control Act 1996; tabled and marked **Ref Q**.
3. Aerial map of area where ‘rushing’ occurred; tabled and marked **Ref R**.
4. Photos of dog ‘Puku’, tabled and marked **Ref S**.
5. Photos of 29 Halswell Street property taken from the road, tabled and marked **Ref T**.”

References – Agenda Attachments

- L Notice of Classification of Dog as Menacing Dog
- M Letter of objection from Mr and Mrs Price, dated 28 January 2011.
- N Letter of complaint from Martin Lightband, dated 28 (January) 2011.

- O Evidence from Kelly Jordan, Animal Control Officer.
- P Customer Request Management e-mail detailing complaint, dated 28 January 2011.
- Q Relevant sections of the Dog Control Act 1996.
- R Aerial map of area where 'rushing' occurred.
- S Photographs of dog 'Puku'.
- T Photographs of 29 Halswell Street property.

Hearing

Cr Dahya, Chair, welcomed those in attendance and called the Hearing to order. The Chair introduced Cr Baker-Hogan and the Council's officers in attendance – Paul Drake (Legal Officer), Stuart Hylton (Senior Policy Analyst) and the Council's Advocate, Melanie Heron (Customer Services Manager).

The Chair said the matter to be considered was an objection to a menacing dog classification.

At the Chair's request, Ms Heron introduced those who would be called to give evidence:

- Martin Lightband – the complainant.
- Kelly Jordan – attending Animal Control Officer (ACO).
- Bernard Compton – Animal Control Team Leader, would also be available if required as an expert witness on dog behaviour.

At the Chair's request, Lennie Price, the objector to the menacing dog classification, introduced herself and advised she would call Julie Costello as a witness.

The Chair confirmed that those involved in the Hearing were in receipt of all relevant documentation and said if further evidence was tabled time would be given for all parties to read this.

The Chair explained the Hearing procedure and informed those in attendance that as a quasi-judicial hearing the rules of natural justice, which provided the right to a fair hearing, would be observed.

Council's Advocate: Melanie Heron, Customer Services Manager

Ms Heron confirmed that the dog Puku was classified as 'menacing' on 2 February 2011 following a complaint received from Mr Martin Lightband attesting to the aggressive and menacing behaviour of the dog.

Witnesses

Martin Lightband, Complainant

Ms Heron called Martin Lightband to the table.

Mr Lightband spoke to his evidence. He said on Friday, 28 January 2011 at 10.30am he and his three children were walking down Halswell Street towards the park. They could hear a dog barking and growling as they approached 29 Halswell Street and as they walked past the property a large dog 'locked' his attention on them. The dog ran very fast over the front lawn and with ease jumped the small white fence. Mr Lightband referred the Committee to photographs of the property at 29 Halswell Street, Reference T of the agenda papers.

The dog ran up to his three children, stopped, started barking wildly and moved closer. Mr Lightband put himself between the dog and his children and the dog was less than half a metre from him. Mr Lightband kept the children behind him and slowly moved back but when the dog followed he backed off.

Mr Lightband said a man came out of the house at 29 Halswell Street and called the dog back but the dog did not move and continued barking. The man opened the gate and 'pulled' the dog back on to the front lawn. The incident had left him and his children badly shaken. No apology was offered and the man disappeared into the house.

Mr Lightband said a woman in a white car had pulled up near the property, sat in the car, watched the attack but had done nothing to assist.

Mr Lightband stressed that this incident was not a dog excited to see someone, but a dog that was aggressive, menacing and attacking.

Mr Lightband responded to the Committee's questions.

- The dog did not physically touch his family but it was extremely close to his son's face and when he moved in front of the children the dog's nose physically touched his stomach but it did not bite him.
- He had not been near the property since the incident, but in the past had seen a dog on the property and would assume it was the same dog.

Ms Price had no questions of clarification.

Ms Heron had no further questions and thanked Mr Lightband for speaking to his evidence.

Kelly Jordan, ACO

Ms Jordan read her evidence, Reference O of the agenda papers.

Ms Jordan said Puku had no previous history recorded at the Council. She had visited the dog owner's property at 3 Oxford Road. This property was very secure with good high fencing. From time to time Puku did visit 29 Halswell Street and in her report had advised that Puku be secured on a chain when visiting this property. Ms Jordan also noted that as part border collie, Puku would be a good 'jumper'.

In response to a question, Ms Jordan confirmed that Mr Price had been very defensive on the first occasion she had spoken to him about the incident. This, however, was not unusual as dogs are loving members of people's families and owners were entitled to be defensive about their dogs.

In response to a question of clarification from Ms Price, Ms Jordan said an apology from the Price family had been passed on to the Lightband family.

Objector's Case – Lennie Price

Ms Price was supported by her witness, Julie Costello.

Ms Price again offered an apology to Mr Lightband and his family.

Ms Costello said it was recorded there were no witnesses to the incident but there had been a visitor that had arrived at the house. Ms Costello said she was the visitor. Ms Costello read the Prices' written objection and supporting evidence, Reference M of the agenda papers.

Ms Costello tabled and read her evidence of the event that occurred at Halswell Street. A copy was provided to the Committee.

'As a regular visitor to my friend's house, I parked my car directly in front of the house gates on the footpath. A man was walking with his children along the footpath. My small 'toy' dog was barking at them from inside my car. Brie (a Golden Retriever), the other dog who resides at the house, came to the gate and joined in the barking and was excited to see me. I left my dog in the car because I knew he was going to be a pain as he was excited and barking. Just as I stepped out of my car Puku came to the gate, excitedly wagging his tail, saw me and in the excitement jumped over the fence (directly next to the gate) which is slightly lower than the gate. He happened to land directly in front of the family on the footpath. This would have been understandably very frightening for the young family and the father started swearing and yelling at me. At the same time I called Puku and then as he was coming to me Tim the owner came out and took Puku and Brie around to the back. I apologised profusely to the owner who continued to yell down the street. It was my dog and Brie who barked, but I never heard Puku make any noise but only saw his tail wagging and he had come to see what was going on and in the excitement of the moment, jumped the fence. Tim did come back but by that time the family had moved away down the street.'

Ms Costello said she believed it had been her dog that had instigated the whole incident.

Ms Costello responded to questions:

- She was unaware that Puku had locked his attention on to the Lightband family before jumping the fence.
- She did not recall Mr Lightband asking her to 'control your dog' but did recall telling Mr Lightband that Puku was not her dog and that she was not the owner. It was at that moment that Mr Price had come out from the house and got the dog.
- She had seen how close Puku had been to one of the small children when he jumped the fence. She indicated on the photograph (Reference T of the agenda papers) where Puku and the family had been on the footpath and where her car and Brie had been.
- Puku was not barking or growling but Brie and her dog were.

Ms Price said Mr Lightband had stated that the dog's owner was not interested in the family, however her husband had been inside the house at the time and had no idea what had happened. He heard the noise and went outside to take the dogs around the back of the property. The family had gone when he came back.

Ms Price said a lesson had been learnt from this incident and Puku was now tied up when visiting family at Halswell Street. It was not a case of territorial behaviour because it was not where Puku lived. Ms Price said she and her husband had always tried to be responsible owners. Their own property had high fencing, Puku had been to puppy kindergarten and dog obedience, he had never been to the Pound. He was often taken for a Pitbull but this was not the case and they were very comfortable to have him around their young son.

Mrs Price acknowledged that Puku had behaved badly and should not have jumped the fence. She acknowledged that Puku had given the Lightband family a fright and this had been stressful. She was very sorry about the incident. Puku however, was not an aggressive dog and she was confident he would not cause harm to anyone. Mrs Price said labelling Puku as menacing was not justified.

In response to Ms Heron's point of clarification on frequency of visiting the Halswell Street property and the possibility Puku's behaviour was territorial, Mrs Price said family visits were not frequent, possibly monthly.

The Chair thanked Mrs Price and Ms Costello for speaking to their evidence.

Closing Submission – Council Advocate

The Chair requested Ms Heron to provide her closing submission.

Ms Heron said the Prices had requested that the classification be brought down to a warning and explained the classification system. She noted that the menacing classification was the least serious.

Ms Heron presented her closing submission in support of upholding the classification.

“The Dog Control Act 1996

Dog ownership, care and control come with a number of obligations that are set out in the Dog Control Act 1996 ('the Act').

Section 4 of the Act sets out the objectives of the Dog Control Act. One of them is to ensure menacing and dangerous dogs are controlled by making special provision for them; and by imposing on the owners of these dogs, extra obligations designed to ensure their dogs do not cause a nuisance to any person and do not injure, endanger, or cause distress to any person, stock, poultry, domestic animal or protected wildlife.

Section 5 of the Act states every dog owner must take all reasonable steps to ensure the objectives in section 4 are met.

The Classification

Following the receipt of a complaint in relation to the behaviour exhibited by Puku, the Animal Control team determined that Puku, owned by Timothy Price, is a menacing dog and classified him as such. The decision to classify Puku as menacing is based on s33A(1)(b)(i):

- The Council may classify a dog as menacing where it considers the dog may pose a threat to any person, stock, poultry, domestic animal or protected wildlife because of any observed or reported behaviour of the dog.

Mr Lightband observed and reported Puku's behaviour. A statement detailing the behaviour and the effect of that behaviour has been taken from Mr Lightband.

Matters to be considered

The Committee has been asked to determine the objection to the classification of Puku as a menacing dog. The Committee can either uphold or rescind the classification.

In making its determination the Committee must have regard to the following matters:

- The evidence which formed the basis for the classification;
- Any steps taken by the owner to prevent any threat to the safety of persons or animals;
- The matters relied on in support of the objection; and
- Any other relevant matters.

I will address each of those matters:

The evidence which formed the basis for the classification;

The classification of Puku as a menacing dog is based on the evidence provided by Martin Lightband. The factors taken into consideration were:

The dog was not contained on the Halswell Street property at the time of the incident, he jumped the fence and rushed at Mr Lightband and his three children in a threatening way;

Puku was not under control. Section 52(1) of the Act requires that '*The owner of any dog shall keep that dog under control at all times*'; and

The observed and reported behaviour of the dogs; specifically the rushing and growling at Mr Lightband and his children as they walked past the property.

Any steps taken by the owner to prevent any threat to the safety of persons or animals

The property where Puku is normally kept, 3 Oxford Street, has a secure well fenced section. The fence is approximately two metres high and Puku can not jump it.

Mr Price has been advised by the Animal Control team that when visiting his parents in Halswell Street, or any other friend or relative without a suitably fenced section, he is required to chain Puku up and supervise him.

The matters relied on in support of the objection

Mr Price in his letter puts forward a number of matters in support of his objection to the classification.

He states that his dog has a lovely nature and can be trusted with their child and also the family cat. This is not in dispute but even well mannered dogs can exhibit bad behaviour if triggered. Triggers can include people walking or running past (the chase reflex) and can include a perceived threat to their territory. The Lightbands walking past the Halswell Street property appears to have triggered the behaviour that was observed.

Mr Price also stated that Puku was excited about seeing a family friend and that the Lightbands were unfortunately walking past at the wrong time. I challenge the term excitement, as the behaviour exhibited by Puku was enough to scare four members of the Lightband family and negatively impact on the day they had planned at the park.

Mr Price has asked that Council reconsider downgrading the menacing classification due to this being the first incident to be recorded on the Council's file. I would like to point out that the menacing classification is the lowest level formal warning and carries less requirements than any other type of classification or prosecution action.

Other relevant matters

Mr Price's reaction to the incident is of concern. Mr Lightband advises in his statement that Mr Price appeared to be more concerned with Puku getting away than he was with the threatening behaviour towards the Lightband family. As Puku was pulled back to the property, there was no offer of apology to Mr Lightband and his family, although I do acknowledge there has been an apology since then.

The Council's operations must be fair and transparent, and its decision making must be consistent. Similar incidents where dogs have threatened or rushed at people have resulted in the Council classifying the dog as menacing.

Summary

Mr Lightband has provided the Committee with evidence which detailed the incident and which led to the classification of Puku as a menacing dog by the Council.

Mr Lightband and his children were upset by the incident, to the point that they didn't enjoy their visit to the park. They were also upset by the owner's response to the incident.

It is clear that Puku was not under control and that he showed aggression.

Although Mr Price's Oxford Street property is suitably fenced, the menacing classification protects people and property during the periods that Puku is not at his home.

For those reasons and in the interest of public safety, which the Council must consider first and foremost, I request that the Committee uphold the menacing classification on Puku."

Objector's Closing Submission

Mr Price said he fully understood that Puku was in the wrong and he should not have jumped the fence. Since the classification the family had followed through with all the requirements of the menacing classification, such as muzzling and on a lead when walked. He said Puku look 'scarier' wearing a muzzle and he did not like this. He acknowledged that Puku would go after people but that was to say 'hello'.

Mr Price said although it may not be believed, Puku was a nice natured dog and he could personally guarantee that Puku did not mean any harm to the Lightband family.

Mr Price said the family was considering moving to Australia and a menacing classification could inhibit them from taking Puku with them. He said Puku was part of the family, like a son, and he knew he would not harm anyone.

Mr Price said he was deeply apologetic to the Lightband family.

The Hearing adjourned at 4.02pm.

The Hearing reconvened at 4.10pm to deliberate on Item 2: Objection against Menacing Dog Classification – Tim and Lennie Price.

Committee's Deliberation

Item 2: Objection against Menacing Dog Classification – Tim and Lennie Price

Cr Baker-Hogan said as a dog owner she would like to over-rule the menacing classification on Puku, however decisions were based on the Dog Control Act 1996 and the Council's Dog Control Policy had a 'no tolerance' policy. The Committee had to consider whether the dog had posed a threat or caused distress to any person. She said there was evidence that the dog was not contained, it had jumped the fence and there was evidence on both sides that the dog was very close to people. She said there was conflicting evidence regarding how vocal the dog had been or whether it was growling.

Cr Baker-Hogan said there was evidence that the Prices were good dog owners, their own property was suitably secured for a dog, they paid the dog registration and there had been no previous complaints. She said Mr Price spoke of a personal guarantee, however, the Committee's task was to look at the Dog Control Act 1996 and enforce the Council's Dog Control Policy if there was evidence that this had been breached.

In conclusion, Cr Baker-Hogan said Puku was not contained, he had jumped, rushed and was menacing and she had no choice but to uphold the Council's classification.

Cr Dahya said he would also uphold the menacing classification on Puku. He said he was very aware the Prices were responsible owners but unfortunately dogs at times did things that were beyond the control of their owners. The Committee did not have the luxury of allowing a tolerance because something may go wrong. In this instance the dog frightened children. He said he must abide by the Dog Control Act 1996 in his deliberations and he would vote to uphold the classification.

Committee's Resolution

Proposed by Cr Baker-Hogan, seconded by Cr Dahya:

THAT the Wanganui District Council uphold the classification of menacing dog for Puku.
CARRIED

The Hearing adjourned at 4.16pm reconvening at 4.19pm for the Committee's Deliberation of Item 1: Objection against Dangerous Dog Classifications – Jennifer Tamakehu.

* * * * *

Adoption of the Minutes of the Meeting of the Hearings and Regulatory Committee held on Thursday, 14 April 2011

Cr Higgle, Chairman for Part 1: Objection against Dangerous Dog classification – Jennifer Tamakehu presented Part 1 of the meeting of the Hearings and Regulatory Committee held on Thursday, 14 April 2011.

Council's Resolution

Proposed by Cr Higgle, seconded by Cr Baker-Hogan:

THAT the report and decision of Part 1: Objection against Dangerous Dog classification – Jennifer Tamakehu, of the Minutes of the Meeting of the Hearings and Regulatory Committee held on 14 April 2011, be adopted.

CARRIED

Cr Dahya was Chair for Part 2: Objection against Menacing Dog Classification – Tim and Lennie Price of the meeting of the Hearings and Regulatory Committee held on 14 April 2011.

Council's Resolution

Proposed by Cr Dahya, seconded by Cr Baker-Hogan:

THAT the report and decision of Part 2: Objection against Menacing Dog Classification – Tim and Lennie Price, of the Minutes of the Meeting of the Hearings and Regulatory Committee held on 14 April 2011, be adopted.

CARRIED

Minutes of a Meeting of the Youth Committee held at 4.05pm on Monday, 2 May 2011 in the Council Chamber, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Cr Jack Bullock (in the Chair), Cr Nicki Higgie, Yth Crs Steven Schwamm and Frances Wood-Bodley (Co-Deputy Chairs), Yth Crs Aysha Collinson, Jonathon Greenwell, Anna Groves, Renee Harrison, Shannon-Renarta Jury, Grace Kennedy, Savannah McKnight, Monique Mulholland, Olivia O’Neil, Jacob Ruru-Canterbury, Raphael Solomon, Dan Steer, Therese Verhoek, Marie Webb.

Apology: Yth Cr Caleb Perry.

Officers in Attendance: Sally Patrick (Community and Cultural Manager), Heather Cox (Youth Services Co-ordinator). Secretary: Karyn Turner (Governance Services Officer).

Committee’s Resolution

Proposed by Yth Cr Solomon, seconded by Yth Cr McKnight:

THAT the apology be received.

CARRIED

1. Minutes of Previous Meeting – 21 March 2011

The minutes of the Youth Committee’s meeting held on 21 March 2011 were received at Council’s meeting held on 18 April 2011. The Council adopted the reports and recommendations of the Youth Committee.

Committee’s Resolution

Proposed by Cr Bullock, seconded by Yth Cr Schwamm:

1.1 THAT the information be noted.

CARRIED

2. Actions Arising from Previous Minutes

	Item	Resolution	Action	% Completed
1	12. Late Item: Riverfront Revive Council meeting 30 August 2010	<u>And that</u> the Youth Committee brings the information gathered through the Riverfront Revive survey process to the incoming Council.	Yth Cr Schwamm and Cr Bullock Progressing.	75
2	7. Yes 2 Youth – Ake Ake centre sponsorship	<u>That</u> the Youth Committee host a skate competition at Castlecliff in late February/early March 2011 to raise funds for the Ake Ake Centre and bring awareness of the Youth Committee to the youth in the Castlecliff community.	Event planned for 30 April 2011.	100

3	8. Emvee (Music Van) update	<u>And that</u> the Emvee Working Party continues with the schedule of scoping projects and provides a final update at the Youth Committee’s February 2011 meeting.	Emvee Working Party Project 2 of 3 held 25 and 26 March 2011.	75
4	21 March 2011 6. Christchurch Fundraising Opportunity	<u>That</u> the Youth Committee sponsors \$500 allocated to this event on the proviso that 100% of the funds raised will go to the Christchurch Kids Can, Red Cross, and Salvation Army charities for earthquake relief with the understanding that the Youth Committee will partner again with the ‘Raise Up n Represent’ for another event to raise funds for their group this year.	Heather Cox Event held 15 April 2011	100
5	8. Community Feedback Forum	<u>THAT</u> the Youth Committee helps with efforts to promote the Council’s Community Feedback Forum.	Stephanie Rose	100
6	12. What’s the haps?	The Youth Committee agreed unanimously that a letter be sent to Wanganui’s Sister City Nagaizumi-Cho on behalf of the Youth Committee extending its condolences to Nagaizumi-cho and the rest of Japan following its earthquake on 11 March 2011.	Heather Cox (Ref A)	100

References – Agenda Attachments

- A Letter to Mayor Hideo Endo on behalf of Youth Committee, along with a copy of Mayor Annette Main’s letter to Mayor Hideo Endo.

Discussion

Action 1: Riverfront Revive – Yth Cr Schwamm reported he had met with Stellar Restaurant proprietors, Vicki and Tim Davies, who were supportive of this initiative. The next step would be to compile the survey results into a report and meet again with Tim and Vicki Davies and hopefully, further progress the ideas.

Committee’s Resolution

Proposed by Yth Cr Solomon, seconded by Yth Cr Wood-Bodley:

- 2.1 THAT the information be noted.

CARRIED

3. 5 10 5 10 – Whanganui Community Foundation

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Heather Cox, Youth Services Co-ordinator, reports:

“The Whanganui Community Foundation wishes to introduce the concept of 5 10 5 10 to the community and to ensure that the campaign is relevant to as many sections of the community as possible. **(Ref B)**.”

The Whanganui Community Foundation's role is to help community organisations to carry out charitable, educational, cultural, philanthropic and recreation activities in the wider Wanganui area. This is done by making grants, providing professional development opportunities for community organisations and providing advisory services and other community development activities.

At today's meeting the Foundation's Chief Executive, Judith Timpany, will address the Youth Committee about the 5 10 5 10 concept and seek ideas and input to assist them with further development of the project."

References – Agenda Attachments

B 5 10 5 10 Concept

Yth Cr Mulholland joined the meeting at 4.10pm.

Presentation and Discussion

The Chair welcomed Judith Timpany, Chief Executive, Whanganui Community Foundation.

Ms Timpany was first introduced to the 5 10 5 10 concept in Australia approximately seven years ago and since then it had been an interesting way to live her life. She said some of the formalities required in Australia such as 'signing up' to the campaign would likely be dispensed with here.

Ms Timpany explained the 5 10 5 10 concept and spoke of her own experiences:

- The first '5' represented giving around 5% of pre-tax income to community based charities.
- The first '10' represented reducing your impact on the earth by 10% per year. Ms Timpany said the first year had been easy, however this was becoming more difficult now she was into the fifth/sixth year. She had become a vegetarian as this used less resources than eating meat, grew her own vegetables as much as possible, and walked instead of using the car. Ms Timpany said when she first started she was using approximately 6.2 times her share of the earth's resources and that appeared unsustainable. She was now down to 1.2 times her share and it was difficult to lower this further but she would keep trying. Presently she was monitoring how much petrol she used and this was down to two-thirds of a tank per month. She was trying to grow more vegetables and cut down on energy use. It was a challenge for her as she was aware that people in African countries used 0.5 times of their share of the earth's resources.
- The second '5' represented giving five days of time each year to the community. Ms Timpany said for Youth Councillors this would be an interesting issue. Older people would say younger people did not volunteer the same amount of time as they did, however the statistics did not reflect that. The 15 to 25 year age group volunteered more than any other age group but in different ways. The older age group would, for example, answer a telephone at a hospice from 2pm to 4pm on a specific day, whereas for the 15 to 25 year old age group it was more project based. They would 'give their all' for a project that may be five whole days occurring in one week or over a two to three week period. This was a different pattern and as part of the campaign Ms Timpany would like to break down stereotypes.

- The last '10' represented 10 acts of civic participation per year, exactly what the Youth Committee was doing – taking part in community decision-making, making sure the community was the sort of community they wished to be a part of. Other examples of civic participation were voting, writing to the editor, attending public meetings and active involvement in what the community was doing in its decision-making.

Ms Timpany said timing to launch the concept was yet to be determined but she was interested in Youth Councillors' feedback on the concept and thoughts on timing. She said it had been interesting working with two student interns, aged in their 20s, on this project. Unfortunately they could not attend today's meeting. The use of Facebook had been suggested by the interns, opening up a whole new world on how this concept could be promoted. Ms Timpany said the Whanganui Community Foundation trustees had signed off the conceptual idea but at this stage how it may be undertaken was open. She wanted to make it relevant to all sections of the community.

Cr Bullock said the Youth Committee members were privileged to have the project brought to them for initial feedback that would assist to shape it for the future. He said feedback was critical to enable the project to be implemented, and he asked each Youth Councillor to comment.

The concept was endorsed by all Youth Councillors. They considered it 'cool' and interesting and a number noted their keenness to participate. For some it would only require some small changes and smart thinking as they were already participating informally. The right profile would see greater participation from Wanganui's community.

Yth Cr Greenwell joined the meeting at 4.28pm.

Youth Councillors' ideas on promotion of the concept included:

- Facebook and Twitter were definitely good ways to promote the 5 10 5 10 concept.
- Promoting the concept through Wanganui's environ schools' curriculum, and extended to intermediate schools, secondary schools and NCEA environmental science unit standards.
- Including the concept in the Duke of Edinburgh Awards.
- Information sessions and personal stories make people eager to find out more.
- Prominent branding and a website where people can share their own stories.

Ms Timpany responded to questions of clarification. It would not be compulsory for participants to commit to all components of 5 10 5 10, and it would not be forced on any community. There was no prescriptive way of what must be done. Various websites were available where calculations could be made to determine a person's impact on the earth's resources. The spread of this concept in Australia was mainly through word of mouth. Evaluating success was not easy and accurate measures, in terms of quality of life, were difficult as the important things in life cannot be measured. Story-tellers were generally a proxy for this and it was hoped to publish some of this information as it would be useful to share the experiences of other people.

In response to Ms Timpany's questions, the majority of Youth Councillors agreed they would wear tee-shirts promoting this concept and would be keen to be part of a 5 10 5 10 launch event.

Committee's Recommendation

Proposed by Yth Cr Wood-Bodley, seconded by Yth Cr Collinson:

- 3.1 THAT the presentation be received.

CARRIED

4. Computer Clubhouse

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.
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Heather Cox, Youth Services Co-ordinator, reports:

“Purpose of the report

As an outcome of discussion at the Youth Committee's meeting held on 21 March 2011, a site visit was arranged to the Computer Clubhouse. The purpose of the visit was for Youth Councillors to become fully-informed of the Council-operated Clubhouse so they can participate, promote and contribute to its ongoing development.

By providing access to modern information and communication technology (ICT) resources, staff and mentors, the Computer Clubhouse aims to support the development of digitally-capable young people. The Clubhouse model has proven to have had a significant, positive impact on under-served communities around the world. In partnership with Whanganui UCOL (training pathways), Youth Services Trust (health and wellbeing services), and Computers in Homes (enhancing digital opportunities), the Council established the Computer Clubhouse to give the same opportunity to Wanganui's young people. A copy of Computer Clubhouse guiding principles is tabled (**Ref C**).

At today's meeting Masina Kenworthy, Computer Clubhouse Co-ordinator, will be in attendance to hear feedback from the visit; and to talk about her recent trip to Los Angeles, USA for the Clubhouse International Conference, including some visits made to indigenous Clubhouses. Ms Kenworthy will also speak about next steps for the Wanganui Computer Clubhouse and its first birthday celebrations.”

References – Agenda Attachments

- C Computer Clubhouse key principles

Presentation and Discussion

The Chair welcomed Masina Kenworthy to the meeting.

Ms Kenworthy provided a video overview of Computer Clubhouse activities and said the only limit was a Clubhouse member's imagination.

The Clubhouse was for youth aged 10 to 18 years, open Monday to Friday, 3.00pm to 7.00pm, and was free to attend. Computer Clubhouse provides the opportunity to work on creative and exciting projects with the support of mentors. Examples of work were music production, making beats, recording albums; video and film creation, web clips; robotics and construction, engineering and design; 3D modelling and game designing; fashion, crafts and art; animation, graphic and web design. Game designing was presently very

popular, learning how to make games and to upload and share them. 'Google SketchUp' was also popular. This was an architectural programme that enabled a person to design a house, bedroom, etc.

A Clubhouse Council had just been created providing members with the opportunity to have input into how the Clubhouse and its activities should be run. The Clubhouse had just become an 'Adobe Youth Voices' Clubhouse that would enable the creation of a crew of young people who have their voices heard on issues of concern to young, using media provided at the Clubhouse.

The Clubhouse's first birthday was less than a month away and this was also the start of Youth Week. The weekend of the birthday celebration would start with the 48 hour video challenge. Sponsorship had enabled the Clubhouse to enter this. This would also enable members to start thinking about filming and Adobe Youth Voices and how this can work.

A New Zealand Summit would be held in Auckland in the next school holidays. There were five clubhouses throughout the country and each could send eight members. In 2012 a World-wide Summit would be held in America.

In reply to questions, Ms Kenworthy said the Clubhouse had more than 300 members with 180 active per month. Advertising the Clubhouse was progressing, a website was being designed and the Clubhouse had its own Facebook page.

Ms Kenworthy tabled information on becoming a mentor of the Clubhouse. Anyone aged 19 years or over was able to sign up to become a mentor.

Committee's Recommendation

Proposed by Yth Cr Solomon, seconded by Yth Cr Mulholland:

- 4.1 THAT the presentation be received.

CARRIED

The meeting adjourned at 5.04pm at which time Cr Higgle left the meeting.
The meeting reconvened at 5.25pm.

5. Castlecliff Skate Competition Event

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.
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Yth Crs Kennedy and Groves, report:

“On Saturday, 30 April 2011 the Castlecliff Skate Competition took place at Castlecliff Skate Park. This event was in response to local youth asking for an event in Castlecliff following the Kowhai Park Skate Competition in mid-2010 and was also seen as an excellent opportunity for the Youth Committee to raise the profile of the Ake Ake Centre in Rangiora Street.

At today's meeting we will provide a report to the following key points:

- Event numbers and general review
- Partnerships and community participation
- Positive outcomes for youth and the Ake Ake Centre.”

References – Agenda Attachments

D Event Flyer

Discussion

Yth Cr Kennedy said she enjoyed the day and the event had a really positive vibe. She tabled the report and photographs published in the Wanganui Chronicle. She and Yth Cr O’Neil had recorded an advertisement for the event and it was also broadcast on More FM news. A number of people at school had made comment that it had been a great day and winners were commenting about the event on Facebook. Yth Cr Kennedy had taken photographs and several short videos of the event, and these could be loaded on to the Youth Committee’s website.

Yth Cr Groves said it had been a really good day and it was great to see the community come together and get involved. A considerable number of people had asked about the Ake Ake Centre and what it was all about, and this was what the Youth Committee had wanted to achieve. A number of older skaters had come from Palmerston North for the day, and it was good to see these people come back to their community.

Yth Cr Webb said she felt very proud of the event as a considerable number of community members, young and old, were in attendance. Several had assisted in the set-up of equipment. She said consideration should be given to making this an annual event.

Yth Cr Mulholland said the event organisers had done a fantastic job. Her parents had attended and said it had been awesome and the Youth Committee had done a great job. She said the Youth Committee’s t-shirts were really noticeable.

Yth Cr Steer had enjoyed being with the children and queried whether this type of event should alternate between Kowhai Park and the Castlecliff Skate Park. In response Cr Wood-Bodley said the facilities at Castlecliff Skatepark were somewhat better than Kowhai Park and she believed this event should remain at Castlecliff.

Sally Patrick, Community and Cultural Manager, said she had received an email from Julian Harkness, Deputy Chief Executive, who had attended the event –

‘Congratulations to you and the Youth Committee on this weekend’s Castlecliff Skateboard Competition. I attended the event and could see a lot of people really enjoying themselves. Both of my boys enjoyed it. I was impressed to see that there was a range of children and young adults using the facility, taking some risks but also being conscious of the safety of others.

Thanks and well done!’

Heather Cox, Youth Services Co-ordinator, congratulated the Youth Committee on a great team effort. She had enjoyed how the community got involved in the event and said it was not about the Youth Committee doing this but about the Youth Committee and the community doing this together. Miss Cox had noted the different age groups involved and

that everyone had looked out for each other. She said the event had provided an opportunity for older children to show and inspire younger children.

Cr Bullock congratulated the Youth Committee on a successful event. He said a considerable number of people were impressed with the event the Youth Committee had initiated, and he was proud to Chair the Committee and looked forward to the next event.

An event debrief would be held on Wednesday, 11 May 2011. Miss Cox said \$369.00 had been raised for the Ake Ake Centre through the Castlecliff Skate Competition event and it would need to be determined how this money would be spent.

Committee’s Recommendation

Proposed by Yth Cr Solomon, seconded by Yth Cr Harrison:

- 5.1 THAT the information be noted.

CARRIED

6. Wanganui Arts

The item was referred to the Youth Committee’s meeting scheduled on 13 June 2011 as Don Hunter, Arts Co-ordinator, was unavailable.

7. Projects, Working Party and General Updates

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.
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Youth Councillors will report on their participation in activities and the progress of projects and working parties.

Activity: Marketing and Website
Project members: Yth Crs Solomon, Mulholland, Harrison, McKnight and Groves; Cr Jack Bullock
Update: <ul style="list-style-type: none">• Project members continue to work on the website plan and a report would be brought to the Youth Committee’s next meeting.
Activity: YATA (Youth Access to Alcohol)
Participants: Youth Councillors are welcome to attend when available. Council Officers: Heather Cox and Marianne Archibald
Update: <ul style="list-style-type: none">• YATA representatives will present at Youth Committee meeting 13 June 2011

Activity:	Emvee Scoping Project
Project members:	Yth Crs Schwamm, Harrison, Reweti.
Update:	<ul style="list-style-type: none"> • Scoping project two of three held 25/26 March 2011. • Yth Crs Schwamm, Greenwell and Steer and Youth Services Co-ordinator, Heather Cox, took part in the evening project. • Yth Crs Steer, Kennedy, Wood-Bodley and Webb and Computer Clubhouse Co-ordinator Masina Kenworthy, took part in the daytime project. • Yth Cr Steven Schwamm, Project Leader, reported on the evening project. He said this had been held on a Friday night and not many youth were out on the streets. He suggested that the third scoping project be held on a Saturday night. • Yth Cr Frances Wood-Bodley reported on the day project. Weather was not good but locations covered included River Traders, Trafalgar Square, the Library, Kowhai Park and Castlecliff Skatepark. The Youth Committee's teeshirts created interest. Goody bags and information were distributed. • All Youth Councillors invited to meet after the skate competition debrief, Wednesday, 11 May 2011, to arrange a date and determine what would be done for the third trial.
Activity:	\$300ships
Project members:	Yth Crs Solomon, Groves and Greenwell.
Selection panel:	Yth Crs Solomon, Groves, Greenwell, Verhoek, Harrison and Perry.
Update:	<ul style="list-style-type: none"> • Application period closed 30 April 2011. • Selection period completed by 16 May 2011 with advice by 23 May 2011. • Report will be provided at next Youth Committee meeting. • 21 applications received. The Selection Panel to meet on 10 May 2011 to select five recipients.
Activity:	Communications Workshop
Participants:	Yth Crs Collinson, Greenwell, Groves, Harrison, Kennedy, McKnight, Reweti, Schwamm, Solomon, Steer, Verhoek and Webb.
Update:	<ul style="list-style-type: none"> • Held Wednesday 20 April 2011 • Facilitated by Sarah Tocker – Development and Leadership Coach.
Activity:	Castlecliff Skate Competition
Project members:	Yth Crs Kennedy, Groves, Collinson, Greenwell, Jury, Harrison, Perry, Steer, Webb .
Update:	<ul style="list-style-type: none"> • See agenda item 5.

Activity:	Regional Youth Forum with Ministry of Youth Development
Participants:	Yth Crs Steer, Greenwell, Solomon, Perry, Kennedy, Mulholland, Webb, Reweti, Verhoek, Collinson, O’Neil, Groves and Heather Cox, Youth Services Co-ordinator.
Update:	<ul style="list-style-type: none"> • Manfield Park, Feilding 26 – 27 April 2011. • Yth Cr Anna Groves reported that participants were able to attend different parts of the Forum that were suited to their interests. She had attended the Anti-Bullying Campaign Workshop and this had been very worthwhile. A presentation from this group to the Youth Committee was worth considering and she would follow-up on this. • Cr Bullock said he and the Co-Deputy Chairs were planning to meet with school representatives to discuss the issue of bullying in schools to determine how each school was addressing this issue, and share ideas for a collective, broad approach.
Activity:	YMCA Raise Up ‘Shake for the Quake’ Dance Party A copy of the dance party flyer is tabled (Ref E).
Participants:	Yth Crs Schwamm, Webb and Collinson.
Update:	<ul style="list-style-type: none"> • Held Friday, 15 April 2011 at the YMCA Studio. • 6pm – 10pm, for ages 5 to 10 years. • Update from Yth Cr Steer and other attendees. • Yth Crs Schwamm, Webb and Collinson reported. The concept was good but it needed to be executed better. Considered main issue may have been lack of advertising whilst some in attendance considered the age group of 5 to 10 years was the problem. Less than 20 people attended (12 children at \$5.00 each) and considerable merchandise was not sold. • Yth Cr Greenwell said the event appeared to be a failure and a lesson to be learnt from this was that the Youth Committee did not have to support all requests for assistance. • Yth Cr Solomon said the main objective of the Youth Committee’s support was that it was a fund-raiser for Christchurch Earthquake relief charities. Since this was not achieved he suggested the Youth Committee could make a donation to this cause. • It was agreed that the Chair meet with representatives of the YMCA to discuss the success of the event and commitment to fund.
Activity:	Toowoomba Carnival of Flowers Young Ambassadors Visit 2 - 5 May 2011
Participants:	All Youth Councillors
Update:	<ul style="list-style-type: none"> • The Toowoomba ambassadors were dining with Cr Bullock at the Stellar Restaurant this evening (2 May 2011). All Youth Councillors were invited to join them.

References – Agenda Attachments

E YMCA Raise Up ‘Shake for the Quake’ Dance Party flyer.

Committee’s Recommendation

Proposed by Cr Bullock, seconded by Cr Wood-Bodley

7.1 THAT Cr Jack Bullock, Chair of the Youth Committee, meet with YMCA representatives to discuss the success of the YMCA Raise Up ‘Shake for the Quake’ Dance Party event and the commitment to fund.

CARRIED

Proposed by Yth Cr Mulholland, seconded by Yth Cr Greenwell:

7.2 THAT the information be noted.

CARRIED

8. Youth Services Activity Report

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Heather Cox, Youth Services Co-ordinator, reports:

“The following illustrates some of the many other activities and services within which the Council considers the needs of young people.

Computer Clubhouse

- 268 Youth members; even balance of boys and girls.
- January – March 2011 – 488 individual ‘sessions’.
- 14 volunteer mentors; training provided weekly.
- See item 4 this agenda.

Graffiti management

- The Council’s Graffiti Management Strategy is coming up for review. Policy Analyst, Marie Gorinski, is managing the review process.

Graffiti Paint-Out Team Action

	2008	2009	2010	2011	% change (2010 to 2011)
January		142	245	93	-62
February		143	232	135	-41
March		140	374	163	-56
April		159	246		
May		167	201		
June		200	221		
July	177	300	216		
August	147	321	146		
September	153	307	199		
October	190	284	242		
November	217	341	300		
December	196	339	148		

- Graffiti paint-outs by the Council’s team continue with a downward trend with greater than 50% less incidents than reported at the same time last year. Richard Heron, Graffiti Paint-out Team Leader, reports that they are currently able to spend more time painting an entire fence or wall; in the past they only had time to paint out the tag. The general feeling is that the community are taking on greater responsibility for preventing and eradicating graffiti themselves.

Community Taskforce on Youth Wellbeing

- Met on 12 April 2011 – Cr Philippa Baker-Hogan in the Chair.
- Items included an update on local truancy, the Tawhero School Community initiative, pre-school wellbeing initiatives and bullying in schools.
- At Cr Baker-Hogan’s request, Cr Jack Bullock also attended this meeting to be part of the discussion around bullying in schools as the issue was raised with Cr Bullock by some Youth Councillors. Cr Bullock will speak further to this.

For Our Kids

- Following the presentation at the Youth Committee’s meeting held on 21 March 2011, Co-ordinator Sheena Maru has provided some basic steps of how the Youth Committee can support the For Our Kids kaupapa. The information is tabled (**Ref F**).

Underground Fashion Show

- I am working with Underground Trust members on a strategic plan for the next five years of development. This is in response to the huge success of Underground in the past five years as a way to engage youth and develop their esteem as well as provide entertainment, and promote training and employment outcomes.

Ake Ake Centre, Yes 2 Youth

- Yes 2 Youth has submitted an application to the Council’s Community Contracts for funding to employ a project manager who will be responsible for establishing key partnerships and fostering community ownership as well as the development of the centre space and its programmes.

Wanganui District Library – Children’s and Youth Services

- The Early Years Learning Champion, Becky Stanley, begins with the Library Children’s and Youth Team today. This role focuses on increasing the membership of 0 to 4 years and promoting a love of life long learning.”

References – Agenda Attachments

- F How can the Youth Committee support the For Our Kids kaupapa.

Committee’s Recommendation

Proposed by Yth Cr Webb, seconded by Yth Cr Collinson:

- 8.1 THAT the Youth Services Co-ordinator’s report be received.

CARRIED

9. Have Your Say

To access the broad range of ways for young people to have their say to Government and other agencies go to www.myd.govt.nz/have-your-say.

Hot Topics

Aotearoa Youth Voices – Sign Up

The Aotearoa Youth Voices Network is for young people aged between 12 and 24 years living in New Zealand. Being a member of the Aotearoa Youth Voices Network offers you the opportunity to:

- get your views to government decision-makers;
- network with other young people;
- find out about youth opportunities (e.g. youth conferences, youth advisory groups and scholarships for young people);
- find out about youth workshops.

The Ministry of Youth Development has sent out forms for all new Youth Councillors to sign up.

Also sent from the Ministry of Youth Development is a DVD of Youth Participation Case Studies. The DVD includes over half an hour of video material from five youth initiatives – the companion document provides a summary of each project and the linkages to good youth participation. The Youth Committee may wish to watch the DVD at an informal meeting.

10. What's the haps?

- Next informal meeting: 23 May 2011
 - Whitney Tangaroa, a past Youth Councillor, had indicated an interest in supporting the Youth Committee at its informal meetings. These would now be held in Committee Room 2 at 4.00pm.
- Regeneration RoadTrip: Wanganui, 12 May 2011
 - The Youth Committee had responded to an invitation to partner this initiative however, no response had been received.
- Review of questions written on the whiteboard during the break:
 - Blessing of food (Yth Cr Frances Wood-Bodley)
Yth Cr Wood-Bodley also raised the issue of opening the meeting with prayer and karakia.

Yth Cr Webb left the meeting at 6.09pm.

There was general agreement that food should be blessed, however as the Council was currently debating the issue of opening its meetings with prayer it was considered more appropriate to await the Council's outcome before this matter was further considered by the Youth Committee.

The meeting closed at 6.11pm.

* * * * *

Adoption of the Minutes of the Meeting of the Youth Committee held on Monday, 2 May 2011

Cr Jack Bullock, Chairman, Youth Committee, presented the minutes of the meeting of the Youth Committee held on Monday, 2 May 2011.

Item 3: 5 10 5 10 – Whanganui Community Foundation

Cr Bullock referred Councillors to the item on the '5 10 5 10 Campaign' being promoted by the Whanganui Community Foundation. He outlined the programme concept.

Youth Committee Co-Deputy Chair, Yth Cr Frances Wood-Bodley, referred Councillors to Item 4: Computer Clubhouse, and Item 5: Castlecliff Skate Competition Event. She noted the success of these activities. Yth Cr Wood-Bodley said that the Castlecliff Skate Competition was particularly beneficial to the people of Castlecliff as it engaged significant community support.

Council's Resolution

Proposed by Cr Bullock, seconded by Cr Higgin:

THAT including the additional preamble to Item 3: 5 10 5 10 – Whanganui Community Foundation, Item 4: Computer Clubhouse and Item 5: Castlecliff Skate Competition Event, that the reports and recommendations of the minutes of the meeting of the Youth Committee held on 2 May 2011, be adopted.

CARRIED

Minutes of a Meeting of the Discover Wanganui Committee held at 10am on Wednesday, 11 May 2011 in Committee Room 2, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Cr Rob Vinsen (in the Chair), Mayor Annette Main, Cr Jack Bullock and Mrs Stephanie Bell.

Apology: Cr Hamish McDouall.

Officers in Attendance: Charlotte Almond (Strategy and Development Manager), Alison Rudzki (Assistant Economic Development Manager). Minutes: Sue Cornish.

1. Minutes of previous meeting – 22 March 2011

The minutes of the Discover Wanganui Committee’s meeting held on 22 March 2011 were tabled in the Order Paper of the Council’s meeting held on 18 April 2011. The Council adopted the Committee’s minutes and recommendations and further resolved:

Item 6: Wanganui Visitor Centre and i-SITE Signage

- That appropriate signage for the Visitor Information Centre be installed.

Committee’s Recommendation

Proposed by Cr Vinsen, seconded by Cr Bullock

- 1.1 THAT the information be noted.

CARRIED

2. Actions arising from previous minutes

	Item	Resolution	Action	% Completed
1	7 May 2010 3. Discover Wanganui	<u>That</u> any industry group should be encouraged to work collaboratively and collectively with Council’s direction. <u>And that</u> the advertising plan be presented to any industry group to provide a consistent image of Wanganui.	Allan MacGibbon Allan MacGibbon	Ongoing 0
2	22 March 2011 4. Update on Television Advertising Schedule	<u>That</u> television advertising ceases at the end March 2011.	Allan MacGibbon	100
3	5. Visitor Industry Forum	<u>That</u> an overview of the Economic Development functions and relationships be provided to the Chairman <u>And that</u> the Visitors Industry Forum has representation on the Discovery Wanganui Committee.	Allan MacGibbon	25
4	6. Wanganui Visitor Centre and i-SITE Signage	Council’s Resolution 18 April 2011 <u>That</u> appropriate signage for the Visitor Information Centre be installed.	Kevin Ross/Allan MacGibbon	50

5	7. Visitor and Events Signage and Billboards	<u>That</u> the Visitor and Events Signage Billboards be referred to the next meeting of the Discover Wanganui Committee.	Allan MacGibbon Refer agenda item 6	100
6	8. 'Round the Bridges Walks' Brochure	<u>That</u> the production of a 'Round the Bridges Walk' brochure is referred to the Economic Development Manager who will report back at the next Discover Wanganui Committee <u>And that</u> the Economic Development Manager provides an update on the Marketing and Promotion budget for next meeting <u>And further that</u> the report produced by Tourism Recourse Consultants be distributed to Committee members in advance of the next Discover Wanganui Committee for members to make comments.	Allan MacGibbon (Refer agenda item 8)	100

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Cr Bullock:

- 2.1 THAT the information be noted.

CARRIED

3. Wanganui District Communication Strategy

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Alison Rudzki, Assistant Economic Development Manager, reports:

“Following on from the Mojo Publicis presentation at the meeting of the Discover Wanganui Committee’s meeting held on 22 March 2011, Mojo Partners Paul McElwain and Lachlan MacPherson have been working on a recommendation to the Council regarding the inclusion or otherwise of the letter ‘h’ in any future logo or marketing collateral. They are also providing recommendations to assist in consulting appropriately with Iwi. The Assistant Economic Development Manager will report on Mojo’s recommendations.”

Discussion

Cr Vinsen commented that his initial reaction to the ‘Go with the flow’ by-line was not good but that he could understand the reasons behind it and supported the focus around the river. Mrs Bell reported results of her personal survey and along with a general discussion the conclusion that the by-line was not positive for Wanganui, did not reflect the business aspect and it was not essential to have a by-line. It was generally agreed that ‘Go with the flow’; ‘Woven by water’; ‘City by the river’; were all good by-lines that could be used where appropriate to acknowledge the river was a consistent brand.

Mojo Partners Paul McElwain and Lachlan MacPherson are to be asked how we can develop a message to explain that both spellings of Wanganui have a place. There is however, no suggestion of changing Wanganui District Council’s official spelling. It was suggested that the Council’s signs include a by-line/tag line in Maori. Cr Vinsen suggested that this be developed by Alison Rudzki.

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Mrs Bell:

- 3.1 THAT the Whanganui River as the District's point of difference and brand essence be accepted.
- 3.2 THAT Mojo Publicis be approached to develop a strategy/concept around the promotion of dual spelling to reflect the gazetted of the two spellings of Wanganui.

CARRIED

ACTION: Alison Rudzki

4. Update on Television Advertising Schedule

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Alison Rudzki, Assistant Economic Development Manager, reports:

“The Discover Wanganui Committee's meeting held on 29 July 2010 recommended that an advertising campaign on TVNZ would be run in three separate phases commencing the second week of October 2010; funding of \$64,000 had been budgeted for the campaign; and a local launch of the campaign would be held on 8 October 2010.

At the Discover Wanganui Committee's meeting held on 22 March 2011, it was generally agreed that a 'little' advertising was not effective and that funding would be better utilised elsewhere. The Committee recommended that television advertising cease at the end of March 2011. However, the April 2011 television commercial schedule fell within TVNZ's cancellation penalty period and the total charge for cancellation was \$22,013.83 excluding GST. Given that the full April 2011 campaign value was \$32,083.52 excluding GST, it was considered more prudent to continue with the campaign until the end of April 2011, promoting the Big Braai and PS Waimarie. No further television advertising has been booked.”

Discussion

Cr Vinsen expressed concern about how the advertising promotional budget spend was allocated and asked Alison Rudzki to present an over-arching marketing plan for the promotion budget with approximate allocations on a per project basis for the Committee to sign off.

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Cr Bullock:

- 4.1 THAT all future promotion and marketing expenditure charged against the Promotion budget be approved by Discover Wanganui Committee.

CARRIED

ACTION: Alison Rudzki

5. Overview of Economic Development Functions and integration with the Visitor Industry

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Cr Rob Vinsen, Chairman, reports:

“To enable progress on the Visitor Strategy a review of the structure, roles and responsibilities of the Economic Development Unit, Discover Wanganui Committee and the Visitors Industry Forum needs to be clarified. The Assistant Economic Development Manager is preparing a document which summarises the current structure of the Economic Development Unit and where it fits alongside the Discover Wanganui Committee and external organisations. This will be presented at the meeting.”

Discussion

Alison Rudzki presented an organisational chart of the Economic Development activity. Mayor Main asked where the Regional Tourism Organisation (RTO) fitted in and suggested it could sit with the Visitor Industry Forum. Charlotte Almond, Strategy and Development Manager, suggested that the RTO’s functions and any funding implications be brought back to the Committee for consideration. Operator gatherings are being held but these are not yet a full representation of the Visitor Industry.

Committee’s Recommendation

Proposed by Cr Vinsen, seconded by Mayor Main:

- 5.1 THAT the information be noted.

CARRIED

Proposed by Mayor Main, seconded by Mrs Bell:

- 5.2 THAT the concept of a Visitor Industry Forum be progressed.

CARRIED

ACTION: Alison Rudzki

6. Visitor and Events Signage

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Alison Rudzki, Assistant Economic Development Manager, reports:

“A strategic approach to Visitor and Events Signage is required. The aim of the Signage Strategy is to project a consistent and professional image of Wanganui. The Economic Development Unit is currently preparing a comprehensive Signage Strategy and Signage Policy which will be presented at the Discover Wanganui Committee’s meeting scheduled for 14 June 2011.”

Discussion

Alison Rudzki commented that signage is a mess and needs to be upgraded. A report will be brought back to the next meeting. At present a low rental is charged for community advertising signs, and signs may be of poor quality and are not always removed in a timely fashion. An integrated approach to signage is required, taking into account existing customer services guidelines and other signage projects. Commercial signs should not be allowed.

Committee's Recommendation

Proposed by Mayor Main, seconded by Mrs Bell:

- 6.3 THAT the Signage Strategy is referred to the meeting of the Discover Wanganui Committee scheduled for 14 June 2011.

CARRIED

ACTION: Alison Rudzki

7. Visitor Industry Forum

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Alison Rudzki, Assistant Economic Development Manager, reports:

“The establishment of a Visitor Industry Forum that can liaise with the Discover Wanganui Committee is an important aspect of the Visitor Strategy. A number of informal ‘Operators Gatherings’ have taken place, but this does not currently represent the breadth of the visitor industry, nor does it have representation on the Discover Wanganui Committee.”

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Cr Bullock:

- 7.1 THAT a Visitor Industry Forum with defined Terms of Reference be established.
- 7.2 THAT invitations be extended to representatives of the Wanganui visitor industry to become part of the Visitor Industry Forum.
- 7.3 THAT the Visitor Industry Forum be invited to nominate a representative to the Discover Wanganui Committee

CARRIED

ACTION: Alison Rudzki

8. 'Round the Bridges' Walk

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Cr Rob Vinsen, Chairman, reports:

“There are no brochures or signage relating to walking activities for residents or visitors to Wanganui.”

Discussion

The suite of publications including walkways needs to be reviewed. A reprint of the Visitors Guide is also required. A 'Round the Bridges' publication, which would be very beneficial, is something that could be done quickly and easily. Storyboards are an extra that could follow at a later date. Consideration needs to be given to the National Cycleway signage and the Sport Wanganui proposal for storyboards. Economic Development is to develop a publications plan.

Committee's Recommendation

Proposed by Mayor Main, seconded Cr Bullock:

- 8.1 THAT the existing 'Round the Bridges' walk be documented and published.

CARRIED

Proposed by Mayor Main, seconded Mrs Bell:

- 8.2 THAT a review of the existing suite of publications be updated in accordance with Goal 2, Objective 1, Strategy 3 of the Visitors Strategy 2009-2014.

CARRIED

ACTIONS: Alison Rudzki

9. Visitor Newspaper

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Alison Rudzki, Assistant Economic Development Manager, reports:

“The Communications Team has proposed a quarterly events and services publication targeted at both visitors to Wanganui and residents, with the aim of promoting the range of events, activities and leisure/recreation facilities on offer in Wanganui. It is envisaged that the publication will be written by Communications and Economic Development staff.”

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Mayor Main:

- 9.1 THAT a proposal for a Visitor Newspaper is presented by the Communications Team at the Discover Wanganui Committee's meeting scheduled for 14 June 2011.

CARRIED

ACTION: Alison Rudzki/Sue Dudman

10. Visitor Statistics

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Alison Rudzki, Assistant Economic Development Manager, reports:

“International guest nights peaked in January/February 2011 to their highest level in the last two years (**Ref A**). This is despite the fact that guest nights overall continue the downward trend seen over the last three years. The latest Commercial Accommodation Monitor is tabled (**Ref B**).”

References – Agenda Attachments

- A International guest nights
- B Commercial Accommodation Monitor

Discussion

It was considered that trends and comparisons to national percentages would be useful. Mayor Main noted that guest nights peaked in January/February 2011 due to the Masters Games and that events such as these should be highlighted as a good way to lift numbers. It was suggested that we need to see how satisfied people are with Wanganui.com and it was queried as to whether this could be incorporated into the Wanganui.govt.nz survey. It was agreed that Economic Development officers liaise with the Communications Team on ‘good news’ stories for the newspapers. A report summary of Visitor Strategies and Key Performance Indicators will be presented to future Discover Wanganui Committee meetings.

ACTION: Alison Rudzki

Committee’s Recommendation

Proposed by Cr Vinsen, seconded by Cr Bullock:

- 10.1 THAT the information be noted.

CARRIED

11. Implementation of the Visitor Strategy

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Alison Rudzki, Assistant Economic Development Manager, reports:

“To assist in the implementation of the Visitor Strategy, the Economic Development (ED) Unit would welcome more focused assistance and policy guidance from the Discover Wanganui Committee, by working methodically through a prioritised list of the goals and objectives as set out in the Visitor Strategy (**Ref C**). The Assistant ED Manager will present a summary of strategic priorities for discussion.”

References – Agenda Attachments

- C Wanganui District Visitor Strategy 2008-2013.

Discussion

Alison Rudzki tabled a summary of strategic priorities for Visitor Strategy implementation. Mayor Main suggested that Goal 1 – Objective 5, Strategy 5, be moved higher in the priorities plan as follows:

Goal 2	Wanganui has focused and collaborative visitor marketing	
Objective 1	Clarify Wanganui’s brand	
Strategy 1	Clarify Wanganui’s key selling points/core offering	<ul style="list-style-type: none"> • A clear proposition is developed and communicated to industry
Strategy 2	Clarify a list of brand values for Wanganui as a visitor destination	
Strategy 3	Review and develop collateral in line with the brand and market requirements	
Goal 1	Wanganui is an appealing place to live and visit	
Objective 4	Develop heritage as a component of the visitor experience	
Strategy 2	Visitor Industry Group to influence decisions on heritage	<ul style="list-style-type: none"> • Visitor survey – heritage reflected as a key part of visitor experience • Number of new enhancements/developments
Goal 2	Wanganui has focused and collaborative visitor marketing	
Objective 5	Easily accessible/timely availability of visitor information	
Strategy 1	Website development and optimization	<ul style="list-style-type: none"> • Visitor survey – target of 80% satisfaction
Strategy 2	i-SITE relocation to visitor hub	
Strategy 3	Cross promotion within Wanganui visitor industry	
Goal 2	Wanganui has focused and collaborative visitor marketing	
Objective 2	Targeted marketing	
Strategy 1	Develop an annual tactical marketing/promotion plan	<ul style="list-style-type: none"> • An annual tactical marketing/promotion plan is completed • A visitor survey is established • Monitoring of shifts in national perceptions is achieved via an appropriate survey
Strategy 2	Monitor effectiveness of marketing activity to inform future marketing decisions	
Goal 1	Wanganui is an appealing place to live and visit	
Objective 2	Capitalise on opportunities to visually engage visitors	
Strategy 1	Clearer, consistent and collaborative signage for visitor services/attractions	<ul style="list-style-type: none"> • Visitor survey – target of 80% satisfaction
Strategy 2	Develop entranceways to create a sense of arrival/departure	
Goal 1	Wanganui is an appealing place to live and visit	
Objective 3	Provide visitor interpretation at key points of interest/significance	
Strategy 1	Link the city and river experience together – Maori/European/early traders	<ul style="list-style-type: none"> • Heritage sites identified • Number of interpretation boards
Strategy 2	Bring heritage buildings to life	

Goal 2	Wanganui has focused and collaborative visitor marketing	
Objective 3	Grow the domestic visitor market	
Strategy 1	Joint venture marketing campaign with key operators for weekend target market	<ul style="list-style-type: none"> • An increase in visitor nights • An increase in average spend per person • 50% investment from the private sector • Monitors established • Growth in conferences
Strategy 2	Develop a Visit Friends and Relatives promotional campaign through local residents	
Strategy 3	Develop packages that incorporate events/attractions/activities for the weekend market	
Strategy 4	Utilise public figures as positive advocates for Wanganui	
Strategy 5	Grow the conference market	
Strategy 6	Monitor events and conferences	

Committee's Recommendation

Proposed by Mrs Bell, seconded by Cr Bullock:

11.1 THAT the strategic priorities tabled are agreed.

CARRIED

ACTION: Alison Rudzki

Comment – Terms of Reference

The Committee discussed its Terms of Reference and whether these should be wider to include Image and Promotion and business/industry terms.

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Cr Bullock:

THAT the Council's Strategy and Development Manager recommends additional Terms of Reference for the Discover Wanganui Committee.

CARRIED

ACTION: Charlotte Almond

The meeting closed at 12.08pm

* * * * *

Adoption of the Minutes of the Meeting of the Discover Wanganui Committee held on Wednesday, 11 May 2011

Cr Rob Vinsen, Chairman, Discover Wanganui Committee, presented the minutes of the meeting of the Discover Wanganui Committee held on Wednesday, 11 May 2011.

Council's Resolution

Proposed by Cr Vinsen, seconded by Cr Stevens:

THAT the reports and recommendations of the minutes of the meeting of the Discover Wanganui Committee held on 11 May 2011, be adopted.

CARRIED

Minutes of a Meeting of the Wanganui Rural Community Board held at 4.05pm on Wednesday, 4 May 2011 in the N^o 2 Committee Room, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Mr Alan Taylor (Chair), Mayor Annette Main, Messrs Bill Ashworth, Andy Collins, David Johnston, Mark Lourie, David Matthews, Darrell Monk, Cr Nicki Higgie and Cr Hamish McDouall.

Apologies: Mark Lourie for lateness.

In Attendance: Yth Cr Therese Verhoek.

Officers in Attendance: Julian Reweti (Infrastructure Manager), Rui Leitao (Senior Rooding Engineer), Marianne Archibald (Senior Policy Advisor), Clive Aim (Senior Policy Analyst). Secretary: Karyn Turner (Governance Services Officer).

Board’s Resolution

Proposed by Mr Taylor, seconded by Mr Collins:

THAT Mr Lourie’s apology for lateness be accepted.

CARRIED

1. Confirmation of Minutes – 15 March 2011

Copies of the Minutes of the meeting of the Wanganui Rural Community Board held on Tuesday, 15 March 2011 were circulated with the Order Paper of the meeting of the Wanganui District Council, held on 18 April 2011. The Council adopted the Board’s reports and recommendations.

Board’s Resolution

Proposed by Mr Taylor, seconded by Mr Collins:

1.1 THAT the Minutes of the meeting of the Wanganui Rural Community Board held on Tuesday, 15 March 2011 be confirmed.

CARRIED

2. Actions Arising from Previous Minutes

	Item	Resolution	Action	% Completed
1	19 November 2009 6. Economic Development Research – Rural Sector	<u>That</u> a draft programme be developed.	Allan MacGibbon Research commenced. The Council’s draft economic development strategy will be instrumental in the process.	25

2	12 May 2010 5. Forestry Study – Financial Impact on Local Roads	<u>That</u> a detailed strategy be developed on managing the potential forestry impact with the draft to be prepared and brought back to the Wanganui Rural Community Board by December 2010.	Rui Leitao At final review stage. Referred to Board's meeting scheduled for 4 May 2011, agenda item 10.	100
3	9 February 2011 3. Rural Vegetation Control – Road Corridors	<u>That</u> the road trimming programme on Rangitatau East Road be completed under closer direction <u>And that</u> the residents be consulted on the finished result.	Rui Leitao	80 0
4	Late Item - Rural Directions 2020	<u>And that</u> projects in Rural Directions 2020 be prioritised for 2011/12 year.	Marianne Archibald To Board's meeting 4 May 2011. Refer agenda item 9	0
5	6. Rural Road Trip	<u>That</u> the two rural road trips take place on 11 and 12 April 2011	Julian Reweti	100
6	7.Scion Crown Research Institute Presentation	<u>And further that</u> Wanganui Rural Community Board facilitates a public meeting for Scion Crown Research Institute.	Marianne Archibald	100
7	9.Communications Planning	<u>That</u> items for the March 2011 edition of Hotwire newsletter are confirmed.	Sue Dudman	100
8	15 March 2011 2. Actions Arising from Previous Minutes	<u>THAT</u> the report and recommendations of Item 10: Mowhanau Hall Update, of the minutes of the Wanganui Rural Community Board's meeting held on 9 February 2011, be referred back to the Council for adoption – <u>That</u> it be recommended to the Wanganui District Council: <ul style="list-style-type: none"> • <u>That</u> the operating balance from the Kaitoke Hall is firstly used to settle the Rapanui-Mowhanau Hall advance of \$5,142.09 • <u>And that</u> the remaining balance is deposited into the Rural Halls Trust Account. 	Greg Morris	100
9	4. Dog Control Fees 2011/12	<u>That</u> the Wanganui Rural Community Board recommends to the Wanganui District Council that Dog Control Fees for 2011/12 be set at: (get list from minutes)	Melanie Heron	100
10	5. Submission to Council's Draft Annual Plan 2011/12	<u>That</u> the Wanganui Rural Community Board holds a workshop at approximately 1.30pm following the Rural Road Trip on Tuesday, 12 April 2011 to prepare a submission to the Council's draft Annual Plan 2011/12.	Julian Reweti	100

Board's Resolution

Proposed by Mr Taylor, seconded by Mr Ashworth:

1.2 THAT the information be noted.

CARRIED

3. Archaeological Review Report

Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.

Clive Aim, Senior Policy Analyst, reports:

“Introduction

The purpose of this item is to report on the outcome of the recent archaeological review project and likely future work arising from it.

Background

Following the unearthing of a previously unknown urupa in the Rapanui area in 2008, the Council was concerned that accidental discovery of archaeological sites (i.e. sites of human occupation prior to 1900) had the potential to cause distress and possible legal liability. Under the Resource Management Act 1991, the Council is obliged to address heritage protection, of which archaeology is a part, although archaeological sites are managed by the New Zealand Historic Places Trust under its Act. There are procedures for dealing with development which may affect known or accidentally found sites.

An earlier scoping study carried out by Archaeology North in 2001 had identified an area of Coastal Plains as being an area of high probability of containing previously unidentified archaeological sites and having considerable development activity. The Coastal Plain is roughly defined as from the coast to State Highway 3 and extending up the Whanganui River margins to beyond Kaiwhaiki.

A contract was let to local firm Archaeology North Ltd for an archaeological review to improve the Council’s knowledge of the archaeology of the District focusing on, but not limited to, the Coastal Plain. The method of the study was documentary research, rather than field inspections. Digitised aerial photography, mainly from the 1940s, was purchased as part of the project to aid in the identification of archaeological sites, but will have uses for other areas of the Council.

Iwi representatives have been involved in the study. Further discussion is needed with Iwi to determine ongoing maintenance, development and management of information about sites. All of the information recorded so far is from previously publicly published sources, so there is no issue of confidential information.

Study Findings

Archaeology North has completed 80% of the commissioned project and provided the Council with an initial report. The result has been the collation of information on 720 sites, of which 504 are mapped to within 100 metres, 42 are located generally, and 174 are not yet mapped. Sites include kumara pits, kainga and cultivations, pa, flour mills, military sites, and early European houses and house sites. The 720 sites are in addition to the 157 already listed in the District Plan and 266 recorded by the New Zealand Archaeological Association since 1996, giving a total of 1,143 known sites.

The Council’s use of information

This information will primarily be used by the Council’s officers processing resource or building consents and subdivisions as an alert system. It will also be of use to areas such as Parks and Property and Infrastructure. Where development is proposed in the vicinity of a

known site, the Council, or owner, would be able to have further checking done. This will usually consist of a site visit by a trained archaeologist to exactly pinpoint the site.

Next steps

To bring the project to a reasonable level of coverage, the detailed examination of the aerial photography needs to be completed, along with possible purchase of additional photography for study of other high to moderate risk areas in the District, although it should be noted that risk can never be entirely removed.

The Draft Annual Plan 2011/12 has provision of \$20,000 for this work. The need for any work beyond 2012 will then need to be assessed. The treatment of the information gathered will be addressed as part of the District Plan review.”

Discussion

Clive Aim tabled a 1942 aerial photograph of Lake Westmere, Rapanui Road area, and a map showing archaeological sites of this area. Aerial photography was a key tool used to identify archaeological sites and aerial photography from the 1940s before the era of large scale mechanical ploughing that had removed traces of many sites. Another useful tool was ‘Google Earth’.

Mr Aim said there were substantial penalties under the Historic Places Trust Act for damaging an archaeological site although this was operated in a pragmatic way. There was considerably more information now and it was yet to be determined how this information would be made available to the public. The Council was looking at undertaking more work on aerial photography already purchased but not yet fully studied.

Mr Aim responded to questions:

- Every site was important and would require an archaeological authority to enable its destruction provided information was first gathered from the site.
- A kumera pit would not be as significant as a burial site.
- Landowners were yet to be advised of these sites, however this would occur within the next two months.

Mr Aim would consult with Archaeology North Ltd as to whether landowners should be encouraged to report areas that have been ploughed many times but may still turn up traces of an archaeological site such as blackened earth, and whether these areas would still be classified as archaeological sites.

The Chair requested that this information be brought back to the Board.

ACTION: Clive Aim

Board’ Resolution

Proposed by Mr Ashworth, seconded by Mr Matthews:

- 3.1 THAT the information be noted.

CARRIED

4. Elected Members’ Remuneration – 1 July 2011 to 30 June 2012

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Malcolm Hunt, Governance Services Manager, reports:

“The Remuneration Authority (RA) has advised the indicative pool for Elected Members’ remuneration (excluding the Mayor’s remuneration) for the financial year commencing 1 July 2011 is \$348,779.

The indicative pool is the same as the current (2010/2011) level. Therefore, if the Council and Wanganui Rural Community Board decide to stay with the status quo the distribution will be:

Office	Annualised Salary \$	Differential over basic Councillor	Total \$
Deputy Mayor	29,418	15%	29,418
Chair of Strategy and Finance Committee	29,418	15%	29,418
Chair of Infrastructure and Property Committee	29,418	15%	29,418
Chair of Community and Environment Committee	29,418	15%	29,418
Chair of Hearings and Regulatory Committee	28,139	10%	28,139
Chair of Youth Committee	26,860	5%	26,860
Councillors (6)	25,581	N/A	153,486
Wanganui Rural Community Board Chair	3,618	N/A	3,618
Wanganui Rural Community Board appointed representatives to Council committees (3)	2,500	N/A	7,500
Wanganui Rural Community Board members (3)	2,000	N/A	6,000
Pool: Hearings and Regulatory Committee (District Plan) meeting fees pool	5,000	N/A	5,504
		Total	348,779

The proposed remuneration structure provides a per meeting member’s attendance fee of \$150.00 for attendance at District Plan Review meetings of the Hearings and Regulatory Committee.

As the Pool is only 50% of what is paid to Rural Community Board, the total payment is \$7,236 to Rural Community Board Chair, \$5,000 to Rural Community Board members appointed to a Committee, and \$4,000 to other Rural Community Board members.

Any dissent and details of dissent by Elected Members must be conveyed to the RA. The RA requests the Council’s and Rural Community Board’s recommendation by 6 May 2011.

The Council, at its meeting held on 18 April 2011 resolved to recommend to the RA that the status quo remain.”

Board’s Recommendation

Proposed by Mr Collins, seconded by Mr Matthews:

- 4.1 **THAT** it is recommended to the Remuneration Authority that the annualised pro-rated split of the 2011/12 pool (1 July 2011 to 30 June 2012) be allocated as follows:

Office	1 July 2011 to 30 June 2012 Annualised Salary \$
Deputy Mayor	29,418
Chair of Strategy and Finance Committee	29,418
Chair of Infrastructure and Property Committee	29,418
Chair of Community and Environment Committee	29,418
Chair of Hearings and Regulatory Committee	28,139
Chair of Youth Committee	26,860
Councillors (6)	25,581
Wanganui Rural Community Board Chair	3,618
Wanganui Rural Community Board appointed representatives to Council committees (3)	2,500
Wanganui Rural Community Board members (3)	2,000
Pool: Hearings and Regulatory Committee (District Plan) meeting fees pool	5,504

CARRIED

Crs Higgle and McDouall abstained from voting.

ACTION: Malcolm Hunt

5. Temporary Road Closure – Wanganui Car Club [Transport (Vehicular Traffic Road Closure) Regulations 1965]

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Melanie Heron, Customer Services Manager, reports:

“The Wanganui Car Club requests permission to change the date for the temporary road closure for the Okoia hill climb event which was to be held on Sunday, 7 August 2011 to Sunday, 14 August 2011.

At its meeting held on 16 December 2010, the Wanganui Rural Community Board granted approval for the Wanganui Car Club to use Okoia Road on Sunday, 7 August 2011.”

Board's Resolution

Proposed by Mr Johnson, seconded by Mr Ashworth:

- 5.1 THAT the Wanganui Rural Community Board, in terms of its delegated authority, after considering the application, grants approval to the Wanganui Car Club to change the date for the Okoia hill climb from Sunday, 7 August 2011 to Sunday, 14 August 2011.

CARRIED

ACTION: Melanie Heron

6. Delegated Authority for Temporary Road Closures for Events

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Dave Kenning, Roading Compliance Officer, reports:

“Introduction

The purpose of this report is to update the Wanganui Rural Community Board on the procedure and the possibility of shifting delegated authority, for road closures for events, from a Committee or Board to a delegated officer (**Ref A**).

Background

Currently applications for all road closures for events goes to a Council officer who formulates a report for the Infrastructure and Property Committee or the Wanganui Rural Community Board for approval. This procedure requires an officer's report, and secondly the Committee or Board has to meet to consider the application. Most applications the Council receives are for annual events. In the case of an objection, these go to the Hearings and Regulatory Committee. This process takes up to 90 days (**Ref B**).

The Committee or Board are acting as the Road Controlling Authority with delegated authority from the Council.

Proposal

The Land Transport Act 1998 interpretation.

Road Controlling Authority in relation to a road:

- (a) means the authority, body or person having control of the road, and
- (b) includes a person acting under and within the terms of a delegation or authority.

Therefore the Wanganui District Council can delegate its Road Controlling Authority to a person, i.e. the Chief Executive or an officer with delegated authority.

If this was to be done, applications for road closures for events could be approved by the delegated officer, thus saving the application going to the Board or Committee currently delegated to approve these closures.

Conclusion

If this change in delegated authority was agreed to, temporary road closures for events should have been through the Committee system for approval at least once. Only after the event has been approved by a Committee once, will the Chief Executive or delegated officer approve future annual events. All events approved by the Chief Executive or delegated officer will be noted at the appropriate Committee meetings on a regular basis.

A change in delegated authority under this process would significantly reduce the approval time. This process of approval by a delegated officer would take a nominal 48 days (**Ref C**).

If an objection was lodged, it would still go to the Hearings and Regulatory Committee.”

References – Agenda Attachments

- A Proposed process map and supporting documents.
- B Current procedure.
- C Proposal.

Discussion

Rui Leitao, Senior Roading Engineer, explained that the majority of road closure events were held annually and the proposed new delegated authority would be for events that had been approved historically through the Council. Advertising requirements would remain the same and any objections would be heard and determined by the Hearings and Regulatory Committee. New applications for road closures would still be delegated to the Rural Community Board or Infrastructure and Property Committee for approval.

Julian Reweti, Infrastructure Manager, said the proposed new delegated authority would make the process substantially more efficient and reduce timeframes for repeat applications.

Mr Leitao and Mr Reweti responded to questions. All road closure applications were required to be advertised. Repeat events would not come to the Council or Board unless there was an issue that needed to be addressed.

Cr McDouall queried who would decide whether there had been a problem with a specific event. Mr Reweti advised that a post-event road closure evaluation that included ‘tick boxes’ on compliance, damage and safety issues, along with an inspection of the roads was undertaken by a Council officer. A further recommendation could be included that if these were not all ‘ticked off’ and there had been an issue or problem, the next road closure application would need to be confirmed by the Council or Board. In this case, the applicant would have to supply a new traffic management plan and the application would be considered as a new application and not a repetition.

In response to Cr McDouall’s further query, Mr Reweti said Elected Members’ concerns such as complaints from the public, knowledge of a disaster, or safety issues could be brought to either the Council or the Rural Community Board.

It was agreed that a post event review clause should be included in the Board’s recommendations.

The Chair queried whether the road closure fee was a fair reflection of the actual cost. In response, Mr Reweti said the fee was for advertising and a minor administration fee to

cover the processing. The applicant paid for traffic management plans. He noted the proposed new process would have a further advantage for repeat applications that worked well, complied with conditions and received no complaints. Unless there was a legislative change, the same traffic management plan could be reused for each application.

Board’s Recommendation

Proposed by Mr Matthews, seconded by Cr McDouall:

- 6.1 THAT the Wanganui Rural Community Board recommends to the Wanganui District Council:
- 6.2 THAT the Council’s previous delegations to Committee and Rural Community Board to determine temporary road closure applications be revoked
- 6.3 AND THAT the power to determine first time temporary road closures as per the Transport (Vehicular Traffic Road Closures) Regulations 1965, be delegated to the Infrastructure and Property Committee for urban road closures, and the Wanganui Rural Community Board for rural road closures
- 6.4 AND FURTHER THAT the power to determine temporary road closures as per the Transport (Vehicular Traffic Road Closures) Regulations 1965, for organisations that have previously had a Council-approved temporary road closure, be given to the Chief Executive
- 6.5 AND FURTHER THAT the Council’s current delegation to give the Hearings and Regulatory Committee authority to hear and determine objections to urban and rural road closure delegations be re-confirmed.

CARRIED

Proposed by Cr McDouall, seconded by Mr Collins:

- 6.6 THAT in the event of non-compliance with conditions or complaints, or as directed by the Council or the Wanganui Rural Community Board, the event be brought back to the Council or the Wanganui Rural Community Board when future applications are made.

CARRIED

ACTION: Rui Leitao

7. Wireless Broadband in Fordell – Update

Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.
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Marianne Archibald, Senior Policy Advisor, reports:

“Introduction

The purpose of this report is to update the Wanganui Rural Community Board (Board) on progress toward establishing affordable broadband in Fordell.

Background

A report was taken to the Council's Community and Environment Committee. The Council, at its meeting held on 7 March 2011 resolved:

- That the Wireless Broadband Trial in Fordell is complete and that opportunities for establishing permanent, reliable broadband services in underserved rural communities throughout Wanganui be investigated.
- And that the Council's officers consult with residents of the Fordell community about continuation of wireless broadband and report back through the Wanganui Rural Community Board.

A meeting between Council officers and approximately 20 members of the Fordell community was held at Fordell Hall on 1 March 2011. There was strong support for continuing access to the affordable broadband in Fordell. Those present agreed that the best way forward would be to send out a survey to the wider Fordell community to better gauge the level of support, and viability, of continuing to supply wireless broadband to Fordell. Those present agreed to spread the word and encourage support from friends and neighbours. The survey has been sent to all households in Fordell and the Fordell Garage is handing out spares. The Fordell School has included information on the survey in its newsletter. Hotwire also promoted the survey and urged residents to take the survey if they are interested in securing broadband services in Fordell.

One final lot of surveys has been requested by Fordell Pre-school and these have been sent out with a deadline for reply of Monday, 5 May 2011. So far the Council has received 46 responses. A wireless network company has contacted the Council to discuss how they might work together with the Council to provide a solution for Fordell and potentially other rural areas in Wanganui. The Council is awaiting a proposal from this company setting out what they can do and what they require from the Council. Once all the surveys are received another meeting will be called at Fordell to map the way forward. Survey results to date are tabled **(Ref D)**."

References – Agenda Attachments

D Wireless survey results to date.

Discussion

The Chair invited the two Fordell residents in attendance to join Board members at the table.

Ms Archibald said Telecom and Vodafone had won the bid from the Government to roll out broadband in the rural area. Board member David Matthews would meet with Telecom on 8 June 2011 in Palmerston North. Presently there was no deployment plan and it may be prudent to await information from Telecom. If there was a long delay, an interim solution for Fordell could then be considered as it had been ascertained that Fordell residents were prepared to pay to have access to the internet, and some capital funding may be able to be provided by the Council.

In response to questions, Ms Archibald said approximately \$5,000 of capital funding would be required for equipment that would enable a clearer signal from Bastia Hill Tower to Fordell.

Ms Archibald said the survey undertaken was valuable and the number of people wanting to sign up to broadband would make it more viable for Telecom to connect Fordell early in its deployment plan. The Fordell survey could also be used as a model for the entire district. If it was determined at the meeting in June 2011 that Telecom had no immediate plan to roll-out broadband in the Fordell area then the Council would continue to look at viable interim solutions to get Fordell residents connected to the internet.

David Matthews expected roll-out of the rural broadband network to start by the end of 2011, however it would probably take three to four years to achieve the goal. Fordell was a community where the Council had examined demand and some infrastructure was already in place.

Mark Lourie joined the meeting at 4.57pm.

The Chair said the Board looked forward to the outcome from the June 2011 meeting and suggested Jason Simons, the Council's Information Services Manager, be invited to the Board's next meeting to cover technical aspects, such as the capacity of Fordell's setup and the distance the signal could be skipped from one house to the next without signal loss.

In response to questions from the Fordell residents in attendance, Julian Reweti, Infrastructure Manager, said the Community Board had initiated the pilot scheme because available advice was disparate and a trial was needed to determine whether broadband was possible in Fordell and the costs. The Rural Community Board had undertaken the ground work and from information gathered the Board would then advocate to the Council the most appropriate direction to follow. This was yet to be debated and confirmed.

Board's Resolution

Proposed by Mr Matthews, seconded by Cr McDouall:

- 7.1 THAT the information be noted.

CARRIED

8. Rural Broadband – Update

Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.
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Marianne Archibald, Senior Policy Advisor, reports:

“Introduction

The purpose of this report is to update the Wanganui Rural Community Board (Board) on the Rural Broadband Initiative.

Background

The Government allocated \$285M to providing broadband in rural New Zealand. Telecom and Vodafone won the bid to supply rural broadband. The contracts provide for:

- 86% of rural houses and businesses having access to broadband peak speeds of at least five megabytes per second (Mbps), compared with 20 per cent of rural homes and businesses at present;

- the construction of 154 new cell phone towers and the upgrading of 380 existing cell towers to enable fixed wireless broadband to rural customers, as well as improved mobile coverage;
- Telecom extending its existing fibre network by about 3,100 kilometres, with some homes perhaps getting fibre connections at urban prices;
- an additional 6,200 square kilometres of mobile coverage across New Zealand, making a total of 125,700 square kilometres in total;
- 700 rural schools connecting directly to fibre networks, and 48 schools having digital microwave radio connections – this equates to 95% of rural schools having access to ultra-fast broadband speeds of 100Mbps.

Federated Farmers believes the deal is a positive step forward but questioned the choice of the Telecom/Vodafone partnership to provide rural broadband, stating that some other bids probably had greater strengths.

Factors to consider

Telecom is expected to hold a meeting shortly to set out what the next steps are for the rural broadband network roll out. David Matthews (Broadband Working Party member) and Council officers will attend if possible. Hopefully there will be a plan with proposed deployment areas and timeframes available shortly.

One of the main issues is expected to be connection from the fibre optic cable in the road to the premise. Telecom will pay for the first ten metres but this is unlikely to be far enough for many rural properties.

The Board may wish to set out what steps landowners and residents can take to get connected, including digging their own trenches (or collaborating as a community to dig trenches), gathering support for fibre being laid in areas that would otherwise miss out (increasing viability). Other work the Board may be interested in is ensuring the rural community understands the key benefits of broadband and how to use it.”

Board’s Resolution

Proposed by Cr McDouall, seconded by Mr Matthews:

- 8.1 THAT the information be noted.
- 8.2 THAT the Board member on the Broadband Working Party continues to examine the opportunities associated with rural broadband roll-out.

CARRIED

Board’s Recommendation

Proposed Cr McDouall, seconded by Mr Matthews:

- 8.3 THAT the Wanganui Rural Community Board recommends that the Council is a strong advocate for the early roll-out of rural broadband based on the advanced work already undertaken by the Community Board.

CARRIED

ACTION: Marianne Archibald

Cr Higgle declared a interest in Item 9: Draft 2011/12 Annual Plan Submissions and withdrew from the table.

Cr McDouall left the meeting at 5.15pm.

9. Draft 2011/12 Annual Plan Submissions

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Marianne Archibald, Senior Policy Advisor, reports:

“Introduction

The purpose of this report is to draw the Wanganui Rural Community Board’s (Board) attention to its submissions on Wanganui District Council’s (Council) draft 2011/12 Annual Plan and Horizons Regional Council’s (Horizons) draft 2011/12 Annual Plan.

Background

The Board held a workshop on 12 April 2011 to consider the Wanganui District Council’s and Horizons’ draft 2011/12 Annual Plans. The Board set out a number of issues that it considered important in each plan. The submissions from the Board are tabled (**Ref E**). The Board’s 10-Year Plan – Rural Directions 2020 – formed the basis of the Board’s submission to the Council’s draft Annual Plan and was included with the submission. The Board took the opportunity to make some minor changes to Rural Directions 2020 at its 12 April 2011 workshop. The Rural Directions 2020 document sent with the Board’s submissions is tabled as a separate document.”

References – Agenda Attachments

- E Board’s submission to WDC’s draft Annual Plan.
- E Board’s submission to Horizon’s draft Annual Plan.
- Rural Directions 2020 document.

Discussion

Julian Reweti, Infrastructure Manager, tabled an amended submission to Horizons Regional Council’s draft 2011/12 Annual Plan.

Cr Higgle, although declaring an interest in this item, noted there was no reference in the Rural Directions 2020 document of the Council’s appointed representatives to the Community Board. She said the Council’s representation was both rural and urban with the idea of advocating and learning more about rural issues and considered it important that this document reflect that the Council valued the rural community.

Mayor Annette Main said Horizons Regional Council, the Animal Health Board and the Department of Conservation already strategically aligned their TB vector and pest animal control projects in order to gain the highest benefit for the region and asked that the submission request they continue to do so.

Board's Resolution

Proposed by Mr Johnson, seconded by Mr Ashworth:

- 9.1 THAT the submissions to Wanganui District Council's draft Annual Plan 2011/12 and Horizons Regional Council's draft Annual Plan 2011/12 be endorsed.

CARRIED

Proposed by Mr Taylor, seconded by Mr Collins:

- 9.2 THAT the final copy of the Rural Directions 2020, with amendments, be adopted.

CARRIED

ACTION: Marianne Archibald

Cr Higgle returned to the table.

10. Forestry Study – Rural Pavement Maintenance as a Consequence of Forestry Activities

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Rui Leitao, Senior Roading Engineer, reports:

“The Wanganui Rural Community Board, at its meeting held on 12 May 2010, resolved that a detailed strategy be developed on managing the potential forestry impact with the draft to be prepared and brought back to the Wanganui Rural Community Board.

Background

The Council firstly carried out an investigation on regional forestry and the consequences of forest harvest on local roads, particularly low volume roads. Ian Moore's report clearly identified the 2020-30 period as the most intense forest harvest period within the next 30 years, but most importantly it identified the roads most affected by forest haulage activity, some of which are currently ill-prepared for the forthcoming loads.

Secondly, the Council carried out a very rough financial assessment of the impact of forestry on local rural roads. This showed that a substantial amount of funds would be required in pavement strengthening in order to save our existing roading assets to their current level of service, especially on sealed rural roads.

Financial Impact

A more thorough assessment has been carried out on the rural pavement maintenance requirements as a consequence of forestry activities and it was compared to the current forward works programme. The Opus report (**Ref F**) assesses the land use impact between farming and forestry; the predicted increase in heavy commercial vehicles over the next 30 years; it identifies risks; and the most affected routes.

Interestingly the assessment revealed that there is very little difference between preventative maintenance and reactive maintenance costs. Both of these however are \$20M over/above the current forward works programmed funding levels of the next 30 years.

This will need to be budgeted for over/above the current routine maintenance budget. The New Zealand Transport Agency financially assists 62% of our road maintenance budget, but it will require strong and evidentiary data to be persuaded to fund these effects over/above the current funding provisions.

Conclusion

The report clearly identified the 2020-30 period as the greatest risk period and that if the Council follows a reactive programme its funds need to increase markedly from 2019/2020 onwards in order to maintain its levels of service to both farming and forestry businesses.”

References – Agenda Attachments

F Opus Report – Rural pavement maintenance as a consequence of forestry activities.

Discussion

Mr Leitao summarised the Opus report and responded to questions. The forward works programme was only for pavement with some standard maintenance on roads, bridges and culverts. It was assumed that trucks capable of driving these roads would still fit the class requirements of bridges. Structurally most bridges could cope with Class 1 requirements so if the structure was right now under the current programme it should cope with the extra forestry loads.

Mr Leitao had received advice from New Zealand Transport Agency that it was imperative that funding be included in both the Council’s 10-Year Plan and NZTA’s 10-Year Plan. In line with his report and subsequent conversations with NZTA, further direction was required in the form of recommendations and/or a strategy. This would be addressed and strategised at the proposed workshop.

Mr Leitao said if funding was approved by NZTA, theoretically the subsidy would be 62%. A workshop was needed with Horizons Regional Council and other local authorities such as Ruapheu, Rangitikei and possibly South Taranaki to discuss this matter. There was scope to plan and apply for regional funding. This was allocated on priority and a combined regional group application may have better chance of approval.

The level of services needed to be determined and whether maintenance should be reactive or proactive. NZTA’s opinion was a reactive targeted approach.

A workshop was vital to understand all implications and it was important that the Rural Community Board understood and agreed with the technical side of the strategy. The workshop would assist in determining the scale of the issue and from this a paper would go to the Council outlining the technical and funding implications of future forestry activities.

Board’s Resolution

Proposed by Mr Monk, seconded by Cr Higgie:

- 10.1 THAT the information be noted.
- 10.2 THAT the Wanganui Rural Community Board holds a workshop at 10.00am on 24 May 2011 to discuss the effects of forestry on rural roads and strategies for funding.

- 10.3 THAT for the workshop the contents of the Wanganui Rural Community Board's report be incorporated into Opus' report recommendations.

CARRIED

ACTION: Rui Leitao

11. Update on Rural Road Trip

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Julian Reweti, Infrastructure Manager, reports:

“Introduction

The purpose of this report is to report on the Wanganui Rural Community Board's rural road trip on 11 and 12 April 2011.

Background

Wanganui Rural Community Board's members would like to thank Councillors, Council staff, contractors and Horizons Regional Council's staff for joining them on the rural road trip around the district on 11 and 12 April 2011.

The road trip highlighted issues including the impact of heavy logging trucks on the rural roading infrastructure, slips and erosion on some of the key rural routes, water and wastewater schemes, the lack of broadband access in most rural areas, road safety including animal control on rural roads, waste management, rural halls, and leisure amenities.”

Discussion

It was agreed that a Whanganui River Road trip be undertaken. A date for this would be determined in conjunction with TamaUpoko and the River Road community.

Board's Resolution

Proposed by Mr Lourie, seconded by Mr Monk:

- 11.1 THAT the information be noted.
- 11.2 THAT the Whanganui River Road trip be arranged in conjunction with TamaUpoko and the River Road community.

CARRIED

ACTION: Julian Reweti

The meeting closed at 6.21pm.

* * * * *

Receipt of the Minutes of the Meeting of the Wanganui Rural Community Board held on Wednesday, 4 May 2011

Mr Alan Taylor, Chairman, Wanganui Rural Community Board, presented the minutes of the meeting of the Wanganui Rural Community Board held on Wednesday, 4 May 2011.

Item 10: Forestry Study – Rural Pavement Maintenance as a Consequence of Forestry Activities

Mr Taylor said the Forestry Roding Workshop was held on Tuesday, 24 May 2011. Workshop participants included representatives from Horizons Regional Council, Ruapehu District Council, Tararua District Council, South Taranaki District Council, Stratford District Council, Rangitikei District Council, Taranaki Regional Council and NZ Transport Authority. Mr Taylor said the Workshop was particularly successful and a full report on the Workshop and the necessity to rapidly progress the issues it covered for the Council's 10-Year Plan would be provided during the next round of meetings.

Cr McDouall congratulated Mr Taylor and the Community Board for grasping the issue on forestry roading.

Mayor Main thanked Mr Taylor and Council's officers Julian Reweti and Rui Leitao for organising the Workshop.

Council's Resolution

Proposed by Cr McDouall, seconded by Cr Higgle:

THAT, including the additional preamble to Item 10: Forestry Study – Rural Pavement Maintenance as a Consequence of Forestry Activities, that the reports and recommendations of the minutes of the meeting of the Wanganui Rural Community Board held on 4 May 2011, be adopted.

CARRIED

Minutes of a Meeting of the Infrastructure and Property Committee held at 2.00pm on Tuesday, 10 May 2011 in the Council Chambers, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Cr Ray Stevens (in the Chair), Mayor Annette Main, Crs Allan Anderson, Philippa Baker-Hogan, Jack Bullock, Randhir Dahya, Nicki Higgie, Hamish McDouall, Clive Solomon, Rob Vinsen, Sue Westwood and Rangi Wills.

Apology: Cr Michael Laws.

In Attendance: David Matthews (Wanganui Rural Community Board representative).

Officers in Attendance: Kevin Ross (Chief Executive), David Boothway (Deputy Infrastructure Manager), Greg Morris (Deputy Property Manager), Rui Leitao (Senior Roding Engineer), Graeme Paulger (Senior Property Officer), Alison Rudski (Assistant Economic Development Manager), Suzanne Sherris (Communications Officer). Secretary: Helen Couper (Governance Services Officer).

Committee's Resolution

Proposed by Cr Higgie, seconded by Cr Stevens:

THAT the apology received from Cr Laws be accepted.

CARRIED

Cr Anderson recorded his vote against.

Additional Information

Committee's Resolution

Proposed by Cr McDouall, seconded by Cr Higgie:

THAT the additional information to Item 5: Delegated Authority for Temporary Road Closures for Events, be taken with that item.

CARRIED

1. Minutes of Previous Meeting – 29 March 2011

The minutes of the Infrastructure and Property Committee's meeting held on 29 March 2011 were tabled in the Order Paper of the Council's meeting held on 18 April 2011. The Council adopted the Committee's minutes and recommendations and further resolved:

Item 11: Property Group Activity Report

- That the Council reaffirms that the London plane remain the dominant tree species in the central city
- And that a pair of London planes be planted in the bottom block of Victoria Avenue, to replace the two that will be felled, in the best location to serve both infrastructure and tree health.

Committee's Recommendation

Proposed by Cr Higgle, seconded by Cr Bullock:

- 1.1
- THAT
- the information be noted.

CARRIED**2. Actions Arising from Previous Minutes**

N ^o	Item	Resolution	Action	% Completed
1	Community and Development 23 February 2010 12. Pensioner Housing Review – Update	<u>That</u> the Council's officers work further on the information in this report and report back on policy recommendations.	Rowan McGregor Work progressing. Report will come back to Council mid-2011.	55
2	Infrastructure and Property 25 November 2010 8. Temporary road closure – Lions Club of Wanganui (Inc) – [Transport (Vehicular Traffic Road Closure) Regulations 1965]	<u>That</u> the temporary road closure standard conditions be brought back to the Council for a review on 31 January 2011.	Melanie Heron To be presented at both Rural Community Board and Infrastructure and Property Committee in next meeting round.	50
3	10. Parking restrictions – Drews Avenue (Taupo Quay – Moutoa Quay)	<u>That</u> the 60 minute parking restriction be reviewed when the parking strategy is completed.	Rui Leitao Parking Strategy in progress.	35
4	15 February 2011 3. Bus Stops – Victoria Avenue (Between Ingestre Street and Glasgow Street)	<u>That</u> consultation with directly affected businesses regarding the proposed relocation of bus stops from Wicksteed Street to Victoria Avenue be completed.	Rui Leitao Refer agenda item 4.	100
5	29 March 2011 3. Infrastructure Projects Update	<u>That</u> the public be informed, through Community Link, at the completion of the softwater project as to the outcome and the costs incurred.	Julian Reweti/Sue Dudman	100
6	4. Road Safety – Tinirau Street and Hakeke Street Intersection	<u>That</u> improvements at the Tinirau Street and Hakeke Street be prioritised as part of the development of the Council's draft 10-Year Plan.	Rui Leitao	100
7	5. Hardy Street Parking Restrictions	<u>That</u> the parking restrictions be removed along the southern side of Hardy Street <u>And that</u> mountable kerb parking along the southern side be approved. <u>And further that</u> the parking restrictions performance be reviewed after six months.	Rui Leitao	100
8	6. Queen's Park: Naming of Link Road	<u>THAT</u> the link road from Cameron Terrace to Drews Avenue be named Pukenu Drive.	Julian Reweti	100

9	7. New Zealand Transport Agency – State Highway 3 Passing Lane and Corner Realignment	<u>THAT</u> the Council advises New Zealand Transport Agency that the Council will accept 220 metres of new local road between Concord Line and N ^o 1 Line with the associated ongoing maintenance costs, subject to the new road being constructed to the minimum Wanganui District Council road construction and intersection standards.	Julian Reweti	100
10	8. New Zealand Transport Agency State Highway Classification Consultation Draft Document	<p><u>That</u> the submission to the New Zealand Transport Agency State Highway Classification Consultation Draft document February 2011 be that:</p> <ol style="list-style-type: none"> 1. SH3 from Bulls to New Plymouth be classified as a National Strategic State Highway 2. SH4 from Wanganui be classified as a Regional Strategic State Highway 3. Both SH3 and SH4 be recognised as strategic alternate routes to SH1 and the classification system incorporate criteria and weighting to alternative state highways resulting from emergency or operational closures of the National and/or Regional Strategic State Highways <p><u>And that</u> the submission be submitted to New Zealand Transport Agency by 31 March 2011 subject to endorsement by the Wanganui District Council at its meeting on 18 April 2011.</p>	Julian Reweti	100
11	9. Riverfront Shared Pathway Extension	<p><u>That</u> the formal route of the Riverfront shared pathway, between the point where the shared pathway presently terminates, near Bates Street, and the Riverfront boardwalk, be confirmed to be from the existing termination point, along the river’s edge, climbing up toward Taupo Quay through the existing site of the ‘Fish and Game’ building, along Taupo Quay to the open space between the Riverboat Centre, through that space to link with the Riverfront boardwalk</p> <p><u>And that</u> the ‘Fish and Game’ leased building be removed to allow for construction of the shared pathway along the riverfront area between the Moutoa Gardens/Pakaitore link and Bates Street</p> <p><u>And further that</u> discussion occurs with affected existing building owners and lessees around access.</p>	<p>Greg Morris/Shane McGhie</p> <p>Lessee will be given notification when project plan confirmed.</p>	<p>100</p> <p>0</p> <p>100</p>
12	10. Telecom New Zealand – Proposed Cell Phone Tower on Springvale Park	<u>That</u> the Council approves the issue of a ground lease at the above location subject to Telecom New Zealand obtaining the necessary resource consent.	Greg Morris	100

3	11. Property Group Activity Report Council's Resolutions 18 April 2011	<u>That</u> the Council reaffirms that the London plane remain the dominant tree species in the central city <u>And that</u> a pair of London planes be planted in the bottom block of Victoria Avenue, to replace the two that will be felled, in the best location to serve both infrastructure and tree health.	Greg Morris	100 100
14	Council meeting 18 April 2011 12. Sale of 465 and Part 467 Heads Road	<u>That</u> the Chief Executive be given delegated authority to complete the sale of Lot 68 DP 248, C/T 5B/62, (465 Heads Road) for \$102,000 (plus GST) to the Madams Family Trust <u>And that</u> the Chief Executive be given delegated authority to complete the sale of that part of Lot 69 DP 248, C/T 338/216, (467 Heads Road) for \$23,000 more or less (plus GST) the Madams Family Trust <u>And further that</u> the Chief Executive be given delegated authority to complete the sale of that part of 7 Wharf Street legal road subject to a Road Stopping process for \$20,000 more or less (plus GST) to the Madams Family Trust <u>And further that</u> the Chief Executive be given delegated authority to complete the purchase from the Madams Family Trust property part Lot 1 DP 11021 at 463 Heads Road for \$9,000 more or less (plus GST) <u>And further that</u> the Chief Executive be given delegated authority to complete a subdivision incorporating such easements as necessary to allow the aforementioned land sales to proceed <u>And further that</u> the Chief Executive be given delegated authority to complete a partial Road Stopping of Wharf Street.	Greg Morris	100

DiscussionAction 3: 10. Parking restrictions – Drews Avenue (Taupo Quay – Moutoa Quay)

In response to a query from Cr Bullock, Rui Leitao advised that Parking Strategy workshops would be held. Further data would be gathered on the upper part of the Central Business District next month and in three months time a meeting would be held with Mainstreet Wanganui and the Chamber of Commerce. It was proposed submissions would be called for in October 2011.

Action 10: 8. New Zealand Transport Agency State Highway Classification Consultation Draft Document

The date for the final document to be released was uncertain.

Cr Solomon joined the meeting at 2.06pm.

Action 11: 9. Riverfront Shared Pathway Extension

In response to Cr Vinsen's query Rui Leitao, Senior Roding Engineer, advised the footpath in front of the rowing club would be a formal footpath with parallel parking, kerb and channel. Consultation had been held with affected parties who were happy with the plan.

Item 12: 10. Telecom New Zealand – Proposed Cell Phone Tower on Springvale Park
 In response to questions, Greg Morris said the ground lease commences 1 June 2011 conditional on the resource consent process.

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Mayor Main:

- 2.1 THAT the information be noted.

CARRIED

3. Infrastructure Update Report

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Julian Reweti, Infrastructure Manager, reports:

“The purpose of this report is to outline the status of projects and operations underway.

Wastewater and Stormwater

Private Separation Report – 1 April 2011

Overview

Property owners and plumbers have been contacted to ensure that the momentum is maintained to complete private separation.

Public Relations

Regular reminder letters continue to be sent to owners of properties that have not been separated as well as staff following up by telephone and site visit.

Private Separation Progress

The status of private separation in urban Wanganui is as follows (refer to graphs):

Separation notices received	Received in March	Received to date	% complete	Out standing	Total
Aramoho	0	2,041	100	0	2,041
Wanganui East	-1	2,615	100	0	2,615
Central city	0	1,651	98.9	19	1,670
St Johns Hill, etc	-3	4,523	99.6	16	4,539
Gonville	0	2,621	99.0	26	2,647
Castlecliff	2	2,213	99.1	19	2,232
Total	-2	15,664	99.5	80	15,744

The small reduction in separation notice received in March 2011 is due to system corrections.

Council is continuing with compulsory separation and legal action against some property owners who have not undertaken separation.

The following is the current status:

- 80 properties have yet to separate stormwater and sewerage, however 40 of these properties have engaged a plumber to undertake separation.

- 15,664 (99.5%) of properties are now separated.
- 35 properties (0.3%) upstream of Cobham Bridge require separation.
- 12,471 properties have been separated since December 2000 – an average of 101 properties per month.

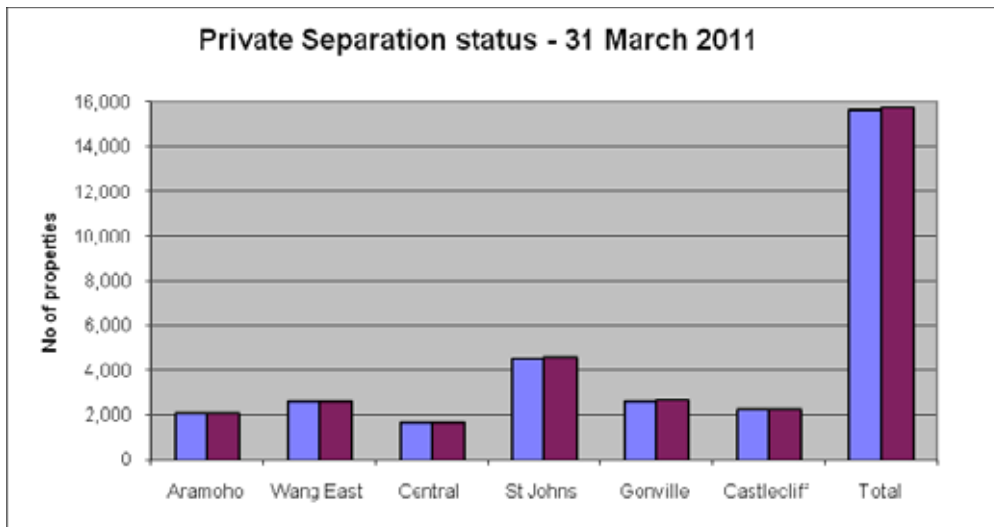
Council loans for separation

A summary of loan portfolio at 31 March 2011 is:

	N ^o . March	Amount March	Average loan – March	N ^o . loans to date	Amount to date	Average loan to date
Approved	0	0	0	1,510	\$2,000,889	\$1,325

Works to enable private separation

The Council continues to undertake works to enable private separation to be undertaken in several parts of the city.



Public Separation

Tabled (Ref A) is the public separation programme.

Security of Water Supply and Water Softening Update

The following updates the current situation regarding the security of water supply project including water softening and the water softening plant.

- Plant commissioning start date is scheduled for 1 July 2011.
- Abelard bore rehabilitation appears to have been successful as it continues to deliver softwater since recommissioning.

Roading

The following roading projects are underway:

- Dublin Street Bridge – waterproofing seal coat has been completed; final texturing will be done next year. The Anzac Parade approach ramp onto bridge is the final phase this financial year.
- Delhi Avenue – pavement reconstruction due to separation trench settlement is due to commence. There is a risk of some settlement to return but the Council is carrying out a low cost and best value for money fix to this settlement problem.

- Wicksteed Street (Ingestre Street to Guyton Street) – footpath, kerb and tree replacement has commenced. This arose from petition and the work has been approved through a Council’s resolution.
- Dublin Street Bridge underpass – the design for a cycle underpass adjacent to the current pedestrian underpass is nearing completion, and the work will be carried out this financial year.
- Somme Parade pavement reconstruction (Dublin Street to Barrack Street) – these construction works are now complete.
- Kaikokopu Road extension – seal extension safety improvements are now complete.
- Dublin Street reconstruction (Bell Street to Niblett Street) – undergrounding of overhead cables now in progress.”

References – Agenda Attachments

- A Public separation map

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Cr Bullock:

- 3.1 THAT the information be noted.

CARRIED

4. Bus Stops – Victoria Avenue – (Ingestre Street to Glasgow Street)

Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.
--

Rui Leitao, Senior Roding Engineer, reports:

“Introduction

The purpose of this report is to consider sectioning four sites of Victoria Avenue for bus stopping purposes. This item was discussed at the Council’s meeting held on 7 March 2011 and it was resolved consultation be completed before implementation.

Background

Horizons Regional Council (Horizons) who manages the Wanganui public bus service wishes to divert the bus route from Wicksteed Street to Victoria Avenue, between Ingestre Street and Glasgow Street (**Ref B**).

The diverting of the bus route and relocations of the bus stops advantages are:

- Victoria Avenue is more central for most bus users, and potential bus users.
- Victoria Avenue is a closer walking distance to businesses.
- UCOL has relocated to Rutland Street, therefore there is reduced patronage along Wicksteed Street.
- Wicksteed Street has a lot of raised humps and stop signs contributing to an uncomfortable ride along its length, especially for the elderly.
- Raise awareness of the bus service, especially visitors to Wanganui.
- Motels and supermarkets along Victoria Avenue could benefit from a more convenient bus service.

- All buses use EURO 4 standard diesel, so they do not expel black clouds of exhaust fumes like the buses of yesteryear.

Factors to consider

Bus stops will impact on car parking. The bus stops will remove approximately three spaces per bus and a total of 12 car parking spaces along Victoria Avenue, between Ingestre Street and Glasgow Street.

Described in the Council’s bylaw section 23.2.1, the Council may, from time to time, by resolution and subject to the erection of the signs prescribed by the Transport Act 1962 or any regulations there-under specify roads, or any part of a road, as a stopping place for passenger service vehicles either generally or at specified times.

The Council wishes to provide stopping places for public passenger service vehicles in the following sections of road at all times:

- 236 Victoria Avenue (opposite Caltex Service Station).
- 241 Victoria Avenue (outside Caltex Service Station).
- 330 Victoria Avenue (outside BP Service Station).
- 331 Victoria Avenue (outside Midtown Motor Inn).

Horizons Regional Council

The relocation of these bus stops forms part of Horizons’ greater strategy for public transport in Wanganui.

Consultation

Consultation has now been undertaken with all the businesses adjacent to the proposed bus stops. None of the businesses were opposed to the new bus stops.

The bus stop outside BP in the Avenue is currently a taxi stand. Both taxi companies rarely use the taxi stand and neither was opposed to the taxi stand being changed to a bus stop.”

References – Agenda Attachments

B Proposed Bus Stops in Victoria Avenue

Discussion

Cr McDouall thought that the bus stops were infinitely better in Victoria Avenue for visibility and safety reasons.

Committee’s Recommendation

Proposed by Cr Wills, seconded by Cr McDouall:

- 4.1 THAT the bus stops in Victoria Avenue, between Ingestre Street and Glasgow Street are implemented at:
- 236 Victoria Avenue (opposite Caltex Service Station).
 - 241 Victoria Avenue (outside Caltex Station).
 - 330 Victoria Avenue (outside BP Station).
 - 331 Victoria Avenue (outside Midtown Motor Inn).

CARRIED

ACTION: Rui Leitao

5. **Delegated Authority for Temporary Road Closures for Events**

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Dave Kenning, Roading Compliance Officer, reports:

“Introduction

The purpose of this report is to update the Council on the procedure and the possibility of shifting delegated authority, for road closures for events, from a Committee or Board to a delegated officer (**Ref C**).

Background

Currently applications for all road closures for events goes to a Council officer who formulates a report for the Infrastructure and Property Committee or the Wanganui Rural Community Board for approval. This procedure requires an officer’s report and, secondly, the Committee or Board has to meet to consider the application. Most applications the Council receives are for annual events. In the case of an objection, these go to the Hearings and Regulatory Committee. This process takes up to 90 days (**Ref D**).

The Committee or Board are acting as the Road Controlling Authority with delegated authority from the Council.

Proposal

The Land Transport Act 1998 interpretation.

Road Controlling Authority in relation to a road:

- (a) means the authority, body or person having control of the road, and
- (b) includes a person acting under and within the terms of a delegation or authority.

Therefore the Wanganui District Council can delegate its Road Controlling Authority to a person, i.e. the Chief Executive or an officer with delegated authority.

If this was to be done, applications for road closures for events could be approved by the delegated officer, thus saving the application going to the Board or Committee currently delegated to approve these closures.

Conclusion

If this change in delegated authority was agreed to, temporary road closures for events should have been through the Committee system for approval at least once. Only after the event has been approved by a Committee once will the Chief Executive or delegated officer have the authority to approve future annual events. All events approved by the Chief Executive or delegated officer will be noted at the appropriate Committee meetings on a regular basis. A change in delegated authority under this process would significantly reduce the approval time. This process of approval by a delegated officer would take a nominal 48 days (**Ref E**).

If an objection was lodged, it would still go to the Hearings and Regulatory Committee.”

This item was considered at the Wanganui Rural Community Board’s meeting held on 4 May 2011. The Board’s recommendation will be tabled at today’s meeting.

References – Agenda Attachments

- C Proposed process map and supporting documents.
- D Current procedure.
- E Proposal.

Additional information tabled

The Wanganui Rural Community Board, at its meeting held on 4 May 2011, recommended to the Council:

- 6.1 THAT the Wanganui Rural Community Board recommends to the Wanganui District Council:
- 6.2 THAT the previous Council’s delegations to Committee and Rural Community Board to determine temporary road closure applications be revoked
- 6.3 AND THAT the power to determine first time temporary road closures as per the Transport (Vehicular Traffic Road Closures) Regulations 1965, be delegated to the Infrastructure and Property Committee for urban road closures, and the Wanganui Rural Community Board for rural road closures
- 6.4 AND FURTHER THAT the power to determine temporary road closures as per the Transport (Vehicular Traffic Road Closures) Regulations 1965, for organisations that have previously had a Council approved temporary road closure, be given to the Chief Executive
- 6.5 AND FURTHER THAT the Council’s current delegation to give the Hearings and Regulatory Committee authority to hear and determine objections to urban and rural road closure delegations be re-confirmed.
- 6.6 THAT in the event of non compliance with conditions, complaints, or as directed by the Council or the Wanganui Rural Community Board, the event be brought back to the Council or the Wanganui Rural Community Board when future applications are made.

Discussion

Cr McDouall, a member of the Wanganui Rural Community Board, explained that the Board’s recommendation 6.6 was to clarify the steps needed to be taken in the event of non compliance with conditions, or complaints.

Cr Solomon, noting that although the Chief Executive was being delegated authority to approve a road closure for organisations that had previously had a Council approved temporary road closure, this did not mean it would be automatically approved, therefore the inclusion of the additional recommendation was unnecessary.

Committee's Recommendation

Proposed by Cr Higgle, seconded by Cr McDouall:

- 5.1 THAT the Council's previous delegations to its Committee and to Wanganui Rural Community Board to determine temporary road closure applications be revoked.
- 5.2 THAT the power to determine first-time temporary road closures as per the Transport (Vehicular Traffic Road Closures) Regulations 1965, be delegated to the Infrastructure and Property Committee for urban road closures, and the Wanganui Rural Community Board for rural road closures.
- 5.3 THAT the power to determine temporary road closures as per the Transport (Vehicular Traffic Road Closures) Regulations 1965, for organisations that have previously had a Council approved temporary road closure, be delegated to the Chief Executive.
- 5.4 THAT the Council's current delegation to give the Hearings and Regulatory Committee authority to hear and determine objections to urban and rural road closure be re-confirmed.
- 5.5 THAT in the event of non-compliance with conditions, or complaints, or as directed by the Council or the Wanganui Rural Community Board, the event be brought back to the Council or the Wanganui Rural Community Board when future applications are made.

CARRIED

ACTION: David Boothway

6. Two Degrees Mobile Limited – Proposed Telecommunications Facility on Victoria Park

<p>Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.</p>

Greg Morris, Deputy Property Manager, reports:

“Introduction

The purpose of this report is to obtain Council approval for the granting of a ground lease (or licence) to Two Degrees Mobile Limited (2degrees), for the siting of a telecommunications facility within Victoria Park (subject to them obtaining any necessary Resource Consent for the site, and agreement on the commercial terms of the arrangement being reached).

Background

2degrees is seeking to expand its network into Wanganui.

As part of the larger network that they have proposed for the City, and in order to service the suburbs of St Johns Hill and Springvale, 2degrees has identified a location within Victoria Park that meets their requirements (**Ref F**) for the siting of a telecommunications facility.

The proposed telecommunications facility would consist of a mast to elevate their transmission antennas, and equipment cabinets at the base of the mast. To address

potential concerns with the visual aspects of the proposal, 2degrees are proposing to implement the following measures:

- (a) The site is intended to be just tall enough to ‘see’ over the trees to provide coverage to the intended areas to the west and north (Note: the final height to achieve this has not yet been confirmed). The antennas will be within a cylindrical shroud and the number of antennas attached to the mast will be kept to the absolute minimum.
- (b) 2degrees will commission an external landscape and visual consultant to determine the most appropriate colour that can be used to treat the facility. Examples of other installations that have been painted in sympathy with their environment are tabled (**Ref G**). The landscape consultant will also assess whether planting near the base of the mast will be appropriate to help screen some of the facility from within the park. The size of the compound will also be kept to a minimum, but is likely to be approximately 20 to 30 square metres.
- (c) Every effort will be made by 2degrees to minimise disturbance to the natural environment, and they are committed to working with our Parks Department to achieve this.

As each of 2degrees installations is unique, and the Council’s approval is required to the granting of a ground lease (or licence) for this site, detailed plans of the actual facility for the Victoria Park site are yet to be produced by 2degrees. 2degrees has however, provided imagery of some other recently completed installations in Wellington, to provide an indication as to the size and scope of the installation (**Ref G**).

Factors to consider

- The proposed facility would be located some distance (approximately 80 metres) from the nearest residence.
- 2degrees will pay a commercial rental for the site.

Telecommunication service providers experience difficulty in achieving satisfactory coverage in the suburbs of St Johns Hill and Springvale. This site will allow 2degrees to achieve good coverage in these locations.

Should the Council approval not be granted, the alternative site that has been indentified by 2degrees is a co-location on the Vodafone site at Montgomery Road.

Note: Other Council-owned sites being considered by 2degrees for installations include a Lamp-post change out on legal road opposite the Vodafone site on Somme Parade (near the Dublin Street Bridge), and equipment fixed to the Bastia Hill Water Tower (with the approval of the Historic Places Trust). The Council’s approval is not being sought for these sites as legal road installations are permitted as of right, and a number of other like installations are currently in place on the Bastia Hill Water Tower.”

References – Tabled/Agenda Attachments

- F 2degrees Victoria Park proposal.
- G Existing colour treated facilities recently built by 2degrees.

Discussion

Cr Westwood expressed concern that the Council was being asked to approve the ground lease to 2degrees when the proposed plan had not yet been drawn. Greg Morris, Deputy Property Manager, explained that the Council's agreement, in principle, was being sought for this site before the company invested money in detailed plans. He said many issues would be dealt with through the resource consent process and if the Council had concerns when the plans were produced it could challenge them.

Cr Westwood explained that an Independent Commissioner would need to be appointed if a Hearing for the resource consent was required. She was concerned that the Council could approve this ground lease today, based on what she considered insufficient evidence, then object to the resource consent.

Cr Bullock was not in favour of this cellphone tower and was concerned that other providers may also wish to build towers. In response, Greg Morris said that if Wanganui wished to enjoy up to date cellphone technology and services, then cellphone towers were part of that technology. The objective should be to erect them in places of the least disturbance and loss of value to properties. Mr Morris explained that utilities had the right to put cellphone towers in the legal road corridor. The Government has stipulated that, based on World Health Organisation research, objections to cellphone towers could not be made on the basis of their emissions.

In response to Councillors' queries, Mr Morris explained that the cellphone tower would be sited at the end of Victoria Park away from houses. He said there was an issue with companies co-locating on sites with frequencies they operated. Vodafone and 2degrees could co-locate but not with Telecom.

Mayor Main noted a recent cellphone company's application to site a cellphone tower at Springvale Park had not been subject to the same level of scrutiny. Councillors generally agreed that was because full detailed plans had been provided.

Cr McDouall agreed with Cr Westwood's comments, however he considered giving approval subject to the Council's approval of the final design, appropriate. He queried how the ground lease was determined. Mr Morris explained rental for a site such as this was \$7,000 to \$8,000 per annum.

Cr Wills also expressed concern that in future there may be a large number of companies wishing to erect cellphone towers. He suggested the Council build towers for companies to use.

Cr Solomon thought 2degrees deserved the Council's full support.

Committee's Recommendation

Proposed by Cr Stevens, seconded by Cr Vinsen:

- 6.1 THAT the Council approves the issue of a ground lease (or licence) to Two Degrees Mobile Limited for the site at Victoria Park subject to Two Degrees Mobile Limited obtaining any necessary Resource Consents and agreement on the commercial terms of the arrangement being reached, and also subject to the Council approving the final plan of the Two Degrees Mobile Limited installation in Victoria Park.

CARRIED

Cr Bullock voted against.

ACTION: Greg Morris

7. **Property Group Activity Report – April 2011**

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Rowan McGregor, Property Manager, reports:

“Wanganui District Council’s Freehold Portfolio

1. Joint City Freehold and City Endowment Sale of the remainder of land at 4 and 10 Jackson Street and 64 Carlton Avenue after completion of roundabout

The purchaser’s application for a resource consent was heard on 17 March 2011. The conditional dates of clauses ‘15.0 Resource Consent’ and ‘16.0 Due Diligence’ were extended to 29 April 2011 to allow sufficient time for the Commissioner to reach a decision and for the ensuing appeal period. The Resource Consent has now been granted. Settlement is set to occur within 20 working days of the contract becoming unconditional, or such earlier date as the parties agree.

2. Lease to Motu-Ra Associates Ltd of Mowhanau Holiday Park

Lease due to expire 30 September 2011. The Lessee has provided written confirmation that they do intend to seek a new lease from 1 October 2011. The possibility of selling the Council-owned improvements to the Lessee is currently being investigated. The improvements are listed in the 10 year plan for potential divestment.

3. Lease to Mr D B Stewart of Riverland Family Park (Go Karts, Mini Golf and Bumper Boats)

Neither of the two parties that responded to the ‘expressions of interest sought’ advertisement featured in Community Link have any interest in pursuing the matter further. Mr Stewart has been advised of this, and now plans to enter into discussions with Bayleys to market the opportunity further.

4. Wanganui Greyhound Racing Club

We have been working with the Wanganui Greyhound Racing Club for some time for it to provide a Grand stand at Spriggens Park. The Club has been granted a Resource Consent for the development. It has also met with the Rugby Union and has agreement for the development including timings.

To facilitate this project happening a new agreement has been drafted which encompasses:

- A ground lease for the area of the existing steps on the grandstand which becomes the footprint of their development
- An improved lease for two areas of the existing changing rooms building that the Greyhound club will occupy
- A Licence to Occupy for the use of the track and open spaces at the park. The surrender of their existing license is included in this process.

5. Tawhero Golf Complex

Currently operating well with the Tawhero Golf Club supplying a club member to collect green fees on the basis that the club gets a commission. The advertising for Expressions of Interest to operate the complex will be done in early May 2011.

6. Montgomery Reserve – part of

All ground work has now been completed to prepare for sale that part of Montgomery Reserve approved for sale by the Council at its meeting held on 27 April 2009. A tender document has been prepared and will be advertised and made available to interested parties in early June.

7. Community Organisation Leases

A leases has been completed for the following group:

- Wanganui Motor Boat Club Inc – New three-year lease from 1 July 2011 with a 40% subsidy.

Negotiations to conclude new leases under the Community Organisation Leases Policy are continuing with:

- Wanganui Highland Pipe Band Inc., Wanganui Dog Training Club Inc., Athletics Wanganui Inc., Women's Network Wanganui Inc., Wanganui Athletic Football Club Inc., Whanganui College Board of Trustees, and Wanganui Arts Society Inc.

Lease application is currently being processed for:

- The Wanganui Handgun Silhouette Club Incorporated at Airport Road.

Lease applications currently being sought from:

- Wanganui Cycling Club Incorporated at Trafalgar Place.
- Progress Castlecliff Incorporated at Duncan Pavilion, Seafront Road.

Wanganui Braves Softball and Sports Club Incorporated

Wanganui Braves Softball has given notice to relinquish its lease of the building at 29 Puriri Street effective from 30 June 2011. They have done so on the understanding that the Wanganui Softball Association will apply under the Community Organisation Leases Policy 2008 to take over the lease. The Association has indicated in initial discussions that it may put forward a proposal to purchase the building. The building is not listed for potential divestment in the Council's 10-Year plan.

The Friendship Force of Wanganui

The Friendship Force has vacated its room in the building at Otamatea Reserve, as it considered the rental assessed in accordance with the Community Organisation Leases Policy 2008 to be unaffordable. The Friendship Force has now entered into an informal premises sharing arrangement with the Wanganui Dog Training Club Inc who occupy the other room in the building. An advertisement seeking a new lessee for the ex-Friendship Force area was in Community Link on 14 and 21 April 2011.

City Endowment

Nothing to report.

Harbour Endowment

Nothing to report.

Port Update

An all day workshop on the principal issues for the preparation of a Business Plan for the future of the Port was conducted on 6 April 2011.

Attendees were: three members of Wanganui District Council Holdings, a Director of a transport logistics company with expert knowledge of coastal shipping, three specialist port and river consulting engineers, a Horizons river engineer and Council staff associated with the Port, property and economic development. Iwi tabled their apologies and will be fully briefed shortly.

Topics covered were:

- (a) Governance, ownership, regulatory accountability, day-to-day management and strategic management of the Port.
- (b) Makeup and performance of the Harbour Endowment property portfolio.
- (c) Government policy and direction on coastal shipping.
- (d) Coastal shipping in New Zealand, current and foreseeable future.
- (e) Wharf infrastructure, status and issues.
- (f) River infrastructure and management.
- (g) River flows, silting, dredging.
- (h) 2001 Council feasibility study on a marina for recreational boats.
- (i) What a future small commercial port with trailer boat ramp could look like.

Public advertisements will be soon be placed calling for Expressions of Interest for a Port Operator. The two main questions applicants will be asked to outline are: their current expertise; and why their selection would be in the best interest of the people of the district.

Airport

1. Wanganui Aero Work (2004) Ltd

Lease negotiations have been further delayed due to the February 2011 Christchurch earthquake. The head office of Ravensdown (who own Wanganui Aero Works) is located in Christchurch and has had to be relocated. Re-establishing its operations is its primary focus at this time.

2. Booth and Car-park Leases:

Negotiations with the car-rental companies are continuing.

3. BP Oil NZ Ltd

Lease due for renewal and rent review 30 June 2011. BP has indicated that it will exercise its right of renewal for a further term of five years from 1 July 2011. In addition, BP has recently obtained a Land Use Consent for the construction of a further above-ground fuel storage tank at the airport. It is proposed to vary the existing lease upon renewal, to include the additional land required for the new facility.

4. Wanganui Aero Club

A meeting took place with representatives of the Wanganui Aero Club on 20 April 2011 to further discuss the terms of the lease. We believe that the matter will be concluded in the near future.

5. Hill Country Helicopters (1986) Ltd

Hill Country Helicopters is currently seeking an extension to its lease area to facilitate an 8 metre by 14 metre extension to its existing hangar. The commercial terms of this are currently under negotiation.

Parks and Reserves

1. Sportsgrounds

Autumn renovations have been undertaken on a number of sportsgrounds.

Leveling and seeding were undertaken at Spriggens Park. The work was behind schedule by two weeks, which has meant that Wanganui Rugby has had to set up a second field for the first two games of the season. Wanganui Rugby is claiming some assistance from the Council in lieu of a loss of gate takings. A suitable arrangement will be finalised shortly.

2. Cooks Gardens

Agreement was reached with the organisers of a recent event to position the stage rigs on the sealed area outside the track. The original intention of the organisers was to bring the rigs over the track onto the turf, but this had a high potential to compromise the newly renovated turf and track areas. The weight of these rigs will continue to be an issue for future events, and there will be tension between the need to run a variety of events and maintain premier sports surfaces.

3. Springvale Park

Jubilee carpark area is due for resealing within the next two weeks. This will complete the Annual Plan 2010/11 capital items list for Springvale.

4. Laird Park

Limited leveling and sealing work is due to be undertaken at the northern end of the netball courts. This will extend the sealed parking area for the netball courts, and provide a more even surface for cars to access the bowling club parking.

5. Virginia Lake Reserve

- A shellrock pathway leading into the reserve from Rotokawau pond is due to be built during May 2011 (this is being done as a result of the submission process to this years annual plan)
- Work on sealing and reconfiguring the Babbage Place carpark is due to start in mid-May 2011.
- The refurbishment of the Higgenbottom fountain is underway and on track for the planned re-installation on Virginia Lake some time in June 2011.
- About 50% of the pipe work has been replaced, all new valves were required. The copper leaves have been refurbished and are looking resplendent.
- An LED lighting system is to be installed.

6. Bason Reserve

Work on 'Stage 1 – Boardwalk' is now proceeding at a reasonable rate. Stage 2 is due to start in mid-May 2011.

7. Kowhai Park

The water feature at Kowhai Park has been turned off for the winter season. The revamp of the whole feature proved popular over the summer, and has been working to capacity.

8. Street Gardens

- Annuals are being replaced in gardens for the winter season.
- There will be a Rugby World Cup theme to some of the gardens this season. A number of beds will be planted out in black and white, particularly around the Queens Park area, and a kiwi will be planted in the display bed at Cooks Gardens.
- We are investigating raising the Liffiton Street garden on an angle to enhance the display for people coming into Wanganui.

9. Trees

- A large pine tree is to be removed from the bank above Ridgway Street at the town cemetery. The tree has been assessed as unstable and a hazard.
- A large oak tree was removed from the greenbelt area at the end of Halswell Street. The tree has been the subject of negotiation with a resident who has been required to pay for the cost of removal and to pay for a replacement tree to be planted.
- Tree trimming has been undertaken to enable the re-opening of part of the Castlecliff railway.”

Discussion

Cr Dahya reported that Mayor Main had asked that the Kowhai Park Working Party meet again. Although it had last met over three years ago, Wanganui clubs took a big interest in the Park. The Rotary Daybreak Club looked after the pirate ship, the Wanganui Rotary Club had painted the castle, and the Rotary North Club had recently painted the moas. Lions Club had relocated the Antarctic feature and raised the beetle pad so it would not be under water in winter, along with refurbishing the four security cameras. Cr Dahya said without this support, Kowhai Park would not operate as it does. He asked that letters of appreciation be sent to the Clubs.

Mayor Main said reactivating the working party was not about development at Kowhai Park, rather that she wished to ensure the clubs' efforts were co-ordinated and they continued their support at the Park.

In response to a query from Cr Higgie, Greg Morris advised that the oak tree removed from Halswell Street would be replaced with a 1.5 metre tree elsewhere in the green belt.

Cr Bullock queried if the Council could take over the lease of the Riverland Family Park. Greg Morris explained the reason the tenant wished to cease the lease was because it was not trading well. The Chairman asked that further information be provided for the Council's meeting on 30 May 2011.

ACTION: Greg Morris

In response to a query from Cr Baker-Hogan regarding the Tawhero Golf Club, Greg Morris explained that exploration of alternative use had been carried out under the auspices

of the Sports Ground Rationalisation Working Party but was not financially viable. He advised that six parties had picked up Expressions of Interest documents. Cr Westwood was concerned that Tawhero Golf Club, along with Montgomery Reserve, had not been discussed by this Council.

In response to queries, Greg Morris explained the area of Montgomery Reserve to be sold. He noted the Council had recently received advice that access to Montgomery Reserve would be from Great North Road.

Referring to the port update provided, Cr Westwood said Councillors had not been briefed on matters discussed at a workshop held on 6 April 2011, nor that Expressions of Interest for a port operator were to be called for. Cr Vinsen advised the governance of the port had been delegated to Wanganui District Council Holdings Ltd and the workshop had been held by the Directors. From this workshop, information would be brought to the Council's attention. Greg Morris said the outcome from Expressions of Interest would inform the port's business plan not be a result of the business plan.

Cr McDouall referring to an incident he had recently witnessed at Kowhai Park where a child had fallen over the back of the mountain, asked that the provision of safety surfacing be looked into.

Cr Vinsen believed the Council must give strong support to officers regarding policy for mitigating damage to the athletics track at Cooks Gardens, and that the policy on this issue be reconfirmed. Kevin Ross advised that the Wanganui Events Trust would report to the Community and Environment Committee's meeting scheduled for 23 June 2011. A site visit to Cooks Gardens to be discussed at the Community and Environment Committee's Chairman's briefing.

Committee's Recommendation

Proposed by Mayor Main, seconded by Cr Baker-Hogan:

- 7.1 THAT the information be noted.
- 7.2 THAT additional information on the potential sale of part of Montgomery Reserve be brought to the Council.

CARRIED

ACTION: Greg Morris

Proposed by Cr Vinsen, seconded by Cr Baker-Hogan:

That the Council reconfirms the policy of requiring satisfactory mitigation of any potential damage to the athletic track from any heavy vehicle.

The motion was put by division

For	Against
Cr Anderson	Mayor Main
Cr Baker-Hogan	Cr Bullock
Cr Dahya	Cr Higgle
Cr Vinsen	Cr McDouall
Cr Wills	Cr Solomon
	Cr Stevens
	Cr Westwood
	<u>LOST</u>

8. Seismic Upgrade of Wanganui War Memorial Conference and Convention Centre

Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.

Greg Morris, Deputy Property Manager, reports:

“Introduction

The purpose of this report is to update Council on investigation work to date on the deteriorating external walls and associated seismic issues of the Wanganui War Memorial Conference and Convention Centre (the ‘Centre’). Further investigation work estimated to cost \$10,000 plus GST is recommended.

Background

Construction Detail: The Centre is of reinforced concrete column and beam construction, with enclosing infill concrete brick cavity walls with silica sand facing that span between the ground floor and roof level. These walls are self supporting, in that the columns take only the vertical load of the building. The west end of the building is two storey and the east end is single storey.

In late 2006, water penetration of the Centre’s building envelope became evident with the following having occurred:

- Discolouration of the exterior wall brick work due to the build up of a mould residue.
- Spalling (the flaking away of parts of the bricks).
- The cracking and loosening of mortar.
- Efflorescent staining (the formation of white crystalline deposits) on the surface of the interior brick work.
- Peaking of the parquet floor (swelling due to high moisture).
- Surface loss of the varnish on the Concert Chamber’s plywood panels.

In April 2007, water proofing and concrete repair specialists ‘Building and Construction Consultancy Ltd’ (BACCUS) of Auckland, was commissioned to establish and recommend a remedial and maintenance specification for the brick work façade to arrest

the water entry problem. A preliminary inspection of the building was undertaken by BACCUS in May 2007, followed by an exploratory inspection in August 2007. The exploratory inspection revealed that in addition to the external manifestations of water entry outlined above, exposed sections of the horizontal ties between the inner and outer skin of the cavity brick walls had suffered corrosion, with these ties now having only 20 to 25% of their original design strength capacity. This significant reduction in capacity puts the structural integrity of these walls at risk from lateral forces, generated either by strong wind or earthquake events. Reinforcement contained within the inner skin of the brick work and the columns showed no or little sign of deterioration. A remedial and maintenance proposal as requested was subsequently put forward by BACCUS, estimating the cost of the required works to be \$242,000 to \$300,000 plus GST.

It was further recommended by BACCUS that structural engineering support consultancy be provided by McDonald Barnett and Partners Ltd, to ensure that the proposed remedial and maintenance programme for the brick work would be compatible with, and not compromised by a future seismic assessment and/or earthquake strengthening programme. The opinion of BACCUS was that 'until surety is obtained it would be unwise to undertake work that could be compromised by seismic structural works', as such the remedial and maintenance programme for the brick work was put on hold pending the results of the seismic investigation.

In February 2008, a preliminary report was received from MacDonald Barnett Partners Ltd detailing their initial seismic assessment of the Centre. This assessment involved the completion of the New Zealand Society for Earthquake Engineering's 'Initial Evaluation Procedure' (IEP) that is used to determine a building's earthquake prone status and preliminary seismic grading. This procedure makes an initial assessment of the performance of an existing building against the standard required for a new building. The result of the assessment is presented as a percentage of New Building Standards (%NBS). The basis of the percentage determination includes parameters such as building age, geometrical features, general condition, identification of potential critical structural weaknesses, general site geology, seismicity and seismic hazard. The process involves a visual survey of the building and the gathering of relevant information e.g. original building calculations, construction and structural drawings. A %NBS score of 33% or less represents a fail, and the building is deemed as potentially below the minimum standard required of older buildings in an earthquake. The importance of the building function is also factored into the score. As the Centre could accommodate 300 people at one location, it has been deemed to have an importance level of 3 (it should be noted that the building has not been assessed as a building with special post disaster functions (importance level 4), as an assessment at this level would further reduce any achieved %NBS score). The IEP score was calculated as 11.9%NBS, with a resultant seismic grading of E. 'E' is the lowest grade, and applies to buildings scoring less than 20%NBS. This preliminary exercise identified the Centre as an Earthquake Prone Building as it is less than the minimum Building Act level of 33% of currently designed seismic strength. The initial consequence of the low seismic grading (as determined by the IEP) is that a more detailed investigation must be carried out.

Due to the known variable nature of soil types in the location of Queens Park, and to assist with the detailed investigation, Riley Consultants of Auckland were commissioned to undertake a site-specific seismic geotechnical investigation. The investigation was required to determine the site soil parameters and the expected response of the site when subjected

to earthquake conditions. This investigation was carried out over the period of 23 to 25 February 2009. Key findings of the investigation include:

- The site soil is multilayered and predominantly sandy, with the site being classified as a ‘deep or soft soil site’ or subsoil class D within the context of the New Zealand Loadings Code building standard (with ‘A’ being a rock site, and ‘E’ being very soft or deep soil).
- Two of the subsoil foundation layers have characteristics that result in soil liquefaction when subject to earthquake induced vibrations of specific intensities. The risk of liquefaction was quantified in terms of the magnitude of various earthquake events and the amount of ground settlement that could occur across the building site. The report established that liquefaction is ‘most likely’ to occur during an earthquake of the magnitude of that likely to occur within a 500 year return period, and that liquefaction “will probably” occur during an earthquake with a 250 year return period. These return periods corresponds to an event of intensity 8 to 9 on the Modified Mercalli Intensity Scale (**Ref H**) or an event of magnitude 6.0 or greater (depth and distance dependent) on the Richter Scale). Liquefaction of the underlying strata would be expected to induce differential ground level settlements across the building platform, the magnitude of which is dependent on the magnitude of the earthquake event. Differential settlement would impose considerable strains on the building structure, proportional to the degree of settlement.

Upon receipt of the results of the seismic geotechnical investigation MacDonald Barnett Partners Ltd proceeded with completing the detailed seismic assessment of the Centre. This process involved three-dimensional computer modelling of the primary building structure (including the foundations, reinforced concrete shear walls, floors and roof slab, with openings in these also being replicated). The model was used to simulate ‘Code’ earthquake events that could be imposed on the building, taking into account known weaknesses and the foundation strata characteristics. The model was first subjected to a 1,000 year return period design level magnitude earthquake which would be required for a new building. The magnitude of the earthquake was then progressively reduced until the limiting criteria for the building strength was reached, with this occurring at an earthquake of 34%NBS magnitude (a considerable improvement on the 11.9%NBS score achieved in the IEP). The limiting criteria for the building was determined as being the stability limits of the foundations which are required to resist the earthquake induced overturning forces imposed on the primary concrete shear walls within the building.

Whilst the elements assessed as part of the primary building structure (being the foundations, reinforced concrete shear walls, floors, roof slab) achieved a score of 34%NBS, the external enclosing brick walls (being a secondary structural element) did not. An assessment of these walls to the current Loadings Code has confirmed that the brick walls are earthquake prone and therefore deficient with respect to the Building Act 2004 and Council’s Earthquake Prone Building Policy 2009. The walls have been analysed in two components:

- The horizontal spanning strength of the wythe panels (single thickness continuous vertical sections of brick work) achieved a score of 55%NBS which Macdonald Barnett Partners have advised can be considered an acceptable level of performance.
- The vertical reinforced infill columns achieved a score of only 25%NBS, and therefore require strengthening to a minimum level of 34%. Macdonald Barnett and

Partners have recommended that as strengthening works are required, that it would be prudent to set the target strengthening level to at least 50-67%NBS for this component part to minimise the potential for localised damage (the achieved level would be dictated by the selected strengthening solution). It is thought that 55%NBS would be a practical target, and that this level of resistance could be achieved without significant extra cost than would be required to achieve the minimum level of resistance being 34%NBS.

Factors to consider

The Wanganui War Memorial Conference and Convention Centre is regarded nationally, and internationally as a highly significant example of New Zealand modernist architecture, and is registered under Section (23)2 of the Historic Places Act 1993 as a Category 1 Historic Place. Category 1 buildings are described in this Act as being ‘places of special or outstanding historical or cultural heritage significance or value’.

It has been established that the Centre is an earthquake prone building as defined by Section 122 of the Building Act 2004:

‘A building is earthquake prone for the purposes of this Act if, having regard to its condition and to the ground on which it is built, and because of its construction, the building –

- (a) will have its ultimate capacity exceeded in a moderate earthquake (as defined in the regulations); and
- (b) would be likely to collapse causing- (i) injury or death to persons in the building or to persons on any other property, or (ii) damage to any other property....’

At present, the Building Act 2004 requires the owner of a building identified as earthquake prone to strengthen that building to at least 34% of new building standards. The New Zealand Society of Earthquake Engineers recommends strengthening to 67% of new building standards.

The Council’s Earthquake Prone Building Policy 2009, requires that Category B High Risk Buildings, (buildings that contain people in crowds or contents of high value to the community as defined in AS/NZS1170.0:2002, 1), start compliance works to meet the above required standard by 2020 and achieve compliance by 2030.

The Council’s officers have been advised that compliance works for this building should be undertaken in conjunction with the remedial and water-proofing works required to the building envelope, for the following reasons:

- Reinstating the brick walls in their original form would be unwise given that the building was constructed in 1957, prior to the development and assessment of seismic risk and seismic design provisions in the NZ loadings code.
- To ensure that remedial works are compatible with, and not compromised (i.e. a waste of money) by any future earthquake strengthening programme required to achieve compliance by 2030.

The Council’s Earthquake Prone Buildings Policy does not specifically state what level of strength a building has to achieve, other than that ‘...and Council will actively encourage

owners to upgrade to greater than 34%.' The acceptable level of strength to be attained for the Centre is a matter that requires Council's consideration.

Assessment of options:

- **Option 1: Achieve minimum compliance, and proceed with the strengthening of the Centre to 34% of new building standards:**
 - The 34%NBS level of resistance would just exceed the magnitude of a 'moderate earthquake' as defined in the Building Regulations. An example of an overall 'moderate' earthquake event is that which was experienced by Gisborne in 2007. This was a magnitude 6.8 event on the Richter Scale (at a depth of 40 kilometres and centered 50 kilometres off the eastern coast), or an intensity 8 event on the Modified Mercalli Intensity Scale (refer appendix A). Three buildings in the CBD collapsed, and severe structural damage occurred to others. One death occurred as a result of a heart attack, and 11 people were injured.
 - Changes made with the introduction of the Building Act 2004 reflected the Government's broader concern with the life safety of the public in buildings and, more particularly, the need to address life safety in earthquakes. As a result of the recent Christchurch earthquakes and the large loss of life experienced in the second quake, many within the Building industry expect that changes to current legislation will be made. Potentially, this could result in the lifting of minimum standards by Central Government. Alternatively, the Wanganui District Council could potentially elect to lift its own minimum standard when a review of the Earthquake Prone Buildings Policy 2009 is undertaken.
 - A building that is 33%NBS is considered earthquake prone. Achieving 34%NBS for the Centre will only just satisfy minimum Building Act requirements, and Council's current Earthquake Prone Buildings Policy.
 - Strengthening measures will have some impact on the interior ambiance of the building. The implications of any proposed strengthening measures will need to be worked through with the Historic Places Trust, to ensure that a good heritage outcome is achieved, and the architectural merit of the Centre is preserved.
 - Macdonald Barnett Partners Ltd have suggested a number of measures that can be implemented to strengthen the deficient walls. As outlined above these options need to be reviewed in consultation with Historic Places Trust, and a Heritage Architect, before the Engineers can prepare detailed drawings and specifications. At this stage, it is estimated that physical compliance works to achieve 34%NBS would cost circa \$200,000 plus GST. (This cost excludes the required remedial brick-work to water proof the building \$242,000-\$300,000 plus GST. Sizeable additional costs will also be incurred in further consultant's fees (engineer, heritage architect) to finalise and agree upon a strengthening method, to prepare a detailed design, drawings and specifications etc. and in remedial interior works).
- **Option 2: Investigate obtaining a higher level of strength for the primary building structure (50-58%NBS):**
 - As discussed above, there is an expectation within the Building industry that minimum compliance standards will be lifted as a result of the Christchurch earthquakes. Working to achieve a higher level of compliance would give Council a 'buffer', should minimum standards be lifted by Central Government, or Council upon review of the Earthquake Prone Buildings Policy 2009.
 - A higher level of strengthening is likely to have a greater impact on the interior ambiance of the building, than that required to achieve 34%NBS. Again, the implications of this will need to be worked through with the Historic Places Trust.

- To investigate whether options to improve the seismic resistance for the primary structure are practicable, further computer model analysis would be required. Macdonald Barnett's initial thoughts are that the building is not suited to conventional seismic strengthening techniques and that other means that result in load redistribution need to be conceived. There is a possibility that in practice such solutions may be impractical and/or uneconomic. A budget of approximately \$10,000 + GST for further analyses and feasibility reporting would be required should Council choose to investigate this avenue further. The opinion of Macdonald Barnett and Partners is that, based on findings to date, that any improvement in resistance that approached 50%NBS (economics aside) would be a good outcome for the Centre.
- No indication of costs for physical works to achieve a higher %NBS can be given at this time. A greater level of expenditure in mitigating the earthquake risk of this building needs to be considered in the context of increasing life safety for the public, and as an investment in the future longevity of this historic building.

Information relevant to both Option 1 and 2:

While not envisaged, it is useful to note that a 'change of use' for the Centre would also necessitate a seismic upgrade. The Building Act 2004 requires that such an upgrade be to a level as near as practicable to 100% of new building standards. The present 'rule of thumb' for an upgrade under this scenario is to 67%NBS as recommended by the New Zealand Society of Earthquake Engineers.

Interpretation of the Riley report by Macdonald Barnett Partners Ltd has shown that liquefaction is initiated at about the 58%NBS level. Therefore, with an achieved building strength between 34% and 58%NBS liquefaction need not be considered as a limiting factor. It does however mean that for an earthquake of greater magnitude than 'moderate', the building will be subjected to forces that may create local instability. The soil layer at most risk of liquefaction is about 8 metres thick and between 11 metres and 15 metres below the ground surface. Although there are means of improving subsoils to reduce the risk of liquefaction, i.e. that change the soil parameters, Rileys has indicated that these methods are not likely to be practicable nor achieve sufficient reliability in this situation due to the size and scale of the building, depth to liquefiable soils and because the building consists of two distinct structural forms each with particular foundations types. Following the September Christchurch earthquake, soil improvement methods have been proposed, but these are primarily suited to subdivision-sized land mass.

Riley Consultants report that the Wanganui Region lies in one of the seismically active regions of New Zealand. There are a number of faults in the Wanganui Region, with the Nukumaru, Upokongara and Rangitikei running in the north-east direction, that are nearest to the subject site. The two largest, most continuous and most active faults of the Wanganui Region are the Wellington and Wairarapa fault systems, which cross the neighbouring Tararua District. Their earthquake recurrence intervals are of hundreds, rather than thousands, of years. The local seismicity is assessed to be influenced by nine of the major faults within the lower part of the north island, with the potential sources of magnitude 6.5 and above earthquakes in the Wanganui Region having been identified by GNS Science.

Once strengthened to 34%NBS or to a higher level (50-58%NBS if practicable), the Centre would no longer be consider ‘earthquake prone’ but would still be regarded as a moderate risk building with respect to Table 2.2 of the New Zealand Society of Earthquake Engineers ‘Assessment and Improvement of the Structural Performance of Building in Earthquakes’. A ‘moderate risk’ building is a building strengthened to between 33-67% of new building standards, that has a relative risk of its strength being exceeded under earthquake actions that is five to ten times greater than a building constructed under current codes. The relative risk for the Centre’s strength being exceeded in an earthquake as it stands today (un-strengthened), is up to 25 times greater than a building constructed under current codes.

Macdonald Barnett Partners Ltd has emphasised that whatever the outcome (i.e. whether Council chooses to strengthen to 34%, or to investigate achieving a higher level of compliance), all external walls for the Centre remain the greatest source of immediate risk from collapse in an earthquake, with their report having determined that the limiting block masonry wall capacity was only 25% of new building standards, and that the ‘honey-comb’ wall capacity would most likely be less than this.

Investigative and reporting costs to date total \$168,958 including GST:

		\$
BACCUS	Brick work Investigation and Reporting	27,220
Macdonald Barnett	Engineering advice, Seismic Assessments	81,882
Riley Consultants	Geo-tech Field Investigation, Analysis & Reporting	29,446
Perry Drilling	Drilling	27,484
Layrite Concrete	Drill holes in concrete	275
Adrian Barnes Electrician	Cable location	85
Bailey Drainage	Drainage location	95
DML Builders	Laser levelling for Drilling	480
Opus	Wet sieve grading	1991
Total		168,958

There is no money allocated to undertake the required physical works in the 2010/11 Annual Plan or 10-year Plan. To progress this matter further, it is proposed to divert the \$10,000 plus GST required to undertake a further feasibility report on the estimated costs and practicality of upgrading the Centre to 50-58%NBS from the \$34,000 allowed in the 2010/2011 budget for a seating and carpet upgrade in the Concert Chamber.

Summary

1. The Centre was completed in 1960, and is regarded both nationally and internationally, as a highly significant example of New Zealand modernist architecture. The Centre is a Category 1 registered Historic Place.
2. The exterior walls of the Centre are no longer water-tight and remedial works are required to the exterior brick to remedy this problem. It is estimated that this work will cost \$242,000 to \$300,000 plus GST.
3. The seismic strength of the Centre has been assessed in two parts. Part 1 (the primary structure of the Centre, being the foundations, reinforced concrete sheer walls, floors and roof slabs) has a seismic strength that is 34% of new building standards (NBS). Part 2 (the external enclosing brick walls, that are a secondary structural element of the Centre) contain vertical reinforced infill columns that have a seismic strength of only 25%NBS. This assessment has established that the Centre is an Earthquake Prone Building, in terms of the Building Act 2004, and Council’s Earthquake Prone Building Policy 2009. The Centre therefore must undergo a seismic upgrade.

4. Council Officer's have been advised that the seismic upgrade should be completed in conjunction with the repairs to the exterior brick-walls. Completing the brick-wall repairs in isolation would be a waste of money, as the work would likely be later compromised by the required seismic upgrade.
5. Earthquake Prone buildings must be upgraded (at a minimum) to 34%NBS. Engineers have established that minimum compliance can be obtained for the Centre, at an estimated cost of approximately \$200,000 plus GST for physical works only (this estimated cost excludes the above cost of the required remedial brick-work to water proof the building \$242,000-\$300,000 plus GST; further consultant's fees i.e. engineer, heritage architect, to finalise and agree upon a strengthening method, to prepare a detailed design, drawings and specifications etc; and in remedial interior works). Although minimum compliance can be achieved, it would be wise to investigate a higher level of compliance.
6. To investigate the feasibility and practicality of achieving a higher seismic standard, a budget of \$10,000 plus GST is required. Ultimately, due to subsoil, any increase in the achievable level of compliance will be limited at 58%NBS due to the potential for liquefaction."

References – Agenda Attachments

H Modified Mercalli Scale v Richter Scale

Discussion

Cr Vinsen thought it important to the public as to how the Council treated its own buildings regarding earthquake proofing and he queried why achieving a score of 67%NBS earthquake proofing for the Wanganui War Memorial Conference and Convention Centre was not sought. Greg Morris explained that the ground conditions were the limiting factor and there was no point to raising to a seismic standard higher than proposed as the building would likely sink into the ground. Where ground conditions were not the limiting factor, there would be cause for the Council to move to 67%NBS earthquake proofing.

In response to a Councillor's query, Kevin Ross advised a workshop to consider earthquake standards would be held as part of the 10-Year Plan 2012-2022 consideration.

Cr Higgie said she would support the recommendations as remedial work at the Wanganui War Memorial Conference and Convention Centre was needed due to lack of watertight conditions.

Committee's Recommendation

Proposed by Mayor Main, seconded by Cr McDouall:

- 8.1 THAT the Council engages structural engineers to undertake a feasibility report on the estimated costs and practicality of upgrading the Wanganui War Memorial Conference and Convention Centre up to 50%-58% of new building standards.
- 8.2 THAT the \$10,000 plus GST required for the feasibility report be diverted from the \$34,000 allowed in the 2010/2011 budget for a seating and carpet upgrade in the Concert Chamber.

CARRIED

ACTION: Greg Morris

9. **Wanganui War Memorial Conference and Convention Centre – Future Development Plan**

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Alison Rudzki, Assistant Economic Development Manager, reports:

“Introduction

The purpose of this report is to update the Council on the proposed future development of the Wanganui War Memorial Conference and Convention Centre (the Centre) with the intention of encouraging optimal use of the Centre to cater for a range of community and commercial uses as set out in the Wanganui District Council 10-Year Plan 2009 – 2019.

Background

The Centre Policy – which was adopted in 2009 – required a Fees Schedule review which was subsequently completed and implemented in 2010 comprising differing commercial and community hire rates. The Policy also required the development of a Future Development Plan to identify how the use of the facility would be increased and maximised, together with the associated improvements required to ensure the facility is fit for purpose.

The 10-Year Plan Financial Summary for the Centre forecasts a gradual increase in revenue over the ten year period and to date, operating expenditure and revenue are generally in line with budget, with Centre income at approximately \$67,000 per annum. In the last financial year \$100,000 was invested in improved acoustics, temporary partition walls, internal/external signage and a projector for the Main Hall, but further investment is required for the Centre to achieve its full potential and meet the demands of today’s conference and event organisers.

Whilst it is difficult to quantify the likely increase in revenue as a result of implementing the enclosed recommendations, the rationale includes: raising the Centre’s profile both locally and nationally; improving the level of service offered to clients; maintaining the Centre as a living memorial to those who lost their lives in the Second World War; acknowledging the Centre as one of the finest examples of New Zealand modernist architecture; and ultimately growing the conference and event side of the business as a result.

Factors to consider

The Wanganui War Memorial Hall was constructed as a living memorial to the 375 men and women who lost their lives in the Second World War. Designed in an era when halls formed a pivotal part of the fabric of the community, at the time it was a radical departure from the normal for civic memorial buildings and is now considered to be one of the finest examples of New Zealand modernist architecture and is registered as a Category 1 Historic Building. However, its functionality as a building for public use in the 21st Century leaves much to be desired due to changing demand and the inflexibility of the building in the face of multi-functional competition.

It is clear that the Centre is without parallel and any future development should serve to enhance its importance as a living memorial, a Wanganui landmark and an iconic building. The rationale of the Future Development Plan is therefore to enhance its usability as a

public building whilst preserving and leveraging off its status as both a Memorial and nationally iconic piece of architecture.

The Centre regularly hosts a number of extremely successful events such as weddings, Chamber concerts and conventions, and the focus will be on securing repeat bookings and attracting new events in a similar vein. In short, the Centre meets the needs of specific niche markets and there is an opportunity to capitalise on these and use the unique nature of the building – and its reason for being – as key selling points.

In taking this strategic direction, the investment required is reasonably modest but should yield positive gains in repeat bookings, new customers, improved service levels, higher profile locally and nationally and will ‘return the soul’ to this special place.

War Memorial Conference and Convention Centre Policy 2009

Objective 1, Policy 6 of the Council’s Policy states that: ‘The Wanganui District Council recognises the need to support local businesses and the local economy and therefore, the Wanganui War Memorial Conference and Convention Centre is not available for rental to transient itinerant traders’. This policy limits potential income by restricting commercial sales activities within the Centre in order to protect local businesses. However, itinerant traders continue to do business in Wanganui, albeit at alternative venues, with the outcome simply being a loss of revenue for the Centre. The Council is requested to consider whether this policy should be rescinded.

Conditions of Hire

The Centre’s Conditions of Hire state that: ‘All efforts will be made to honour the booking; however, Wanganui District Council (WDC) reserves the right to cancel any booking in which event the full deposit will be refunded.’ This condition serves as a barrier to developing business by placing event organisers in a very risky position. It is considered that the Council should consider whether this condition is still necessary.

The Centre’s clients are required to clean up after events which includes: the removal of rubbish; washing down and putting away furniture; sweeping and vacuuming floors; and cleaning the kitchen – for which they are charged the usual hourly hire charge. If the venue is not left in a clean and tidy condition, then users are charged an additional hourly cleaning fee by the Centre. Unfortunately, the degree of cleanliness varies across clientele and the Centre’s staff regularly have to repeat the cleaning process in order to bring the Centre up to standard which means that some clients are paying for cleaning twice.

The Council is asked to consider a review of this Condition to read: ‘Clients are responsible for removing rubbish and returning the Centre to a tidy condition’ only. Full responsibility for cleaning would then pass to the Centre’s staff which means cleaning only occurs once, is undertaken to a professional standard, and the client pays for this service just once.

Financial implications

The table of the Future Development Plan (**Ref I**) summarises the recommended purchases/replacements needed to give effect to this plan. The estimated costs for the purchases/replacements proposed in 2011/12 have been costed and total \$47,100. However, these have not been included in the draft Annual Plan and therefore it is being recommended that these be referred to Annual Plan deliberations for confirmation. The costs for years 2012-2019 would be incorporated into the 10-Year Plan 2012-2022.

When the draft Annual Plan 2011/12 was being prepared \$316,000 (including \$20,000 from the Conference Bureau budget) was removed from the Economic Development budget. This was in the context that investment in the New Zealand Cycling Centre of Excellence would be a strong economic development driver. Now that the Cycling Centre is no longer an option, it is recommended that the \$47,000 be put into the War Memorial Centre to promote both community and economic wellbeing.”

References – Agenda Attachments

- I Wanganui War Memorial Conference and Convention Centre Future Development Plan 2011.

Discussion

Cr Vinsen expressed concern about how itinerant traders using the Wanganui War Memorial Conference and Convention Centre affected the relations with ratepayers in the Central Business District. Cr Higgie thought itinerant traders would use other venues if they could not use the Memorial Hall and that the Council should not play a role in what ratepayers could chose to spent their money on.

In response to queries, Alison Rudski, Assistant Economic Manager, advised a lot of itinerant traders use the Racecourse facilities. This year the Council had turned away bookings worth \$8,000 from carpet traders wishing to use the Wanganui War Memorial Conference and Convention Centre. There was a potential booking of \$3,000 for October 2011.

Mayor Main said large conferences required top class facilities and she was unsure how far the Council should go in promoting the Wanganui War Memorial Conference and Convention Centre as a first class centre in view of available competition. She would like to see the spending that is allocated for promotion spent on those events it could attract.

Cr Wills suggested a bond be paid for cleaning. Ms Rudski said users are currently provided with a quotation for cleaning. Cr Westwood expressed concern that the Council was dealing with management matters.

Cr Solomon thought that there was nothing better to do in memory of those who died for us than to make absolute and positive use of the Wanganui War Memorial Conference and Convention Centre.

Cr Anderson queried the difference to the business community between multi-national traders and itinerant traders coming to Wanganui.

Committee's Recommendation

Proposed by Cr Higgle, seconded by Cr Baker-Hogan:

The motion was taken separately.

- 9.1 THAT the Council rescinds Policy 6, Objective 1 of the War Memorial Conference and Convention Centre Policy 2009 relating to itinerant traders.

CARRIED

Crs Wills and Vinsen voted against.

- 9.2 THAT the Council allows commercial sales activity by visiting brief-term retailers, thus establishing the Centre as a commercial entity.

CARRIED

Cr Vinsen voted against.

- 9.3 THAT the Council removes the user condition of hire relating to the right for Wanganui District Council to cancel any booking even when a full deposit and confirmation have been received.

CARRIED

- 9.4 THAT the Council amends the Conditions of Hire to read: 'Clients are responsible for removing rubbish and returning the Centre to a tidy condition' only.

CARRIED

- 9.5 THAT the Council forwards the proposed costs for 2011/12 financial year as outlined in the Future Development Plan to Annual Plan 2011/12 deliberations.

CARRIED

- 9.6 THAT the Wanganui War Memorial Conference and Convention Centre – Future Development Plan 2011 be adopted.

CARRIED

ACTION: Charlotte Almond/Alison Rudzki

MOTION TO EXCLUDE THE PUBLIC

Proposed by Cr Stevens, seconded by Cr Higgle:

THAT the public be excluded from the following parts of the proceedings of this meeting.

Item No	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
10. Actions Arising from Previous Minutes (Confidential)	Legal and Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
11. Divestment of 1 Indus Street	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

10. Actions Arising from Previous Minutes	Discussion of legal and commercially sensitive matters	Section 7(2)(g), Section 7(2)(h), Section 7(2)(i) and Section 7(2)(h)
11. Divestment of 1 Indus Street	Discussion of commercially sensitive matters	Section 7(2)(h)

CARRIED

**Pages 1049 to 1052 are confidential
and are unavailable to the public**

MOTION TO REOPEN THE MEETING TO THE PUBLIC

Proposed by Cr Stevens, seconded by Cr Higgle:

THAT the meeting be reopened to the public and the preamble, discussion and recommendations associated with Item 10: Actions Arising from Previous Minutes and Item 11: Divestment of 1 Indus Street, remain confidential until all parties have either accepted the terms of the proposals or agreed to cease negotiations. The Chief Executive or Committee Chairperson may then release a press report on the matter.

CARRIED

The meeting closed at 4.23pm.

* * * * *

Adoption of the Minutes of the Meeting of the Infrastructure and Property Committee held on Tuesday, 10 May 2011

Cr Ray Stevens, Chairman, Infrastructure and Property Committee, presented the minutes of the meeting of the Infrastructure and Property Committee held on Tuesday, 10 May 2011.

Item 6: Two Degrees Mobile Limited – Proposed Telecommunications Facility on Victoria Park

Greg Morris, Deputy Property Manager, further reports:

“Introduction

The purpose of this report is to provide additional information.

Background

At the Infrastructure and Property Committee’s meeting held on 10 May 2011, the following recommendation to Council was made:

- That the Council approves the issue of a ground lease (or licence) to Two Degrees Mobile Limited for the site at Victoria Park subject to Two Degrees Mobile Limited obtaining any necessary Resource Consents and agreement on the commercial terms of the arrangement being reached, and also subject to the Council approving the final plan of the Two Degrees Mobile Limited installation in Victoria Park.

Two Degrees Mobile Limited has now provided the required plans for the Council’s consideration (**Ref 1**).”

References – Tabled

- 1 Site and installation plans

Discussion

It was suggested that the plan of Two Degrees Mobile Limited’s installation at Victoria Park should be approved ‘in principle’.

Council's Resolution

Proposed by Cr Westwood, seconded by Cr Stevens:

- 6.2 THAT the Council approves the issue of a ground lease (or licence) to Two Degrees Mobile Limited for the site at Victoria Park subject only to Two Degrees Mobile Limited obtaining any necessary Resource Consents and agreement on the commercial terms of the arrangement being reached.
- 6.1 THAT the plan of the Two Degrees Mobile Limited installation in Victoria Park be approved in principle.

CARRIED

ACTION: Greg Morris

Item 9: Wanganui War Memorial Conference and Convention Centre – Future Development Plan

Cr Rob Vinsen tabled additional information as follows:

“The Council has a policy in place regarding the letting of the War Memorial Hall to itinerant traders.

This policy was changed in 2009 to recognise that Council needs to support local businesses and the local economy, and the policy is currently:

5. The War Memorial Conference and Convention Centre complex will be available for commercial uses such as:
- Locally owned and operated businesses
 - Trade Fairs and Expo's
 - Non-profit organisations fundraising activities.
6. **The Wanganui District Council recognises the need to support local businesses and the local economy** and therefore, the Wanganui War Memorial Conference and Convention Centre is not available for rental to transient itinerant traders.

I believe that the Council does not wish to be seen as not supporting local business and the local economy. It is the Council – and the community – that has the most to lose from this loss of goodwill.

Indeed, the Council operates its tendering process in a manner that recognises the benefit of retaining it's spending locally.

There is an allowable local differential (10%) which can be an advantage to locally based tenderers.

Operating a War Memorial Hall policy that supports local business is not any different.

The reality regarding the War Memorial Hall is that bookings by itinerant traders are few (rentals can be uncompetitive) and the occasions where this goodwill can be lost are infrequent.

Management of the Hall do appear, though, to have some difficulty in interpreting which itinerant trader can be detrimental to the local economy and which ones are not.

For instance, the quoted enquiries:

An Antique Valuer – no substantial local traders – could be let.

A Surplus Broker – buys Government Surplus – no substantial local traders – could be let.

2 x Carpet Traders – I presume one is the Persian rug trader that has been having a ‘closing down’ sales around NZ for about 10 years – no substantial local trader – could be let.

But if the other is selling carpet for residential/commercial use – there are substantial local traders – there are five local businesses with 50–60 employees, a wage bill back into the local economy of about \$2.5M plus the rates paid to Council – that trader should be declined.

I would estimate that only one or two traders each year would not meet the Council objective to support the local economy.

The Solution

It is possible to maximize the rental opportunities but still retain the Council objective to support local businesses – just as we do in the tendering process.

Introduce a right of objection – that can be heard and, if valid, action upon

If the business community had the right to object to a trader and the Council would act on it, then much of the concern would be allayed.

The reality is that lettings are very few in number, objections will be minimal, yet the goodwill retained is huge.

I suggest that the written policy remains simple in context. It is normal practise to reserve a right in a contract.

There is a **Street Stalls Committee** in existence which meets to decide on the letting of street stalls. It is a combination of Council and Central Business District reps.

Current members are:

Council:	Stuart Hylton and Melanie Heron	
Businesses:	Paula Darlington	SportsEdge
	Patrick Garrett	Delicious Deli
	Elise Goodge	Mainstreet Marketing Manager

In reality it is rarely convened, but has existed since 1995. This Committee could hear any objections lodged by local businesses.

The War Memorial Hall policy could read (changes from existing in **bold**):

5. The War Memorial Conference and Convention Centre complex will be available for commercial uses such as (**but not limited to**):
 - Locally owned and operated businesses
 - Trade fairs and expo’s
 - Non-profit organisations fundraising activities
 - **Visiting brief-term retailers**

6. The Wanganui District Council recognises the need to support local businesses and the local economy **and therefore, the Wanganui District Council reserves the right to deny a tenancy to a trader that it considers is in conflict with these objectives.**

The way the policy would work is:

1. The Manager will let the tenancy.
2. Local businesses may, if they wish, lodge an objection. The Street Stalls Committee would assess the objection based on the Council objective to support the local economy.
3. If the objection is deemed to be valid the Manager can advise the tenant that a further tenancy of the War Memorial Hall would not be available to them.

I wish to give notice that I will lodge an amendment to the resolutions on P.92 of the Order Paper for the meeting on 30 May 2011.

- 9.1 Remains unchanged.
- 9.2 That the Council allows commercial sales activity by visiting brief term retailers, thus establishing the centre as a commercial entity **but recognises the need to support local businesses and the local economy and, therefore, reserves the right to deny tenancy to a trader if considers is in conflict with these objectives.**
- 9.3 – 9.6 Remain unchanged.

Cr Vinsen said that the key amendment was opening the Hall to itinerant traders which did not support local businesses. He said there were very few bookings for this particular type of activity but the Council was told there were now two possible bookings. Cr Vinsen suggested an amendment that would treat business in a fair manner with an opportunity for local businesses to have objections heard by the street stall Committee. He said if that Committee found an objection was valid, it could advise the visiting business that its booking of the War Memorial Conference and Convention Centre would not be accepted again.

It was generally agreed that the Committee's recommendations 9.1 that the Council rescinds Policy 6, Objective 1 of the War Memorial conference and Convention Centre Policy 2009 relating to itinerant traders, and 9.2 that the Council allows commercial sales activity by visiting brief-term retailers, thus establishing the Centre as a commercial entity, should be referred back to the Infrastructure and Property Committee for further discussion on Cr Vinsen's proposal."

Council's Resolution

Proposed by Mayor Main, seconded by Cr Stevens:

THAT recommendation –

- 9.1 That the Council rescinds Policy 6, Objective 1 of the War Memorial Conference and Convention Centre Policy 2009 relating to itinerant traders.
- 9.2 That the Council allows commercial sales activity by visiting brief-term retailers, thus establishing the Centre as a commercial entity

– be referred back to the next meeting of the Infrastructure and Property Committee to look at Cr Vinsen's proposal.

CARRIED

ACTION: Alison Rudzki

Proposed by Mayor Main, seconded by Cr Stevens:

- 9.3 THAT the Council removes the user condition of hire relating to the right for Wanganui District Council to cancel any booking even when a full deposit and confirmation have been received.
- 9.4 THAT the Council amends the Conditions of Hire to read: 'Clients are responsible for removing rubbish and returning the Centre to a tidy condition' only.
- 9.5 THAT the Council forwards the proposed costs for 2011/12 financial year as outlined in the Future Development Plan to Annual Plan 2011/12 deliberations.
- 9.6 THAT the Wanganui War Memorial Conference and Convention Centre – Future Development Plan 2011 be adopted.

CARRIED

ACTION: Charlotte Almond/Alison Rudzki

Council's Resolution

Proposed by Cr Stevens, seconded by Cr Higgie:

THAT including the additional information to Item 6: Two Degrees Mobile Limited – Proposed Telecommunications Facility in Victoria Park, and the additional information to Item 7: Property Group Activity Report – April 2011, and excluding Item 9: Wanganui War Memorial Conference and Convention Centre – Future Development Plan 2011, Item 10: Actions Arising from Previous Minutes (Confidential), and Item 11: Divestment of 1 Indus Street, that the reports and recommendations of the minutes of the meeting of the Infrastructure and Property Committee held on 10 May 2011, be adopted.

CARRIED

Minutes of a Meeting of the Community and Environment Committee held at 2.00pm on Thursday, 12 May 2011 in the Council Chamber, Municipal Office Building, 101 Guyton Street, Wanganui

Present: Cr Philippa Baker-Hogan (in the Chair), Mayor Annette Main, Crs Allan Anderson, Jack Bullock, Randhir Dahya, Nicki Higgie, Hamish McDouall, Ray Stevens, Rob Vinsen, Sue Westwood and Rangi Wills.

Apology: Crs Michael Laws and Clive Solomon

In Attendance: Darrell Monk, Wanganui Rural Community Board representative.

Officers in Attendance: Kevin Ross (Chief Executive), Sally Patrick (Community and Cultural Manager), Melanie Heron (Customers Services Manager), Keith Smith (Sport and Recreation Advisor), Marie Gorinski (Policy Analyst). Secretary: Karyn Turner (Governance Services Officer).

Committee's Resolution

Proposed by Cr Stevens, seconded by Cr Higgie:

THAT the apologies of Crs Laws and Solomon be accepted.

CARRIED

Crs Anderson, Baker-Hogan, Vinsen and Wills recorded their votes against.

MOTION TO EXCLUDE THE PUBLIC

Proposed by Cr Baker-Hogan, seconded by Cr Wills:

THAT the public be excluded from the following parts of the proceedings of this meeting.

Item No	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Community Contracts 2010/11 Application – Family friendly initiatives/ Safer Wanganui Strategies	Sensitive matters	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

1. Community Contracts 2010/11 Application – Family friendly initiatives/ Safer Wanganui Strategies	Protection of privacy of natural persons. Discussion of commercially sensitive issues	Section 7(2)(a) & Section 7(2)(b)(ii)
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CARRIED

Proposed by Cr Baker-Hogan, seconded by Cr Stevens:

THAT representatives from the applicant organisations be allowed to remain in the meeting after the public has been excluded for the presentation of their application only as they have information that will be of assistance to the Committee in its deliberations.

CARRIED

**Pages 1060 to 1064 are confidential
and are unavailable to the public**

MOTION TO REOPEN THE MEETING TO THE PUBLIC

Proposed by Cr Baker-Hogan, seconded by Cr Wills:

THAT the meeting be reopened to the public and the preamble, discussion and recommendations associated with Item 1: Community Contracts 2010/11 Application – Family friendly initiatives/ Safer Wanganui Strategies, remain confidential until all parties have either accepted the terms of the proposals or agreed to cease negotiations. The Chief Executive or Committee Chairperson may then release a press report on the matter.

CARRIED

10. Mobility Survey Findings

<p>Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.</p>

Marie Gorinski, Policy Analyst, reports:

“Introduction

The purpose of this report is to update the Council on mobility scooter issues and submit findings of the Keeping Mobile Survey to the Council.

Background

The increasing trend of mobility scooter usage was discussed by the Council in 2010 at which time the Council requested further data in order to understand the breadth of needs and issues relating to usage. A working group of internal and external stakeholders was formed and agreed that the process to provide this information would be by survey method.

The scope of the survey was broadened to include other mobility devices that are used in our built environment. Advice was received on the definition of mobility devices, and prior to the survey going public, a pilot study was undertaken. Council officers worked with Horizons Regional Council’s Road Safety Co-ordinator and ACC on this pilot study. On completion of the pilot study, and prior to public consultation, the survey was redesigned for its usability and clarity and then distributed for public consultation.

Stakeholders involved in contributing to this paper were: Whanganui Disability Resource Centre, Wanganui Disabled Persons Assembly, Wanganui Age Concern, Mobility Scooter User Groups who were the mobility scooter champions, (instrumental in using their networks to distribute the surveys and champion for it with the aim to reach all known types of mobility devices), community conversations with the Mayor and elected representatives, Wanganui Positive Ageing Forum, Diederik Struijck, a Voluntary Wheelchair Assessor. (*Mr Struijck has supplied the Council with a photographic diary of infrastructural issues that will assist the Council in its improvement programme around the street*), Whanganui District Health Board, and Horizons Regional Council.

Council Discussions

The Council has previously considered the following in relation to mobility scooters issues.

1. 22 June 2010, Council Meeting – Provisions for mobility scooters and associated costs will be considered as part of the Council’s submission to the Whanganui Regional Disability Strategy.

2. 19 July 2010, Council Meeting – That the Wanganui District Council undertakes in-depth collection of local data on mobility scooters.

Key findings¹

At the outset it was clear that this survey would produce a small snapshot of the number of people using mobility devices including mobility scooters as it was targeted to a population that use, or care for people, using mobility devices. It is still unclear just how many mobility scooters there are in Wanganui.

There were 120 surveys distributed with a return rate of 47.

The most consistent finding in this survey, was the importance that mobility scooters and other mobile devices provide in the quality of the life of their users. The mobility devices contribute to maintaining independence, participation in society, and a quality of life that may not be possible without this form of mobility.

The survey also demonstrated the degree to which mobility device users are travelling on roads as opposed to footpaths, the reasons for which are set out in the results in the tabled report. This trend raises the question that with the increase of mobility scooters and newly designed models capable of greater speeds, whether mobility scooters on the road will be considered road users.

Whether Central Government policymakers are addressing these issues, and others relating to the impact of increasing mobility scooter usage from an ageing population is yet to be determined. The Wanganui District Council offers this paper for their consideration.

Non-response data

Where the survey data below did not total 100%, respondents have either not answered the question, refused to answer, or the respondent did not have an opinion.

Demographics

- 17% respondents aged between 20-45 years.
- 45% respondents aged between 46-75 years.
- 32% respondents aged 75+ years.

Leave footpath to travel on the road

- 68% agree/strongly agree that they are forced to use the road.
- 39% travel along the road most weeks/every day where there are no footpaths.

Reasons given for why mobility users exit the footpath and travel on the road:

- Cycle barriers block the path.
- Tree stumps in pathways.
- High kerbs.
- Lack of pram crossings and ramps.
- Extreme variations in the grade of the footpaths.
- Footpaths that end suddenly and/or not linked to another footpath.
- No footpaths or cubs ramps are available.

¹ WDC Ref 186731

Social engagement

Although the survey did not measure social barriers, it was possible to examine respondent's level of social engagement.

80% agree that they use their mobility device for going for a ride.

68% agree that they use their mobility device for shopping.

65% agree that they use their mobility device to go to the corner store, restaurant.

57% agree that they use their mobility device to go to a senior club, day centre or club.

40% agree that they use their mobility device to go to a church, temple or marae.

Health status

34% reported good health.

47% reported fair/moderate health.

12% reported poor health.

Eyesight status

57% reported they are able to read a newspaper.

21% reported that they could not read a newspaper at all.

6% reported that they are able to read a newspaper with great difficulty.

The number of respondents reporting that their eyesight status was such that they could not read a newspaper (21%) suggests that there is a need to test eyesight of mobility users. This could also be borne out by the 40% 'near miss' statistic below.

Other

82% use their mobility device to travel to medical, hospital visits and doctor.

40% reported that they have had a near miss in their mobility device.

48% park their mobility device inside the home or flat.

44% agree that they find it difficult accessing buildings and spaces.

40% agree that there should be designated spots for parking their mobility device.

Note:

The survey did not ask respondents where designated spots for parking should be.

Pathway/cycle way travel

34% travel most weeks on cycle paths or shared pathways for pedestrians and cycles.

14% travel everyday on cycle paths, or shared pathways for pedestrians and cycles.

Extent of advice supplier, shop or private person gave on the most suitable device for their needs

40% received an assessment and lots of advice

17% received no assessment but given lots of advice

12% received only a little support and advice

14% received no advice, no assessment and did not seek advice or assessment

Strategic context

The Council takes into consideration the following strategic framework when analysing the survey:

- Local Government Act – The survey links to the social, economic, environmental and cultural wellbeing of the Act.

- Community Outcomes – Knowing the environment in which people live. Knowing what the community and what people want.
- Wanganui’s Future – Family-friendly Wanganui – the preferred place for my family home where the community enjoys:
 - A safe community.
 - Connectivity.
 - Access to recreational and cultural activities.
 - A place for families and to ensure a quality of life for all.
 - Good health care services.

How Council can use the findings

The information gathered through this exercise has stimulated a heightened awareness of issues in the built environment that people with disabilities encounter. Future policy development needs to take into consideration environmental accessibility. Pram crossings or curb crossings, as known to the public, were built in Wanganui in the 1960’s. Much has changed in the built environment and the costs to undertake pram crossing renewals would be considerable to the ratepayer. However with any future work or renewal or improvement programmes, the findings of this report could be factored in to the Council’s budget and work programme.

The Council will share these findings with the disability sector, educators, government departments to enrich the building of a bigger picture of the needs of mobility scooters and other types of mobility devices in our community.

Financial impact

The following can be considered when looking at the financial impact of this survey.

1. Some of the recommendations set out in the tabled paper (**Ref E**) will be incorporated into the proposed draft Wanganui Disability Strategy due to be commenced at the end of 2011. Actions contained within that proposed strategy could have a budget allocated for Council’s consideration.

Conclusion

The purpose of the survey was to provide the Wanganui District Council with further information on the makeup of mobility scooter users in Wanganui. As this survey was extended to other mobility devices, it is not clear on the exact number of mobility scooters in our community. There is currently no framework for assessment of quantity, as neither driver licensing or mobility device registration is required.

The Council is currently undertaking work on some priority infrastructure problems in parts of the city, and the work will give greater movement and access to mobility device users.

The information contained in this report, along with previous research, will contribute to the development of Wanganui Disability Strategy, aligning the Community Outcomes – Knowing the environment in which people live. Knowing what the community and what people want; and linking to the Whanganui Region Disability Strategy 2010, that the Council is a stakeholder.”

References – Agenda Attachments

E Research and Policy Paper

Discussion

The Chair welcomed representatives from the various user groups and stakeholders and thanked them for their contribution to the study. She particularly acknowledged the considerable work undertaken by Diederik Stuijck who had been unable to attend the meeting.

Ms Gorinski responded to questions. She said the success of the pilot study had been due to the buy-in it had received from the disability sector and photographs and reports would continue to be provided to the Council recommending infrastructure improvements be included in work programmes as and when the budget allowed. Currently new pram crossings were being installed by the hospital and by Spriggen's Park. The difficulty experienced by some wheelchair/mobility scooter users accessing pedestrian buttons at some traffic lights had been noted and added to new project work. The majority of mobility scooters were privately owned, either purchased personally or through a grant.

In response to Cr Higgle's query, Ms Gorinski said there was scope for the Council to consider buying some mobility scooters to have available for visitors unable to bring their own mobility scooters with them. Cr Higgle asked for a report to be brought back to a future meeting. Ellen Mildon, ACC representative, said she would support any such initiative

Cr Westwood, who had attended a number of mobility scooter user meetings, said the Council must take responsibility where safety issues had been clearly identified. Whilst some problems with pram crossings and incorrect camber had been addressed, they had been undertaken in a slightly ad hoc manner. Cr Westwood proposed that the issue of pram crossings and cessation of footpaths be addressed at the Council's 2011/12 Annual Plan deliberations. Cr Stevens, referring to the photographs in the report, said a number appeared to be simple matters to fix and could be funded through the minor safety work budget. Cr Westwood said it would need to be clearly noted that a specific amount of this budget was to be allocated to this work.

Committee's Recommendation

Proposed by Cr Westwood, seconded by Cr Higgle:

- 10.1 THAT the report and findings be accepted.
- 10.2 THAT public involvement is encouraged in reporting possible infrastructure problems to the Council that may affect disability access.
- 10.3 THAT the Community Volunteer Assessor, Diederik Stuijck, be thanked for his in-depth photographic diary of mobility mapping.
- 10.4 THAT the findings of the survey are used to assist Wanganui District Council's strategic and operational plans.
- 10.5 THAT the report and findings of the survey are communicated to all known stakeholders who contribute to the Whanganui Region Disability Strategy 2010.

- 10.6 THAT the issue of pram crossings and cessation of footpaths be addressed in the Council's Annual Plan 2011/12.

CARRIED

ACTION: Marie Gorinski

12. Community Contracts 2010/11 Application – Family friendly initiatives/Safer Wanganui Strategies

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Cr Baker-Hogan, Chair, Community and Environment Committee, reported that the Committee had considered four Community Contract applications. Its decisions would remain confidential until all organisations had been notified and had agreed to the funding terms.

Committee's Recommendation

Proposed by Cr Baker-Hogan, seconded by Cr Bullock:

- 2.1 THAT the report be received.

CARRIED

13. Minutes of previous meeting – 31 March 2011

The minutes of the Community and Environment Committee's meeting held on 31 March 2011 were tabled in the Order Paper of the Council's meeting held on 18 April 2011. Except for Item 9: SuperGold Card Concession Parking, the Council adopted the Committee's minutes and recommendations. The Council resolved:

Item 9: SuperGold Card Concession Parking

- That in pursuance with the Council powers under its traffic Bylaw 1995, Part 23, Sections 23.1.1(c) and (d) the Council resolves to waive the fee for metered parking including the Central Business District area, defined as the area contained within St Hill Street, Taupo Quay, Drews Avenue, Watt Street, Wicksteed Street, Ingestre Street, Monday to Friday, 8am to 11.00am, effective 30 May 2011.

Committee's Resolution

Proposed by Cr Stevens, seconded by Cr Bullock:

- 3.1 THAT the information be noted.

CARRIED

14. Actions arising from previous minutes**From Community Development Committee**

Nº	Item	Resolution	Action	% Completed
1	29 June 2010 10. Mobility Scooter Research Paper	<u>And that</u> the Council provides the findings of this report to Central Government with a view to clearer legislation being drafted defining mobility scooter use.	Marie Gorinski Refer agenda item 10.	95
2	Council Meeting 30 August 2010 9.4 Mitigating the Effects of Antisocial Behaviour – Options Paper	<u>That</u> the Council adopts a zero tolerance policy towards people displaying ongoing antisocial and vexatious behaviour towards their neighbours. <u>And that</u> where possible, the Council approves the following actions to reduce displays of ongoing antisocial and vexatious behaviour to their neighbours and community: <ul style="list-style-type: none"> • better information sharing with key agencies • better communication with and clearer expectations of landowners • better communication with and clearer expectations of tenants • issuing infringement notices • prosecuting the noisemakers for non-compliance of an abatement notice • taking legal action against landowners where appropriate and after approval by the Chief Executive. <u>And further that</u> the Council investigates further into whether actual and reasonable costs can be charged against the perpetrator/s for ongoing antisocial and vexatious behaviour to their neighbours and community. <u>That</u> instant infringement notices are given of \$500.00 where conditions of an excessive noise direction are not met.	Melanie Heron	100 100 100 100

From Community and Environment Committee

Nº	Item	Resolution	Action	% Completed
3	17 February 2011 5. Castlecliff Presentation	<u>That</u> representatives of Progress Castlecliff, Castlecliff Residents' Committee, Port Bowen Trust, Wanganui Beach Society, Duncan Pavilion Committee, Rangiora Street Business Group, Friends of the Shoreline and the Castlecliff Charitable Community Trust meet with Mayor Annette Main, Cr Baker-Hogan and Sally Patrick, Community and Cultural Manager, to plan and schedule a date for a public meeting <u>And that</u> the results of the survey undertaken by Castlecliff Residents' Committee be discussed at that meeting prior to the public meeting.	Sally Patrick Meeting held.	100 100

4	6. Physical Activity Strategy	<u>That</u> the Chief Executive brings back options to the Community and Environment Committee’s meeting scheduled for 12 May 2011 for implementation of the Physical Activity Strategy.	Kevin Ross/Sally Patrick Options will be tabled at meeting.	50
5	7. Wanganui District Council Wireless Broadband report	<p><u>That</u> the Wireless Broadband Trial in Fordell is complete and that opportunities for establishing permanent, reliable broadband services in underserved rural communities throughout Wanganui be investigated.</p> <p><u>That</u> the Council’s officers consult with residents of the Fordell community about continuation of wireless broadband and report back through the Wanganui Rural Community Board.</p> <p><u>That</u> the Wireless Broadband Trial in Gonville is complete and that opportunities for establishing permanent, reliable broadband services in underserved urban communities throughout Wanganui be investigated</p> <p><u>That</u> sponsorship to fund internet costs and the establishment of a free wireless network between the Whanganui City Bridge to the PS Waimarie jetty be sought for 2011 and 2012 in order to gain the associated vibrant economic and social inclusion benefits that will result.</p>	<p>Marianne Archibald Awaiting outcome of rural Broadband initiative.</p> <p>Meeting held at Fordell Hall. Questionnaire sent to residents and replies are being collated.</p> <p>Awaiting Ultra Fast Broadband action to determine who remain underserved.</p> <p>Sponsorship actively being sought.</p>	<p>10</p> <p>50</p> <p>10</p> <p>30</p>
6	8. International Relations and Sister Cities Report	<p><u>That</u> a Council officer approved by the Chief Executive attends the Sister Cities Australia National Conference in Toowoomba from 14 to 17 August 2011.</p> <p><u>That</u> the Wanganui District Council hosts Toowoomba’s two 2010 Carnival of Flowers Young Ambassadors following the New Zealand Sister City Conference.</p> <p><u>That</u> the costs of attending the New Zealand Sister Cities Conference in Masterton and the Sister Cities Australia National Conference in Toowoomba are borne by the Council.</p>	Malcolm Hunt	<p>50</p> <p>100</p> <p>100</p>
7	12. UCOL Update (Council’s resolutions 7 March 2011)	<p><u>And that</u> the Council seeks a tangible commitment to UCOL delivered tertiary courses at its Wanganui centre</p> <p><u>And further that</u> the Council approaches relevant Government Ministers for commitment to UCOL delivered tertiary courses in Wanganui.</p>	<p>Sally Patrick UCOL presentation to the Council’s meeting scheduled for 30 May 2011. To be progressed.</p>	<p>0</p> <p>0</p>
8	31 March 2011 11. 2011 New Zealand Masters Games – Noise Levels	<p><u>That</u> a full and comprehensive report on the general success of the Masters Games be provided to the Council once received</p> <p><u>And that</u> the Council awaits the results of the District Plan change appeal process.</p>	Melanie Heron Wanganui Events Trust to be invited to the Council’s meeting 30 May 2011.	
9	6. Graffiti Management Strategy Review	<p><u>That</u> the Council await the results of the Graffiti Management Strategy review.</p> <p><u>That</u> the Graffiti Management Team be thanked for their hard work in the</p>	Sally Patrick/Marie Gorinski Reporting back September 2011.	<p>20</p> <p>100</p>

		implementation of the Graffiti Management Strategy.		
10	7. Pasifika Relationships	<u>That</u> a report be provided to the Community and Environment Committee on suggested ways forward for the Pasifika relationships.	Sally Patrick	100
11	8. Natural Burials – Policy Review	<u>That</u> the Natural Burial Policy 2006 and Conditions be revoked <u>And that</u> the Council approves to develop the area marked ‘B’ described as approximately 1,710 square metres and being the land on the northern corner between the Muslim cemetery and Papaiti Road as a Natural Burial Cemetery <u>And further that</u> the funding of \$10,000 in the Draft Annual Plan 2011/12 for developing the Natural Burial Cemetery, be confirmed in the Annual Plan 2011/12 deliberations <u>And further that</u> the Chief Executive be authorised to set the fees and charges for ‘natural’ burials <u>And further that</u> the Natural Burial Policy 2011 and Conditions be adopted.	Marie Gorinski Development will commence in six months. In Draft Annual Plan 2011/12.	100 100 100 100
12	9. SuperGold Card Concession Parking (Council’s resolution 18 April 2011)	<u>THAT</u> in pursuance with the Council powers under its traffic Bylaw 1995, Part 23, Sections 23.1.1(c) and (d) the Council resolves to waive the fee for metered parking including the Central Business District area, defined as the area contained within St Hill Street, Taupo Quay, Drews Avenue, Watt Street, Wickstead Street, Ingestre Street, Monday to Friday, 8am to 11.00am, effective 30 May 2011.	Marie Gorinski/ Melanie Heron A media campaign on education of the implementation of the SuperGold is being prepared by Parking.	100
13	31 March 2011 4. Krupp Gun Report (Council Resolution 18 April 2011)	<u>That</u> the Wanganui District Council reassures the Lottery Grants Board that it is not the intention of the Council or the Wanganui Antiquities Trust to fire the Krupp Gun at any future time.	Pete Gray Letter sent to Lottery Grants Board.	100

Discussion

Action 4: Physical Activity Strategy – The meeting between the Council, Sport Wanganui and SPARC to discuss the strategy had been delayed and was now scheduled for 9 June 2011. The outcomes would be reported to the Community and Environment Committee’s meeting to be held on 23 June 2011.

Action 5: Wanganui District Council Wireless Broadband report – An update on progress seeking sponsorship would be provided at the Council’s meeting on 30 May 2011.

Action 8: 2011 New Zealand Masters Games – Noise Levels – Kevin Ross, Chief Executive, advised that Wanganui Events Trust would attend the Community and Environment Committee’s meeting on 23 June 2011.

Committee’s Resolution

Proposed by Cr Stevens, seconded by Cr Baker-Hogan:

- 4.1 THAT the information be noted.

CARRIED

15. Community and Cultural Portfolio Activity Report

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Sally Patrick, Community and Cultural Manager, reports:

“In March 2011 41,907 people visited the Wanganui’s main cultural venues (the Libraries, Sarjeant Gallery, Whanganui Regional Museum and the Royal Wanganui Opera House); participation in Computers in Homes and Computer Clubhouse continued at a high level; and a number of successful Council-funded or Council-facilitated events took place.

In addition, in the period since the last Activity Report

- Graffiti paintouts continued their downward trend (56% down in March compared with March 2010);
- Fourteen projects were awarded grants from the Creative Communities fund;
- The Wanganui Digital Leaders Forum (WDLF) was established, to help drive take up of ultrafast broadband;
- The Whanganui Regional Museum acquired an important collection of local photographs; and
- The Sculpture Wanganui 2011 competition was held.

Safer Wanganui

- The first meeting of Safer Wanganui took place on Wednesday 13 April 2011.

Community Taskforce on Youth Wellbeing

- The Taskforce met on 12 April 2011 with Cr Philippa Baker-Hogan in the Chair.
- Agenda items included an update on local truancy, the Tawhero School Community initiative, pre-school wellbeing initiatives and bullying in schools – these issues will continue to be addressed at future meetings.
- Cr Jack Bullock has been appointed to the Taskforce.

For Our Kids

- The For Our Kids initiative is in preparation to be fully operational in the community, this includes:
 - 10 people to receive accreditation through Training for You to train volunteers in community to work with children and young people.
 - 10 ambassadors to promote the For Our Kids vision and be exemplars within the community.
 - Schools, clubs and organizations are linking to For Our Kids to access the volunteers who will support children and young people in their activities.

Underground Fashion Show

- The Underground Youth Charitable Trust is developing its next strategic plan for the next five years.
- Planning is underway for the next show, scheduled for February 2012.
- The Underground Fashion Show already has strong links with schools, Whanganui UCOL, alternative education providers and ANZ Bank.

Ake Ake Centre, Yes 2 Youth

- The Ake Ake Centre in Rangiora Street requires a project manager to kickstart the project; establish key partnerships; and foster community ownership, as well as driving the development of the centre space and its programmes.
- Yes 2 Youth partnered with the Youth Committee for the Castlecliff Skate Competition held Saturday 30 April 2011.

Community Contracts

Refer agenda item 2: Family Works Whanganui, Underground Youth Charitable Trust, Yes to Youth, and Neighbourhood Support Group applications.

Graffiti

Graffiti Team Paint-outs				
	2008/09	2009/10	2010/11	% change on previous year
July		300	216	-28%
August		321	146	-55%
September		307	199	-35%
October		284	242	-15%
November		341	300	-12%
December		339	148	-56%
January	142	245	93	-62%
February	143	232	135	-42%
March	140	374	163	-56%
April	159	246		55%
May	167	201		20%
June	200	221		11%

- The Council’s Graffiti Management Strategy is coming up for review in September 2011. Policy Analyst, Marie Gorinski, is managing the review process.
- Graffiti paint-outs by the Council’s Team continue with a downward trend with incidents more than 50% down on the same period last year. Richard Heron, Graffiti Paint-out Team Leader, reports that they are currently able to spend more time painting an entire fence or wall; in the past they only had time to paint out the tag. The general feeling is that the community is taking on greater responsibility for preventing and eradicating graffiti themselves.

Access to educational opportunities at all levels: life-long learning

District Library Activity

For the 8 months from 1 July to 28 February	2010/2011	2009/2010	% Increase or decrease on current year	2008/2009	% Increase or decrease on current year
Davis Central City Library	217,325	227,455	-4.5	222,464	-2.3
Alexander Heritage & Research Library	2,924	3,426	-14.7	2,475	18.1

Mobile Library	23,812	21,369	11.4	24,045	-1.0
Gonville Café Library	47,379	28,214	67.9	n/a	n/a
Suzanne Aubert Library at Jerusalem	480	n/a	n/a	n/a	n/a
Subtotal	291,920	280,464	4.1	248,984	17.2
Website *	30,820	48,187	-36.0	33,325	-7.5
Total Visits	322,740	328,651	-1.8	282,309	14.3

* More accurate reporting software from 1 July 2010

- Visits to all library locations (excluding the website) increased by 4.1% over the previous nine month period, and 17.2% on July to February 2008/2009.
- There has been a levelling off of activity in the Davis after two years of rapid growth following the introduction of new computer and Internet services for customers.
- The 14.7% decrease in visits to the Alexander Heritage and Research Library on July to March 2009/10 reflects there being several more events held in 2009/10.
- The 11.4% increase for the Mobile over 2009/10 reflects timetable changes made.
- The Gonville Café Library opened on 31 August 2009, and shows continuous growth of visitor numbers. The 2009/10 visitor total is for seven months of activity – September to March. In terms of net visits, there is a 67.9% increase over the two periods.
- **Homebound Service:** Training for the first group of volunteers takes place in May 2011 and the service, funded by a bequest from the late Jo Duncan, will officially get under way later that month.

Building Digital Capability and Access Wanganui Computers in Homes (CiH)

Programme Co-ordinator Alistair Fraser reports:

‘The Wanganui Computers in Homes programme is performing well and meeting its contractual obligations and milestone goals for its funders, the Department of Internal Affairs and the 2020 Communications Trust:

- Computers in Homes and Computer Clubhouses have been cited by BusinessNZ as being exemplar interventions to improve employment outcomes for disadvantaged communities. BusinessNZ have featured CiH and CCH in their submission to the Welfare Working Group on Reducing Long-term Benefit Dependency.
 - They say: ‘The Government has clearly signalled its goal of developing the ICT and Hi-Tech sector. To achieve this New Zealand needs a single-minded focus that no-one capable of working, whether they are able-bodied or disabled should be without IT skills which are essential not only for 21st century employment, but essential for social cohesion’.
- For 2011, as at 30 April, 20 families, whanau and fanau have graduated (10 at Whanganui Learning Centre, 10 at Born and Raised Pasifika Centre), plus 10 more are in training for Aberfeldy School.
- The total number of Computers in Homes graduates since we began in 2006 is now 322.
- Six new CIH classes with a combined total of at least 60 participants will begin in early May (term two) at the following schools/kura/community training centres: Castlecliff, Keith Street, and Tawhero Schools, Kura o Kokohuia, Born and Raised Pasifika Centre and the Whanganui Learning Centre

- Information about our ICT pilot project at the Eugene Crotty Complex has been included in the Ministry of Social Development's website as a positive aging initiative for senior residents operated by the Wanganui District Council.
- Over 50 learners have completed our Stepping UP programme for 2011 to date. This is being delivered by the Whanganui Learning Centre (WLC) at their premises and at Putiki Marae. The WLC and Putiki Marae are doing an outstanding job of the programme delivery.
 - Our Stepping UP learner evaluations for 2011 to date show 95% reported the programme was useful, 68% said it was very useful, and 34% said it was extremely useful.
 - They report Stepping UP participation has hugely benefited their general upskilling, 12.8% in their current job with new skills, 10.3% have obtained a new job, 25.6% have taken steps to further education, 20.5% have taken steps to further qualifications.'

Putiki cyberwhare

- A recent new development is the computer course for men aged over 50, with a total of 10 participants. The local homework group use the facility daily.

Computer Clubhouse

- The Computer Clubhouse Governance Group still lacks a chair.
- The Clubhouse has over 200 youth members, with an even balance of boys and girls.
- The Clubhouse has 14 volunteer mentors and training is provided weekly.
- The Clubhouse provided a holiday programme for the two weeks of the school holidays. All sessions were well attended.
- Computer Clubhouse Co-ordinator, Masina Kenworthy attended the Intel Computer Clubhouse annual conference in Los Angeles, US. The trip included visits to indigenous Clubhouses in the region.

Ultra Fast Broadband

- Wanganui has been extremely successful in its efforts to secure ultra fast broadband (UFB) for the Wanganui urban area and Crown Fibre Holdings and Ultra FastFibre Limited expect to invest around \$35M in ultra fast broadband infrastructure in Wanganui over the next few years. Building is expected to start in the third quarter of 2011.
- Crown Fibre Holdings asked that the Council leads a Wanganui Digital Leaders Forum (WDLF), to help drive take up of ultra fast broadband and enable innovation and promotion of the network. The WDLF has been established and includes members from education, health, business and community sectors as well as the Council's Broadband Working Party.
- The next steps for UFB in Wanganui include ensuring that businesses, schools, the medical sector and the community are all able to make the most of ultra fast broadband; promoting Wanganui as the place of choice from which to work in New York, Shanghai or anywhere else in the world; and ensuring the opportunities surrounding the roll out of rural broadband are maximised and that the opportunities around backhaul roll out are maximised.

**Development of arts facilities, performances and events
Sarjeant Gallery Activity**

For the period 1 July to 28 February 2011	2010/11	% change 2009/10 to 2010/11	2009/10	2008/09	% change 2008/09 to 2010/11
Local Visitors	14,486	9.5%	13,288	12,614	14.8%
National Visitors	5,326	-25.1%	7,113	5,726	-7.0%
International Visitors	2,320	-10.2%	2,582	2,214	4.8%
Sub-Total	22,132	-3.7%	22,983	20,554	7.7%
Website	8,902	3.1%	8,638	n/a	
Total	31,344	-0.9%	31,621	20,554	

- Local visitation has increased over the last two years, an indication of the Gallery’s success in engaging with the local community. Meanwhile national and international visits are down. Statistics NZ’s accommodation survey indicates that the Taranaki-Wanganui/Manawatu region has suffered one of the largest declines in tourist visitation over the last two years, particularly in the period up to December 2010.
- Two new exhibitions have opened at the Sarjeant Gallery. The first entitled *Long Live the Modern: New Zealand's new architecture 1904 – 1984*, is a touring exhibition originated by the Gus Fisher Gallery, University of Auckland. This show will be accompanied by a day of lectures and events culminating in a visit to the Wanganui War Memorial Hall, also featured in the exhibition. The second exhibition is *Tesla Studios: The Mark Lampe Years*. Capturing Wanganui’s social and architectural history in black and white photographs, the exhibition was drawn from the collection of the Whanganui Regional Museum.
- Amongst other events, the Sarjeant Gallery has hosted two classes of UCOL students giving them tours of the exhibitions; hosted Anne Pattillo and students from the Quay School of Arts (UCOL) in preparation for their scholarship and prize giving later in the year; participated in the Open Studios celebration by hosting lunchtime readings by five local writers, a book launch by Chris Moisa with a jazz band performing; and a musical event in the recently opened Collection show *Song of the Woods*, where Susan Frykberg and a group of internationally renowned New Zealand musicians, played a series of improvised song and musical pieces inspired by artworks within the show to an audience of 170 people.

Creative Communities Grants

Creative Communities is a partnership with Creative New Zealand to support arts projects at a local level. A contestable fund is administered by Council, with applications invited twice yearly.

The Creative Communities Assessment Committee met on Tuesday, 12 April 2011 to consider applications and allocate up to \$17,000 of Creative New Zealand Creative Communities funding. Successful applications were;

- ‘Midden Project,’ a residency and exhibition at Greenbench Project Room (Ana Terry).
- Exhibition at Greenbench Project Room (Andrea Gardner).
- Exhibition at the Community Arts Centre (Community Arts Centre Gallery Committee).

- The Real Whanganui Festival, a collaborative multidisciplinary arts festival to coincide with the Rugby World Cup (Whanganui Community Arts Council Trust).
- Saturday morning mixed media art classes for children at the Community Arts Centre (Whanganui Community Arts Council Trust).
- An eclectic mix creative classes from collage and mixed media to art history (Whanganui Community Education Services).
- Wanganui Annual Inter Secondary School Portrait Competition (Wanganui Girls College).
- Hosting and facilitating Wanganui Opera School week with events held at the Royal Wanganui Opera House (Wanganui Opera Week).
- Open Studios event where the public get the opportunity to meet local artists in their studio spaces (Whanganui Arts Marketing and Development Trust).
- Glass Festival 2011, a plethora of exciting events and activities (Whanganui Excellence in Glass Art Inc).
- New Zealand Music Month events bringing together musicians of all ages and disciplines (Whanganui Musicians Club Inc).
- Exhibition at the Community Arts Centre (Whanganui National Art Exhibition and Award Trust).
- Collaborative creative writing workshop specifically for women (Women's Network).
- The Big Paint, a major event as part of The Real Whanganui Festival to be held on the forecourt of the Wanganui War Memorial Conference and Convention Centre (Felicity Priest).

The following Creative Communities projects have recently been completed:

- Whanganui Arts Marketing and Development Trust – the Open Studios event was held in the last two weekends of March 2011. The trust identified 3,776 unique visitors to studios with \$88,622 in revenue generated. An associated exhibition received 807 visitors who spent \$1,190 in gallery sales.
- Wanganui Community Arts Council Trust – a pilot project hosting Saturday morning art workshops for children has proved to be successful. The workshops were held at the Community Arts Centre, Taupo Quay. Between eight and twelve children attended each session. On the strength of this, plans are in place to extend these workshops.
- Littoral Drift – A highly successful exhibition by local artists Jenn Dickie, Deb Frederikse, Sue James, Fiona McGowan, Johanna Pelger and Felicity Priest. This exhibition has set a new standard in quality of works and presentation. It was held at the Community Arts Centre, Taupo Quay and received 1,457 visitors over a three week period. The catalogue and associated publicity material was of an excellent standard and made possible through the CCS grant. The exhibition will be travelling to Statements Gallery Napier, Percy Thompson Gallery Stratford, Watt Gallery Hawera and possibly Pataka Gallery in Porirua.

Royal Wanganui Opera House

- The Opera House hosted 27 events over 60 days in the year to the end of March 2011. These were attended by 18,239 people.
- The return of the Royal NZ Ballet with the Tutus Tours was rewarded with a near capacity house.
- Work continued on the web site and new venues are being loaded into the online ticketing system.

Whanganui Regional Museum

For the period 1 July to 28 February 2011	2010/11	% change 2009/10 to 2010/11	2009/10	2008/09	% change 2008/09 to 2010/11
Local visitors	13703	-13.4%	15820	13831	-0.9%
National	2283	-10.4%	2548	2866	-20.3%
International	1362	-19.7%	1696	2725	-50.0%
Subtotal	17348	-13.5%	20064	19422	-10.7%
Website	17973	-30.9%	25997	19998	-10.1%
Total	35321	-23.3%	46061	39420	-10.4%

Whanganui Regional Museum's Director, Eric Dorfman, reports:

'Overall visitor numbers for March sat between those from March 2009 and 2010. Despite some fluctuation, there appears to be no overall trend for this month. There has been, however, a slight shift in the proportion of visitors by origin, with an increase in the proportion of local visitation compared to that from overseas.

Year-to-date data show a general drop in visitation compared to the previous two years. This is of concern. The Museum will continue to examine the figures to gauge the effectiveness of local marketing and public programming, both of which have been priorities for the month of March, and to think strategically about visitor numbers while putting in place measures to ensure the museum is relevant and engaging to as diverse a selection of the public as possible. We also expect virtual visitors to rise dramatically when the new website is developed.

Planning

The Museum is currently reviewing all of our strategic and policy documents as part of an overall museum development plan.

Collection Development

The major development is the acquisition (through a private donor) of the collection of acetate negatives by Mark Lampe. It was purchased at auction on 14 April 2011. These images document life in Wanganui between the 1930s and 1950s and the acquisition forms a major contribution to the museum's visual heritage. When the images arrive to us, we will publicise this acquisition nationally.

Visitor Experience

Exhibition planning is underway. A key focus is to slow down the exhibition programme, to enable long-term planning, development of deeper stories, and garnering sufficient resources to stage first-rate experiences.

As an example of where we want to head with our visitor experience, *Weird & Curious or Just Plain Evil?*, our newly refreshed exhibition, features an interactive murder mystery game designed for parents and children to do together. Almost 250 visitors attended its opening weekend (16 and 17 April), roughly double the attendance on a typical weekend. One school Principal said that it was 'the best thing I've ever seen at the museum,' and will be promoting it actively through his networks.

To celebrate both International Museum Day (18 May) and New Zealand Music Month (over May), the museum will be hosting a series of performance events throughout the month. For instance, *Letters Home* is a lunchtime concert that includes live wartime songs and music, as well as readings of letters from our archives, written by soldiers serving overseas.

Other visitor experience activity includes:

- The opening of *Made of Honour – Women Working For Our Community* –opened 4 March 2011 by Mayor Annette Main.
- Initial discussions with i-SITE staff have begun regarding assistance with display, as well as gifting graphics from our *Whanganui* gallery, which will shortly be remodelled.

Iconic Events Calendar

Puanga 2011

- Planning for the Wanganui Puanga/Matariki 2011 celebrations is progressing and the calendar of events will be released in May.

Arts Development

Sculpture Wanganui

The second Sculpture Wanganui event is currently taking place and ends on 16 May 2011.

- Twenty-four proposals were submitted from throughout New Zealand, the United States of America and Australia. The proposals were shortlisted at the Public Art Steering Group meeting held on 15 March 2011.
- Four shortlisted artists were invited to construct maquettes based on their submission.
- The maquettes are now exhibited in the foyer of the Visitor Information Centre.
- The public can vote to determine a ‘Community Award’ of \$5,000.
- An appointed external expert judge, Mercedes Vicente, will select the Sculpture Wanganui 2011 winner, a commission award of \$50,000.
- The winning work and the ‘Community Award’ will be announced at a Mayoral event at the Visitors Information Centre on the evening of 6 May 2011.
- The winner will then be commissioned to construct a full size version of their maquette.
- Sculpture Wanganui 2011 symposium will be held at the Pioneer Room at the War Memorial Conference Centre on 9 and 10 May. Papers will be presented by the external judge and the four finalists, amongst others.

Ballance statue

- A report on the damage has been received from a metallurgist and officers are investigating options for repairs/restoration.

Quay Gallery

- The glass exhibition closed on 11 April with a new exhibition ‘2 potters, 2 Glass Makers and a Man With a Pencil’ opening on Friday 6 May 2011. This opening coincides with the Sculpture Wanganui 2011 Award Presentation.
- The exhibition features the work of potters Ross Mitchell-Anyon and Paul Maseyk; glass makers Jim Dennison and Leanne Williams and John Verstappen who, with his pencil, travels between the disciplines of architecture, building, design and

animation. Not only do these makers have strong connections with Wanganui but all have gained recognition for their work on the national stage.”

Discussion

Cr Stevens queried how it was intended to report outcomes from Safer Wanganui meetings. In response, Ms Patrick said it had been recommended that all Safer Wanganui outcomes and measurements be integrated into the 10-Year Plan and reported on as part of an activity of the Council. Cr Baker-Hogan requested that minutes from both Safer Wanganui and Community Taskforce on Youth Wellbeing meetings be distributed to Councillors.

ACTION: Sally Patrick

Referring to ultra fast broadband, Cr McDouall queried what steps had been taken to promote Wanganui as a place of choice from which to work. Kevin Ross, Chief Executive, said the Council had received a submission to the Council’s draft Annual Plan 2011/12 from a group outlining what it wanted to do.

Committee’s Recommendation

Proposed by Cr Baker-Hogan, seconded by Cr Bullock:

- 3.1 THAT the information be noted.

CARRIED

16. Pakaitore Historic Reserve Board Report

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Clive Aim, Senior Policy Analyst, reports:

“The following is an update of the Council’s involvement in the administration of Moutoa Gardens. It should be noted that the Board resolved to change its name to Pakaitore Historic Reserve Board, without changing the name of the Gardens.

Under the terms of the Tripartite Agreement signed on 28 February 2001, the Council has three representatives on the Board that administers Moutoa Gardens.

At the First meeting of the Council held on 28 October 2010, it was resolved:

- That the Council recommends Cr Nicki Higgie, Cr Hamish McDouall and Cr Rangi Wills for appointment by the Minister of Conservation to the Pakaitore Historic Reserve Board.

The Minister of Conservation has accepted the Council’s recommendation of Cr Nicki Higgie, Cr Hamish McDouall and Cr Rangi Wills to the Moutoa Gardens/Pakaitore Historic Reserve Board and was notified in the New Zealand Gazette on 31 March 2011. A copy of correspondence received from the Department of Conservation along with the Gazette notice is tabled (**Ref B**).

Dr Nic Peet has been appointed the Crown representative, and Iwi representatives remain Ken Mair, Mariana Waitai and Piripi Haami. Mr Haami was elected Chair of the Board in November 2010, replacing Cr Wills who had served for two years.

The major issues facing the Board currently are the restoration of the World War I Maori Memorial and the preparation of a management plan for the whole site. The confirmed minutes of the last meeting of the Board are tabled (**Ref C**).”

References – Agenda Attachments

- B Correspondence from Department of Conservation – confirming the Council’s Representatives to Pakaitore Gardens Historic Reserve Board.
- C Pakaitore Historic Reserve Board confirmed minutes of 18 February 2011.

Committee’s Recommendation

Proposed by Cr Westwood, seconded by Cr Bullock:

- 6.1 THAT the information be noted.

CARRIED

17. Satitua, Samoa – Disbursement of Equipment and Tools

Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.
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Keith Smith, Sport and Recreation Advisor, reports:

“Introduction

The purpose of this report is to discuss the disbursement of the equipment and tools currently stored in Satitua, Samoa which were purchased with Wanganui appeal funds and have been utilised by all the teams working in the village over the past 20 months.

Background

Following the Samoan Tsunami in September 2009, the Wanganui District Council launched an appeal to raise funds for those devastated by this occurrence.

At the same time a team of Wanganui people formed with a plan to work in one of the most devastated villages. The village of Satitua was identified as the one with which we would work. This village was one of the worst affected areas following the tsunami. Satitua had a population of approximately 500 and unfortunately lost fifteen people in the tragedy. At least ninety percent of the village buildings were lost or severely damaged, including the school and churches. It was a combination of these factors which made Satitua a suitable recipient of Wanganui’s support.

- **First team**

A container of building supplies and equipment preceded the team’s arrival in Satitua, so that it was on site when the team arrived.

The team set up camp in one of the few buildings left standing and with the equipment taken the team was to be self sufficient so as to not make any demands on the community.

The agreed project was to construct a building suitable for the village pre-school plus the Congregational Church of Samoa to use as a temporary church. The village elders had agreed on this outcome.

Prior to departure of this team from Satitooa, some of the equipment, such as wheelbarrows and shovels, were left for the villagers working on rebuilding projects.

- **Second team**

Late March 2010 saw the return of another team to Satitooa, to continue with recovery work. This team was not Council organised or sponsored.

An eight person team was assembled, all of whom were trades people or experienced in construction work. Two of the team members were also on the first trip, which enabled a level of continuity and provided someone with whom the villagers could identify.

The focus of this second trip was to help re-establish the Matamatagi Motel (equivalent to a backpackers in New Zealand) so that it was more habitable for various reasons, including; that it could continue to be used as a base for Wanganui teams; helping one of the only 'businesses' get operating again in the area and giving a clear message to the village that progress can be made. This project had been clearly identified by the December 2009 team as a priority.

Work was carried out at the back of the Motel building. This work included a new kitchen, storage room and laundry, plus framing windows in preparation for louvre windows. Other work carried out included house repairs such as resetting piles, realigning doors and windows, renewing entrances, roofing and electrical repairs.

Contacts and relationships established on the first trip enabled the team to 'slot' back well into the community. Progress was evident throughout the village which also illustrated the industrious nature of the village community.

- **Third team**

A third (eight person) team travelled to Satitooa in late August/early September 2010 to carry out more work within the community. One team member had been on both previous trips, one person had been on the first trip, and another on the second trip.

Projects consisted of assisting with finishing work on the new primary school building, clearing some sites where buildings were in ruins and assisting villagers with re-establishment of plantations (tree felling etc).

- **Fourth team**

A fourth team is scheduled to travel to Satitooa in July 2011. This will consist of nine adults and thirty Wanganui Collegiate students. The primary project for this group will be to build an adventure playground in the school grounds and erect permanent equipment such as volleyball nets. Volleyball is a very popular activity in Samoa. Assisting villagers with plantation work and painting (Dulux NZ has donated 60 litres of paint) will be carried out.

The playground project in particular, was identified and discussed with the village Matai during the third trip. The Samoan Ministry of Education is aware of the school project.

This also consolidates further the relationship of the Wanganui and Satitua communities.

Equipment

The equipment currently stored in Satitua includes: portable generator, chainsaw (and safety gear), steel cutter, ladder, wheelbarrow, four shovels, three spades, two extension leads, a quantity of picnic type eating utensils and plates, chilly bins, and sundry items plus other tools purposely left by previous team members.

It should be noted that the equipment has been safeguarded by the village between each trip, kept locked up and everything is in full working order.

Disbursement

It is considered that the July 2011 trip will be the final trip involving significant recovery projects. This decision is based on a number of factors including taking into account the views of those who have been involved with the three previous teams; the obvious progress made by the Satitua community in re-establishing normal village life, including homes and falas, schools, churches and life routines; discussions with people associated with the village.

All the work carried out to date has been supporting, both physically and mentally, the capacity building and the strength of the people of Satitua.

A very poignant comment sent to Wanganui from Satitua after the second trip, said:

'Remember Wanganui started us rolling, you gave us a push, the hope and spirit to carry on.'

Therefore, it is proposed that on the completion of the July 2011 projects, all the equipment be disbursed within the village to facilitate further community based development. It is intended that the primary school would be the major recipient, with some of the tools being given to identified village needs."

Discussion

Keith Smith responded to questions. Apart from a portion of one airfare on the third trip that equated to \$170.00 per person, members of each team paid for their own trips. The relationship formed with Satitua would continue and other groups travelling to Samoa would be encouraged to visit Satitua. They would be welcomed with open arms. With three trips behind him and a fourth underway, Mr Smith said personal friendships had been made and these would last forever.

Cr Anderson said one of the benchmarks of success was the number of trips undertaken and he was very pleased to note that the equipment was still there and in working order. He said the Council and all those involved got it right and the way in which the programme had been delivered had been valued and treasured.

Cr Baker-Hogan thanked Cr Stevens who had championed the Samoan Tsunami fund raising and Keith Smith for his leadership of the teams to Satitua.

Committee's Recommendation

Proposed by Cr Bullock, seconded by Cr Baker-Hogan:

- 7.1 THAT the July 2011 project team leaders, on behalf of the Wanganui community, disburse the equipment housed in Satittoa, to identified village needs.
- 7.2 THAT the team members under the leadership of Keith Smith be thanked for their hard work and willingness to help with the recovery in Satittoa Villages.
- 7.3 THAT Wanganui businesses that donated tools and equipment be thanked for their generous contributions.

CARRIED

ACTION: Sally Patrick

18. Pasifika Relationship

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Sally Patrick, Community and Cultural Manager, reports

“Pasifika community representatives met with Mayor Annette Main and Community and Environment Committee Chair, Philippa Baker-Hogan, on 11 April 2011 to determine the clear path to establishing the Pasifika/Wanganui District Council Working Party.

A small subcommittee, appointed from that meeting subsequently met and amended the draft Terms of Reference (**Ref D**) This document outlines the intent of the Working Party, the nature of the relationship between the parties, and how the Working Party will work in practice.

The Terms of Reference will now be presented to the Working Party establishment group at a meeting to be scheduled later this month for sign-off, and then will be presented to the next Committee round for Council adoption.

Mayor Annette Main has appointed Crs Rangi Wills, Philippa Baker-Hogan, Hamish McDouall and Jack Bullock as the Council’s representatives to work alongside her on the Working Party.”

References – Agenda Attachments

- D Draft Terms of Reference.

Discussion

Mary Tafilipepe, Frangipani Pan Pasifika Secretary, requested that Frangipani Pan Pasifika Trust be added as a governing body in the Pasifika/Wanganui District Council Working Party’s draft Terms of Reference. She said Frangipani Pan Pasifika had been registered in March 2011 as a non-profit trust.

Cr Baker-Hogan said she would be happy to note this request and refer it to the Working Party establishment group. Cr McDouall proposed that the Frangipani Pan Pasifika group be kept informed. Cr Bullock opposed these recommendations and said there appeared to

be a communication break-down between this group and other Pasifika groups and did not believe the Council should be facilitating this. Cr Baker-Hogan, however, believed the Council's role was to facilitate the Pasifika relationships.

Committee's Recommendation

Proposed by Cr Baker-Hogan, seconded by Cr Dahya:

- 8.1 THAT the information be noted.
- 8.2 THAT the Council be requested to inform the Working Party Establishment Group of Frangipani Pan Pasifika's wish to be added as a governing body on the Pasifika/Wanganui District Council Working Party.

CARRIED

Proposed by Cr McDouall, seconded by Cr Baker-Hogan:

- 8.2 THAT Frangipani Pan Pasifika Trust be kept informed.

CARRIED

ACTION: Sally Patrick

19. Archaeological Review Presentation

<p>Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.</p>

Clive Aim, Senior Policy Analyst, reports:

“Introduction

The purpose of this item is to report on the outcome of the recent archaeological review project and likely future work arising from it.

Background

Following the unearthing of a previously unknown urupa in the Rapanui area in 2008, the Council was concerned that accidental discovery of archaeological sites (i.e. sites of human occupation prior to 1900) had the potential to cause distress and possible legal liability. Under the Resource Management Act 1991, the Council is obliged to address heritage protection, of which archaeology is a part, although archaeological sites are managed by the New Zealand Historic Places Trust under its Act. There are procedures for dealing with development which may affect known or accidentally found sites.

An earlier scoping study carried out by Archaeology North in 2001 had identified an area of Coastal Plains as being an area of high probability of containing previously unidentified archaeological sites and having considerable development activity. The Coastal Plain is roughly defined as from the coast to State Highway 3 and extending up the Whanganui River margins to beyond Kaiwhaiki.

A contract was let to local firm Archaeology North Ltd for an archaeological review to improve the Council's knowledge of the archaeology of the District. The study focused on, but was not limited to, the Coastal Plain, but excluding the urban area. The method of the study was documentary research, rather than field inspections. Digitised aerial

photography, mainly from the 1940s, was purchased as part of the project to aid in the identification of archaeological sites, but will have uses for other areas of the Council.

Iwi representatives have been involved in the study. Further discussion is needed with Iwi to determine ongoing maintenance, development and management of information about sites. All of the information recorded so far is from previously publicly published sources, so there is no issue of confidential information.

Study findings

Archaeology North has completed 80% of the commissioned project and provided the Council with an initial report. The result has been the collation of information on 720 sites, of which 504 are mapped to within 100 metres, 42 are located generally, and 174 are not yet accurately located. Sites include kumara pits, kainga and cultivations, pa, flour mills, military sites, and early European houses and house sites. The 720 sites are in addition to the 157 already listed in the District Plan and 266 recorded by the New Zealand Archaeological Association since 1996, giving a total of 1,143 known sites.

The Council's use of information

This information will primarily be used by the Council's officers processing resource or building consents and subdivisions as an alert system. It will also be of use to areas such as Parks and Property and Infrastructure. Where development is proposed in the vicinity of a known site, the Council, or owner, would be able to have further checking done. This will usually consist of a site visit by a trained archaeologist to exactly pinpoint the site. Any development in the central city area is checked in this way.

Next steps

To bring the project to a reasonable level of coverage, the detailed examination of the aerial photography needs to be completed, along with possible purchase of additional photography for study of other high to moderate risk areas in the District, although it should be noted that risk can never be entirely removed.

The Draft Annual Plan 2011/12 has provision of \$20,000 for this work. The need for any work beyond 2012 will then need to be assessed. The treatment of the information gathered will be addressed as part of the District Plan review."

This report was discussed at the Wanganui Rural Community Board's meeting held on 4 May 2011.

Discussion

Cr Westwood supported the work being undertaken and urged the Council to provide \$20,000 in its Annual Plan 2011/12 to continue this work that would be of assistance in the Council's District Plan review.

Committee's Recommendation

Proposed by Cr Westwood, seconded by Cr Higgie:

9.1 THAT the information be noted.

CARRIED

Cr Bullock left the meeting at 4.13pm.

11. Customer Services Group Activity Report

Significance statement – In terms of the policy on determining significance, the recommended decision is not significant.

Melanie Heron, Customer Services Manager, reports:

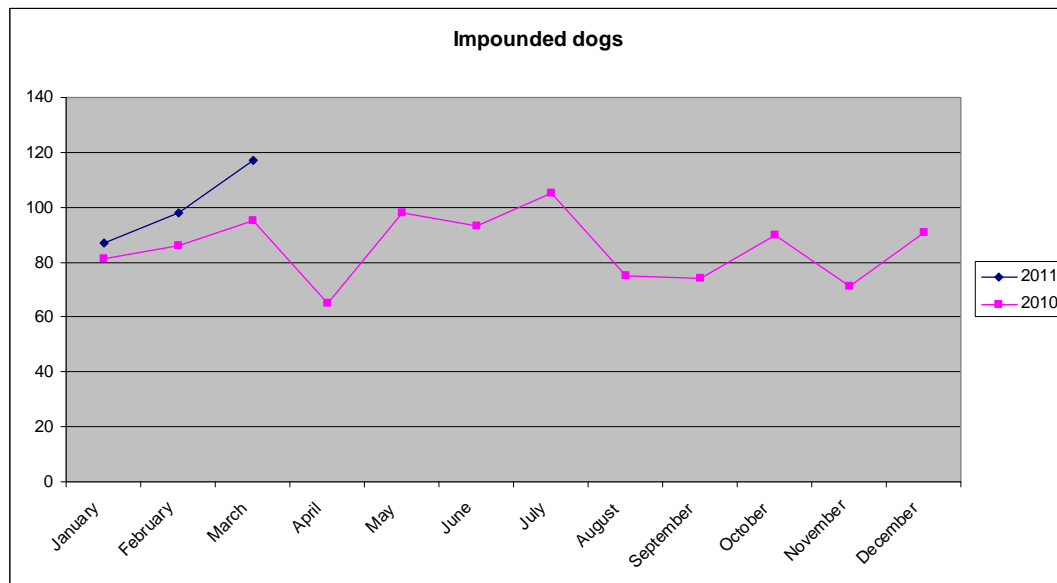
“This item reports on key activity from the Customer Services Group since March 2011.

Animal Control

Two Hearings were held on 14 April 2011 as a result of owners challenging the classifications and actions taken by the Animal Control team. Both decisions were upheld by the Hearings and Regulatory Committee.

The Animal Control Team has successfully negotiated the handing over of at least five problem dogs. With problem dogs, a voluntary handover is always the better outcome, saving the Council time and money, while helping keep the community safe.

Pound statistics continue to increase. There were 74 dogs impounded during March 2011. The graph below shows the number of dogs impounded since January 2010.



The increase in impounded dogs is largely due to the Team’s new processes for managing non registered dogs. There has also been an increase in the number of dogs being handed in by owners because of a change in the owner’s circumstances. In response to the increased number, the Animal Control Team is looking into re-homing options for suitable dogs.

Customer Services

93% of telephone calls were answered within 20 seconds for the month of March 2011 (77% of these were answered within 10 seconds). Industry best practice is 80% within 20 seconds.

There are non-performance issues with the contractor currently responsible for our after hours telephone service. A number of discussions have been held with the contractor but it is looking likely that we will need to go out to tender again for this service.

Environmental Health

The Liquor Licensing Authority held a Hearing in Wanganui in relation to an application for a new off-licence in Jones Street. While the Police and Liquor Inspector had no opposition there were 31 public objections to it. The judge determined that the off-licence would be allowed, however restrictions have been placed around hours of operation due to the close proximity of Wanganui Girls’ College.

There are 17 properties where five or more noise related complaints have been received during the last three months. The majority of these are being managed effectively with excessive noise directions and abatement notices. There are two addresses where enforcement officers are having difficulty ‘witnessing’ the noise. The Environmental Health Team has alternative actions for managing these properties and is following up on these actions.

Steady progress is being made with some of the untidier properties in our district. Karl Jongen, Enforcement Officer, is getting some excellent results with property owners. For example, he has helped one property owner earn extra money by selling the scrap metal that was dumped on his property – good result for the Council, and good result for the property owner.

Parking Services

New Zealand Police has contacted all territorial authorities requesting that 50% of the revenue gained from certain infringements is transferred to the Police in recognition of the fact that councils issue infringements on behalf of the Police. The infringements in question are those issued for no warrant of fitness and no registration.

To retain all revenue, the New Zealand Parking Association (NZPA) is seeking a legal opinion and is preparing a case for the Minister of Police.

Since the Firestone car park at 88 St Hill Street was closed in March 2010, the parking services team has noticed the following behaviours in motorists:

- Using other parking areas such as Watt Street and the Winstone carpark.
- Using unofficial car parks around the Central Business District.
- Overstaying the one hour maximum in Victoria Avenue
- Using leased car park spaces.

Meter revenue is reduced (it is currently around \$15,000 below the estimated year-to-date).

Building Control

Building consent activity for March 2011 is shown in the table below:

	2010	2011
Number of building consents approved (new houses)	99 (7)	64 (12)
Value of building consents approved	\$3,361,740	\$2,906,900
Revenue received (financial year to date)	\$608,5484.37	\$643,309.20
Building consents processed in less than 20 days	95.70%	100%

In addition to the seminar which was hosted for local builders and designers in February 2011, the Building Control Team gave a similar presentation to the Certified Builders' group. Further, officers from Building, Emergency Management and Policy, joined up and presented to local Rotary Clubs regarding the 22 February 2011 earthquake in Christchurch.

The team has been helping Rangitikei District Council with its building consent processing.”

Discussion

Ms Heron responded to questions. Implementation of instant infringement notices was operational, however none had yet been issued. A response was still awaited on a legal opinion sought by New Zealand Parking Association regarding New Zealand Police request for 50% of revenue gained from issuing infringements for no warrant of fitness or registration. Some councils had agreed to the Police request, however, others, including Wanganui District Council, were awaiting the outcome.

Committee's Recommendation

Proposed by Cr Baker-Hogan, seconded by Cr Higgle:

11.1 THAT the information be noted.

CARRIED

The meeting closed at 4.20pm.

* * * * *

Adoption of the Minutes of the Meeting of the Community and Environment Committee held on Thursday, 12 May 2011

Cr Philippa Baker-Hogan, Chairman, Community and Environment Committee, presented the minutes of the meeting of the Community and Environment Committee held on Thursday, 12 May 2011.

Item 7: Satitua, Samoa – Disbursement of Equipment and Tools

Cr Baker-Hogan noted her appreciation of Cr Stevens' and Keith Smith's involvement in the successful project to assist the people of Satitua to recover from the Samoan tsunami.

Council's Resolution

Proposed by Cr Baker-Hogan, seconded by Cr Stevens:

THAT excluding Item 1: Community Contracts 2010/11 Application – Family friendly initiatives/Safer Wanganui Strategies, and including the additional preamble to Item 7: Satitua, Samoa – Disbursement of Equipment and Tools, that the reports and recommendations of the minutes of the meeting of the Community and Environment Committee held on Thursday, 12 May 2011, be adopted.

CARRIED

Minutes of a Meeting of the Strategy and Finance Committee held at 2.00pm on Tuesday, 17 May 2011 in the Council Chambers, Municipal Office Building, 101 Guyton Street, Wanganui

- Present:** Cr Rob Vinsen (Chair), Mayor Annette Main, Crs Allan Anderson, Philippa Baker-Hogan, Jack Bullock, Randhir Dahya, Nicki Higgie, Hamish McDouall, Ray Stevens and Rangī Wills.
- Apology:** Cr Michael Laws.
- Absent:** Cr Clive Solomon.
- In Attendance:** Mark Lourie (Deputy Chair, Wanganui Rural Community Board).
- Officers in Attendance:** Kevin Ross (Chief Executive), Julian Harkness (Finance and Corporate Services Manager), Charlotte Almond (Strategy and Development Manager), Marianne Archibald (Senior Policy Advisor), Allan MacGibbon (Economic Development Manager).
Secretary: Malcolm Hunt (Governance Services Manager).

Committee’s Resolution

Proposed by Cr Vinsen, seconded by Cr Higgie:

THAT Cr Laws’ apology be received.

CARRIED

Crs Anderson and Wills recorded their votes against.

1. Minutes of Previous Meeting – 5 April 2011

The minutes of the Finance and Infrastructure Committee’s meeting held on 5 April 2011 were tabled in the Order Paper of the Council’s meeting held on 18 April 2011. The Council adopted the Committee’s minutes and recommendations.

Committee’s Resolution

Proposed by Cr Vinsen, seconded by Cr Stevens:

1.1 THAT the information be noted.

CARRIED

2. Actions Arising from Previous Minutes

From Strategy and Finance Committee and Council meetings

	Item	Resolution	Action	% Completed
1	Council meeting 30 August 2010 9.1 Wanganui Riverbank Development Plan	<u>And further that</u> an over-dimension route be established along Glasgow Street, and subject to confirmation through the Urban Transportation Strategy, that the designation of the length of Taupo Quay between Bates Street and Victoria Avenue be amended to a lower category	Charlotte Almond/Shane McGhie Included in Wanganui Urban Transportation Study.	30

		<p><u>And further that</u> the formal process for stopping Moutoa Quay, between Market Place and the City Bridge, be further developed for the Council's consideration</p> <p><u>And further that</u> design options and preliminary costs for the proposed covered market identified in the Riverfront Precinct Development Plan be developed</p> <p><u>And further that</u> design options and preliminary costs for modification of Taupo Quay, between Bates Street and Victoria Avenue, be developed and that New Zealand Transport Agency funding be investigated</p> <p><u>And further that</u> officers initiate discussion with the Tramways Wanganui Trust to discuss ways of creating a more active Drews Avenue frontage.</p>	<p>Design options being considered as part of consultation process.</p> <p>NZTA funding investigated 0%.</p> <p>Tramways meeting arranged for 23 May 2011.</p>	<p>0</p> <p>5</p> <p>0</p> <p>20</p>
2	17. Documents for Review by Council	<u>And that</u> the Governance Statement be reviewed by the Council by April 2011.	Malcolm Hunt Governance Statement will be updated on web and distributed to Councillors by end of May 2011.	80
3	Council meeting 14 December 2010 7.11 Wanganui Port (2010) – the way forward	<u>That</u> the Council calls for expressions of interest for a potential port operator. <u>That</u> a business plan addressing the future of the Port be presented to the Council in mid 2011.	Rowan McGregor Workshop with Wanganui District Council Holdings Ltd's Board and Subject Matter Experts held 6 April 2011. Advertisement under development requesting Expressions of Interest for Port operator and key operations to send to identified.	50
4	Council meeting 31 January 2011 7.6 Resource Management Delegations	<u>And that</u> an options paper on determining resource consents be provided at the Council's meeting scheduled for 7 March 2011.	Shane McGhie To next meeting round.	0
5	8. Earthquake Prone Buildings Policy Resolutions from Council meeting 7 March 2011	<u>That</u> the Committee's recommendation that a workshop on the Earthquake Prone Buildings Policy be held prior to decisions being made on the 10-Year Plan lie on the table <u>And that</u> the Committee's recommendation that a paper be brought back to the Council outlining the implication of the Council's Earthquake Prone Buildings Policy on its public buildings with a suggested planned approach to compliance for the 10-Year Plan lie on the table <u>And further that</u> the Council undertake work on identifying buildings with at risk parapets during a moderate earthquake with the view to developing an Earthquake Prone Facades Policy.	Melanie Heron/ Stuart Hylton Work commenced	100 100 25
6	Council meeting 7 March 2011 7.2b Late Item: Draft Annual Plan 2011/12	<u>That</u> the Council adopts the draft Annual Plan 2011/12 subject to the changes suggested: <ul style="list-style-type: none"> • Clarification (by email) of public art sculpture. 	Sally Patrick	100

<p>7</p>	<p>Council Exord meeting 7 March 2011 1. New Zealand Cycling Centre of Excellence</p>	<p><u>That</u> the Council resolves to terminate the 10-Year Plan Amendment for the New Zealand Cycling Centre of Excellence. <u>That</u> the Council puts in an Official Information Act request for all SPARC papers relating to the New Zealand Cycling Centre of Excellence bids <u>And that</u> a report from the SPARC debrief be awaited.</p> <p><u>That</u> the Council affirms that irrespective of the decision on Wanganui’s bid for the New Zealand Cycling Centre of Excellence, that this Council has faith in the future of Wanganui. <u>That</u> the Working Party be thanked for the work they put into the bid for the NZ Cycling Centre of Excellence.</p>	<p>Julian Harkness</p> <p>Rowan McGregor Official Information Act request placed; SPARC have extended their timeline to reply to 27 May 2011 to meet the confidentiality requirements of the RFP process.</p> <p>The SPARC debrief meeting is scheduled for 12 May 2011</p>	<p>100</p> <p>100</p> <p>25</p>
<p>8</p>	<p>2. Wanganui District Council (Gang Insignia Prohibition) Bylaw 2009 – Decision of the High Court – Schubert v Wanganui District Council (taken in Confidential section, resolutions released to public)</p>	<p><u>That</u> the Council commences the Bylaw making procedure as set out in the Local Government Act 2002 to prepare a new Wanganui District Council (Gang Insignia Prohibition) Bylaw. <u>That</u> the Council approaches Central Government to assist with the legal and financial aspects of any new Gang Insignia Bylaw. <u>That</u> Central Government be requested for an opinion on whether gang patch legislation can be introduced as general criminal law. <u>THAT</u> the process and estimated timeline for making a new Gang Insignia Bylaw be publicly released.</p>	<p>Stuart Hylton Bylaw commenced.</p> <p>Completed.</p> <p>Completed</p>	<p>20</p> <p>100</p> <p>100</p> <p>100</p>
<p>9</p>	<p>5 April 2011 8. Waste Minimisation and Environment Working Party Report</p>	<p><u>That</u> the Council awaits a paper from the Waste Minimisation and Environment Working Party on preferred options for kerbside waste and recycling services for Wanganui.</p>	<p>Stuart Hylton Being progressed by Working Party and will come to the Council in July/August 2011.</p>	<p>20</p>
<p>10</p>	<p>10. Traffic Bylaw</p>	<p><u>That</u> Part 23 – ‘Traffic Bylaw’ of Wanganui District Council’s consolidated bylaw 1995, be revoked. <u>And that</u> pursuant to the bylaw making powers vested in the Wanganui District Council by the Local Government Act 1974, the Transport Act 1962 and the Land Transport Act 1998 and the Local Government Act 2002, the Traffic Bylaw 2011, be adopted.</p>	<p>Stuart Hylton</p>	<p>100</p>
<p>11</p>	<p>Council meeting 18 April 2011 7.2 Elected Members’ Remuneration – 1 July 2011 to 30 June 2012</p>	<p><u>That</u> it is recommended to the Remuneration Authority that the annualised pro-rated split of the 2011/12 pool (1 July 2011 to 30 June 2012) be allocated as follows: (Get from minutes) <u>And that</u> the proposed remuneration structure provides a per meeting member’s attendance fee of \$150.00 for attendance at District Plan Review (estimated 12 specific)</p>	<p>Malcolm Hunt</p>	<p>100</p>

		meetings of the Hearings and Regulatory Committee.		
12	7.3 Elected Members' Expenses and Allowances List for Period 1 July 2011 to 30 June 2012	<u>THAT</u> the Council adopts the Expenses and Allowances List — (get from minutes) to 30 June 2012, subject to approval, and any required revision in a future Determination, by the Remuneration Authority.	Malcolm Hunt	100
13	7.4 Proposed National Policy Statement on Indigenous Biodiversity	<u>That</u> Horizons Regional Council's submission to the Proposed National Policy Statement on Indigenous Biodiversity be circulated, when received, to Councillors and Wanganui Rural Community Board members, and any comments be referred to Mayor Main.	Clive Aim Submission received and will be sent to Councillors.	100
14	Late Item: Dog Control Fees 2011/12	<u>THAT</u> the Dog Control Fees for 2011/12 be set at: (get from minutes)	Melanie Heron Included in Officers' Submission to Draft Annual Plan.	100

Discussion

Action 1: Wanganui Riverbank Development Plan – Cr Baker-Hogan queried the date for the Tramways Wanganui Trust meeting. Cr Vinsen advised that this meeting would be now held on 23 May 2011.

Action 3: Wanganui Port (2010) – the way forward – In response to a Councillor's question, Kevin Ross, Chief Executive, said that the Port Business Plan should be ready for presentation to the Council by the end of July 2011.

Action 6: Draft Annual Plan 2011/12 – Kevin Ross, Chief Executive, said that clarification of the public art sculpture had been addressed in the Council's submission to the Annual Plan.

Action 7: New Zealand Cycling Centre of Excellence – Cr Baker-Hogan asked the Chief Executive to bring a report to the Council addressing Cr Laws' email comments of about two weeks ago, concerning the NZCCE bid.

ACTION: Kevin Ross

Action 8: Wanganui District Council (Gang Insignia Prohibition) Bylaw 2009 – Decision of the High Court – Schubert v Wanganui District Council – In response to a Councillor's question, the Chief Executive said that to date a response had not been received from Central Government. The Chairman asked that Councillors receive a copy of the response when received.

ACTION: Kevin Ross

Committee's Recommendation

Proposed by Cr Stevens, seconded by Cr Dahya:

- 2.1 THAT the information be noted.

CARRIED

3. **UltraFast Fibre Limited Presentation on Ultra Fast Broadband in Wanganui**

<p>Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.</p>

Marianne Archibald, Senior Policy Advisor, reports:

“Introduction

The purpose of this report is to introduce the Strategy and Finance Committee to UltraFast Fibre Limited, the company that will be building Wanganui’s ultra fast broadband network over the next few years.

Background

UltraFast Fibre Limited (UFL) is a subsidiary company of WEL Networks, the company that won the bid to build Wanganui’s ultra fast broadband network. UFL is working in partnership with Crown Fibre Holdings (CFH), the Government agency managing the \$1.5B ear-marked for ultra fast broadband in New Zealand. Between them UFL and CFH intend to invest \$35M in broadband infrastructure in Wanganui.

The deployment of an ultra fast broadband network in Wanganui is significant and is expected to have long-term social and economic benefits for the District. It is also significant that Wanganui is among the first places in New Zealand to receive ultra fast broadband, with the network build expected to begin in the third quarter of 2011.

Factors to consider

Jack Nines, Commercial Manager of UFL, will give a presentation on the Wanganui ultra fast broadband network, including timeframes, what the network is expected to look like and what it will be able to do.

Mr Nines’ presentation will give the Committee an overview of the next steps for UltraFast Fibre Limited and give the Committee an overview of how the Council can make the most of ultra fast broadband for Wanganui.”

Discussion

Cr Vinsen, Chairman, introduced Mr Jack Nines, Manager of UltraFast Fibre Ltd, and welcomed him to the meeting. The Chairman also welcomed several interested members of the Wanganui community including Jenny Duncan, Wanganui Chamber of Commerce, and Alistair Fraser, Computer in Homes Co-ordinator.

Following his presentation, Mr Nines answered Councillors’ questions. Mr Nines assured Mayor Main that the built-up area of Longbeach Drive would be included in the first level of Wanganui’s ultrafast broadband network.

Mr Nines said once the core infrastructure was available in the public area users could connect to the ultrafast broadband network through any internet service provider (ISP). The provision of a cable from the road frontage to the residential property would be at no cost to the homeowner. He assured Councillors that the entry level speed of ultrafast broadband would be significantly faster than current broadband speed available to Wanganui users. He said that ultrafast broadband would offer a new range of possibilities including television access to users. UltraFast Fibre Ltd was keen to get the full benefits of ultrafast broadband to Wanganui’s ratepayers and would publicise the benefits and how to access the service.

Noting that the life expectancy of ultrafast broadband cable was 40 years, Mr Ninnes undertook to report back to the Council the outlay costs. He said it was expected that the current internet service provider fees would come down with the introduction of ultrafast broadband in Wanganui.

Asked to comment on Telstra Clear's advertisement suggesting that ultrafast broadband delivery was 'not a level playing field' for ISPs, Mr Ninnes said his company was leaving this matter to the politicians. His company was concentrating on rolling out fibre optic cable and was in discussion with retail ISPs. He said that the ultrafast broadband network had open access for ISPs and that the Council could be an ISP.

Ms Archibald said that whilst Wanganui was leading the ultrafast broadband roll-out, promotion of the service would have to be done by the Council with the support of organisations such as the Chamber of Commerce. She said it was up to the Council to drive the take-up of ultrafast broadband as hard as possible. Noting Mayor Main's comment on the roll of the Digital Leaders' Forum, Ms Archibald said the forum membership included Chamber of Commerce, Computers in Homes, education and health services representatives. The forum wanted to drive demand across a number of sectors through positive action in Wanganui.

Noting Mayor Main's comment that the Council should act early to get Wanganui District's rural areas connected to the broadband, Ms Archibald said a meeting with Telecom on this matter would take place on 8 June 2011, and she hoped to learn from that meeting what is proposed for Wanganui District's rural areas. She had a list of schools in the Wanganui District that Telecom intended to connect to broadband over the next year.

Committee's Recommendation

Proposed by Cr Westwood, seconded by Cr Wills:

- 3.1 THAT Mr Ninnes be thanked for his presentation.
- 3.2 THAT Wanganui District Council looks forward to developing the relationship with UltraFast Fibre Ltd.
- 3.3 THAT Marianne Archibald, Senior Policy Advisor, be congratulated for establishing a strong relationship with UltraFast Fibre Ltd.

CARRIED

Proposed by Mayor Main, seconded by Cr Stevens:

- 3.4 THAT Wanganui District Council continues to advocate for the earliest roll-out of broadband in Wanganui District's rural areas.

CARRIED

Proposed by Cr Baker-Hogan, seconded by Cr Wills:

- 3.3 THAT Wanganui District Council has a regular update report from the Digital Leaders' Forum.

CARRIED

ACTION: Marianne Archibald

4. Finance and Corporate Activity Report

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Natalie Rodgers, Finance Manager, reports:

“Rates

Instalment four is due on Wednesday 18 May 2011 with penalties to be applied on Wednesday, 25 May 2011.

Rate rebates granted to date for the 2010/11 rating year are 2,326 amounting to \$1,222,899. For the same period last year: 2,242 amounting to \$1,088,191.

Information services activity

The Property and Rating system upgrade completed weekend, 2 May 2011. This five month project has been two years in the planning, with the project following strict PRINCE2 methodology and managed by our own PRINCE2 certified staff. The project is being viewed as a text book success. Staff are now processing information within the new environment, and as familiarity grows, so will the fluency of operations. The key factors of the success are identified and will be replicated for other significant projects.

The recent success of the internal and external mapping solution to cloud based Intramaps, many point solutions for internal and external staff are being deployed on this platform. The first solution being for our tree maintenance contractors, and currently being deployed for earthquake assessment, building and parking requirements.

Debtors

The following report highlights debtor issues as at 30 April 2011:

Monthly debtors report

As at 30 April 2011

	Total \$	In arrears (> 90 days)		%	Comments
		\$	% in arrears		
Advances	119,249				
Wanganui Toyota	60,328				Opening balance 1/7/2010 \$130,114 Paying as per agreement
Laird Park Bowling Club	25,000				Paying as per agreement \$25,000 paid in July 2010
Rapanui-Mowhanau Community Hall	5,142				Under review
Oggies Limited (ZINC cafe)	28,779				31 Taupo Quay - fit out advance (10 year term)
Prior years rates not on payment plan	233,921				
UCOL		34,088			Opening balance 1/7/2010 \$631,717 Payment of \$70,000 made and negotiations continue
Super Puss Ltd (Fred Nixon et al)		6,167			In court - rating sale
McDonald Family Trust*		6,341			Now paying by DD \$1,174.59 per month
Wilson Smith		2,085			Mortgage claim BNZ
W & S Costello		1,824			Mortgage claim ANZ National Bank
Pauline De Buisson		2,089			Mortgage claim TEA Custodians
Z Hair		2,269			Mortgage claim ANZ National Bank
Other debtors	859,290	407,144	47	33	
Wanganui Cricket Association		26,263			Opening balance 1/7/2010 \$1,407,256 Paying as per agreement
Composite Coatings & Fibreglass		18,097			Claim lodged with Disputes Tribunal
Frost Steel Compactors (in liquidation)		48,648			Write off recommended
Nicholas Churton		3,822			Claim lodged at court
JAAG Engineering 2009 Ltd (in receivership)		33,860			Write off recommended
Scrap Metal Wanganui Ltd		1,898			On going recovery action in progress
SI & PF McDonald		33,703			Meeting with Deputy CE & Property Manager
Wanganui Rugby Football Union		11,464			Meeting with Finance Manager
Jaryd Churchill		12,338			On going recovery action in progress
Adrian N Page		13,136			Now bankrupt - invoices sent to Official Assignee
Water	150,635	7,844	5	7	Opening balance 1/7/2010 \$477,628
Regulatory debtors	94,774	29,588	31	45	Opening balance 1/7/2010 \$92,722
Animal debtors	20,12	20,091	100	109	Opening Balance 1/7/2010 -\$4,497
Plus debtors	16,93	16,932	100	112	Opening Balance 1/7/2010 \$3,863
Total	1,494,929	481,599	32	25	Opening balance 1/7/2010 \$2,865,703

Borrowings and investments management

The following report summarises treasury balances and activity as at 2 May 2011:

Borrowings and investments management report

As at 02 May 2011

Investments	Maturity	Interest rate	Amount \$
Short term call investments		2.50%	2,350,000
Government Indexed Bonds (Special Funds)	15-Feb-16	4.50% plus inflation	698,100
Sinking funds call account		2.50%	50,000
Library call account		2.50%	123,000
Forestry call account		2.50%	400,000
Sarjeant Gallery (Craigs IP NJ Young Bequest)			402,889
			4,023,989

Council investments by counterparty	S&P rating	Limit	Limit excess	
BNZ	AA	3,000,000	Within limit	400,000
ANZ	AA	6,000,000	Within limit	900,000
ASB	AA	3,000,000	Within limit	400,000
Westpac	AA	3,000,000	Within limit	1,223,000
ABN Amro		No limit	No limit	402,889
NZ Government		No limit	No limit	698,100
				4,023,989

Borrowings		
Tax deductible Council debt		13,500,000
Non tax deductible Council debt		71,050,000
		84,550,000

Net borrowings **80,526,011**

Current wholesale weighted average cost of capital	6.16%
Average borrower margin	1.30%
Total cost of capital	7.46%

Fixed / floating borrowings

Fixed rate borrowings	21,550,000
Floating rate borrowings	63,000,000
Swaps in place	52,000,000
Floating rate debt not covered by swaps	11,000,000

Per Liability management policy - floating rate debt is within maximum exposure limit

Term of exposure		
0 – 1 year	45%	17%
1 – 3 years	50%	
3 – 5 years	70%	
5 + years	100%	

Per Liability management policy limits

Total debt not to exceed two times total revenue less Government subsidy	1.61
Gross interest expense shall not exceed 15% of Total revenues less Government subsidy	11.61%
Net cash flows from operating activities exceeding gross interest expense by two times	2.34

The Council has recently negotiated a facility with Westpac for \$10M and has further undrawn facilities amounting to \$5M.

Discussion

Commenting on the Council’s approach to dealing with debtors, Mr Harkness, Finance and Corporate Services Manager, said he had undertaken several difficult meetings with business operators who are experiencing tough times. He commented that Wanganui may have lagged behind mainstream New Zealand in being affected by the economic downturn.

Mr Harkness agreed with Cr Stevens that the Council’s accounting systems for dealing with debt control may be out-of-date and were under review. However, he said the Council’s finance team had achieved some good successes in recovering some larger areas of debt.

Committee’s Recommendation

Proposed by Cr Vinsen, seconded by Cr Stevens:

- 4.1 THAT the information be noted.

CARRIED

5. Quarterly Report to 31 March 2011

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Natalie Rodgers, Finance Manager, reports:

“We present the financial results to 31 March 2011 and the forecast through to the year end. The year end result projects, after the nine monthly review round of meetings with managers, a \$169,000 rates surplus. This compares to a forecast rates deficit of \$143,000 estimated at 31 December 2010. We expect the Council will be able to meet its rates budget by year end.

The Council has experienced several reductions in income accounts as follows:

	\$
Water sales	200,000
Library	80,000
Building control	30,000
Development contributions	221,000
Resource consents	30,000
Petrol tax	100,000

Computers in Homes has attracted a further \$130,000 funding this year. Overall, income is higher than budget due to 85% subsidy from NZ Transport Agency received for the September 2010 weather event.

Operating expenses are higher than budget mainly due to the additional maintenance costs for the Abelard bore. Capital expenditure is higher than budget due to the Roothing and Water activities.

Loan funding is projected to be \$1.8M higher due to changes in estimates and timing of projects, particularly infrastructure, however we are still projecting a year end debt balance of approximately \$88M as per the Annual Plan 2010/11. Peak debt in 2012/13 is now projected to be \$98.6M.

Activity financial summary as at 31 March 2011

	Actual YTD \$000	Approved Budget \$000	Year End Forecast \$000	Forecast Movement \$000
Income				
Rates	29,517	39,042	39,277	235
User fees and other income	18,148	22,518	23,725	1,207
	47,664	61,560	63,002	1,442
Costs				
Operating costs	31,427	41,302	42,035	(734)
Finance costs	4,372	6,382	6,082	300
	35,799	47,684	48,118	(434)
Capital expenditure				
Capital acquisitions	8,798	12,285	13,282	(997)
Capital replacements	9,501	11,485	13,304	(1,819)
	18,300	23,769	26,586	(2,816)
Capital funding				
Transfer from / (to) Special Funds	263	332	553	222
New loans / (loan repayments)	6,295	8,726	10,481	1,755
	6,558	9,058	11,034	1,976
Surplus / (Deficit)	123	(836)	(667)	169

Balance sheet as at 31 March 2011

	\$000
Assets	
Current assets	
Cash and cash equivalents	6,501
Debtors and other receivables (including rates)	12,450
Other current assets	1,200
	<u>20,151</u>
Non-current assets	
Property, plant and equipment	856,977
Other financial assets	14,672
Forestry assets	4,112
Investment property	4,282
Investments in associates	101
	<u>880,144</u>
Total assets	<u>900,295</u>
Liabilities	
Current liabilities	
Creditors and other payables	8,551
Employee entitlements	1,561
	<u>10,112</u>
Non-current liabilities	
Borrowings	84,550
Derivative financial instruments	4,251
Deferred tax liability	646
Employee entitlements	474
	<u>89,921</u>
Total liabilities	<u>100,033</u>
Net assets	<u>800,262</u>
Equity	<u>800,262</u>

New forecasts 1 July 2010 to 31 March 2011

	Rates	Loans	Subsidy	Special Funds
	\$	\$	\$	\$
Property and facilities				
Additional Splash Centre professional fees	208,000			
Additional Splash Centre capital costs (heat system)		43,000		
Additional Southern Entranceway capital costs		190,000		
Additional Tawhero Golf Course costs (net)	40,000			
Additional costs for NZCCOE project	35,000			
Refit of Community House (corresponding increase in rent)		40,000		
Reduction in Parks and reserves activity operating costs (contracts, rates, R&M)	(305,000)			
Reduction in Property activity operating costs (labour contractors now on casual payroll)	(97,000)			
Community and culture				
Computer In Homes grants			130,000	
Corporate management				
Rates growth and penalties	(235,000)			
Interest cost savings	(40,000)	(200,000)		
Additional Kiwisaver costs	100,000			
Additional stained glass windows costs		22,000		
Backlighting for stained glass windows		28,000		
Additional computer replacement costs		80,000		
Sundry items	(40,000)	46,000		
Strategy and development				
Waimarie trust operating grant	70,000			
Reduction in Economic development Visitors contracts	(15,000)			
Opus consultancy costs to cover Development Engineer work	150,000			
Development Engineer vacancy not filled	(90,000)			
Reduction in Resource management consent fees	30,000			
Visitor Information Centre capital costs		100,000		
Visitor Information Centre additional operating costs	74,000			
Reduction in Development contributions to be received (Special Funds transfer)				221,000
Reduction in Environmental policy operating costs	(20,000)			
Customer services				
Building control - operating costs reduced	(45,000)			
Building control - revenue forecasted down	30,000			
Additional dog registration revenue	(30,000)			
Animal control further vehicle costs		30,000		
Emergency management reduced costs	(25,000)			
Environmental health additional contract costs	36,000			
Infrastructure				
Additional Airport stormwater separation project costs (half share)		85,000		
Additional Roading costs after September 2010 weather events		330,000	1,870,000	
Roading petrol tax adjustment		100,000		
CCTV and equipment for Southern Entranceway and vandalism		25,000		
Abelard bore repairs and increased electricity costs		562,000		
Additional capital contract costs for Securing supply and Soft water project		560,000		
Water supply renewal projects reduced		(386,000)		
Water sales reduction (industrial users)		200,000		
Reduction in Wastewater capital projects		(100,000)		
	(169,000)	1,755,000	2,000,000	221,000

Discussion

In response to a Councillor's question, Mr Harkness, Finance and Corporate Services Manager, explained that whilst it would be considerably cheaper and operationally better to have an in-house development engineer, the Council had been unable to locate a person with the required set of skills. A solution, however, had now been identified.

Cr Baker-Hogan expressed concern about the escalating cost of the new Visitor Information Centre and asked about the possibility of the Centre's café operator withdrawing. Kevin Ross, Chief Executive, said officers believed that the Visitor Information Centre development was now complete. Mr Harkness noted that he had met with the café operator two weeks ago. This matter would be further addressed in the report Item 16: Debtor Write-offs in the confidential section of the agenda.

Cr Vinsen asked if the apartment to be made available for lease in the upper floor of the Visitor Information Centre was complete. Greg Morris, Deputy Property Manager, said the apartment development would cost \$82,000 and it was proposed that funds be budgeted for this in the 2011/12 Annual Plan.

Cr Westwood supporting Cr Baker-Hogan's concern about the ongoing contingency costs for Council projects, said it was important for the 2011/12 Annual Plan deliberations that Councillors knew the final costs for both the Splash Centre and the Visitor Information Centre developments. Further, she queried whether spending \$82,000 on developing an apartment in the Visitor Information Centre was good value.

Cr Baker-Hogan expressed concern that Cr Laws had included staff costs in the costing of the NZCCE bid. She said staff costs had not been factored into other projects and without the inclusion of the staff costs the actual cost of the bid was approximately \$100,000. The Chief Executive explained that whilst there were legitimate additional costs for the bid, staff time costs would not normally be included. Cr McDouall noted there were over-run costs on the Southern Entranceway development.

Noting Councillors' concerns, Cr Vinsen, Chairman, undertook to have a detailed report on project over-runs emailed to Councillors. Noting a Councillor's question on the additional costs for the Stained Glass Windows in Chambers Project, Mr Harkness said that sponsorship for each window did not cover the full costs. Also two windows had been donated, one a prototype to the New Zealand Army WWCT Regiment, the other to Wanganui Hospital's Children's Ward. One window representing the Royal Wanganui Opera House had been sponsored through a contra deal covering the significant cost of installing all 32 panels and sashes.

Committee's Recommendation

Proposed by Cr Vinsen, seconded by Cr Stevens:

- 5.1 THAT the information be noted.

CARRIED

6. Local Authority Bond Bank Issue

Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.

Julian Harkness, Finance and Corporate Services Manager, reports:

“Introduction

The purpose of this report is to inform the Council of Central Government’s process on setting up a Local Authority Funding Agency (LGFA) and for the Council to consider its level of involvement with the LGFA.

Background

The LGFA legislation is currently going through the Parliamentary process and is expected to be completed prior to the general election. If enacted, the legislation will provide a new and cheaper source from which local authorities can fund their borrowings.

As the LGFA will be able to borrow offshore (the Council is precluded from this under the Local Government Act 2002) and will have a credit rating similar to Central Government, it will be able to offer funds to the Council at a rate cheaper than the traditional funding sources of banks and Local Authority Stock.

The LGFA will be administered out of the Debt Management Office (DMO) who are responsible for funding Central Government’s programmed borrowings.

DMO will provide liquidity support of up to \$500M if required.

Discussion

The capital (Equity) for LGFA will be provided for as follows:

	\$
Central Government	5.0M
Large tight nine councils	12.5M
Other local authorities	<u>7.5M</u>
Total	25.0M

One decision that the Council will need to consider is whether it wants to be one of the other council’s that puts equity into the LGFA. Councils who put equity into LGFA will also have to provide a guarantee.

The loans issued by the LGFA will not be secured by Central Government so credit risk is entirely local government based. As such, any council that borrows more than \$20M from the LGFA will be required to have a guarantee. Auckland, due to size, will have a capped amount that it can borrow from LGFA.

In order for LGFA to maintain the required capital/lending ratios, councils who borrow from LGFA will be required to purchase 1.6% of their borrowings as Capital notes.

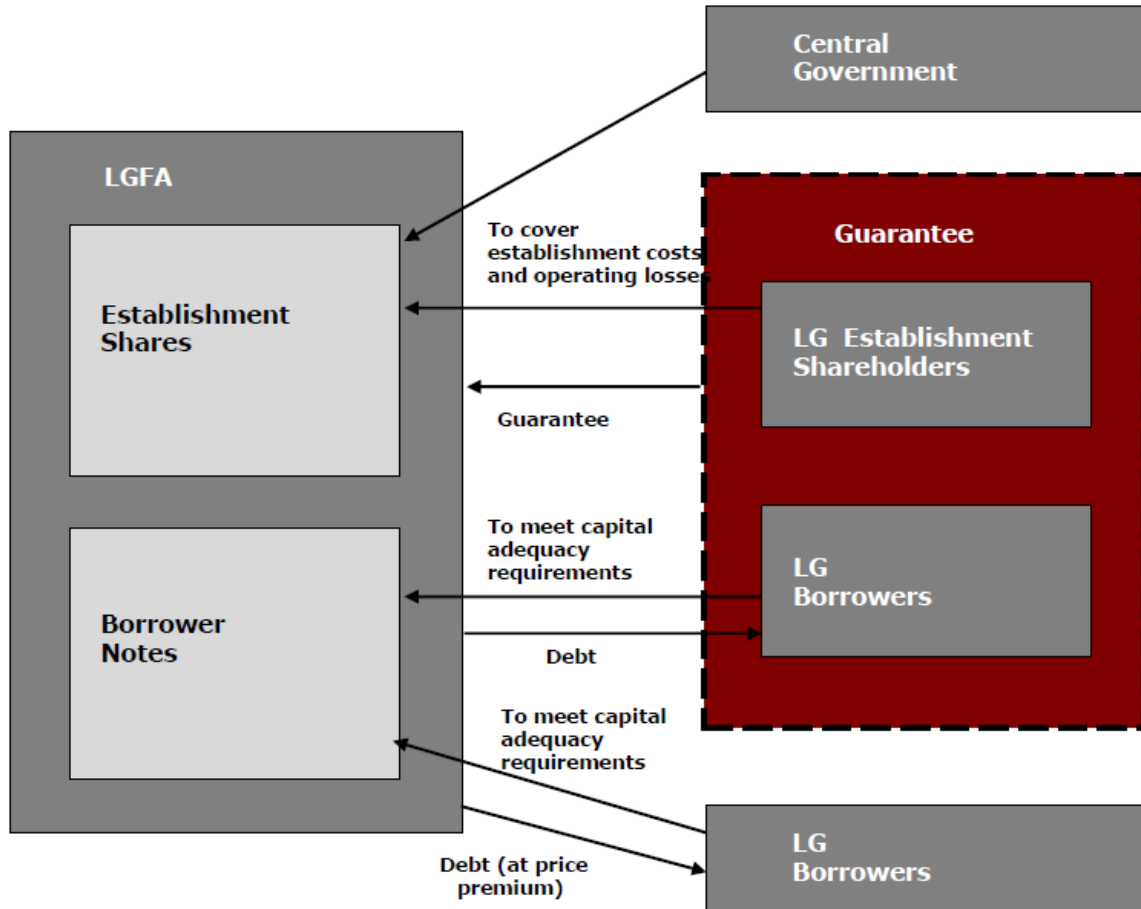
The following table sets out the capital Structure of LGFA:

	Establishment shares	Borrower notes
Subscription date	At establishment of the NZLGFA	At time of borrowing.
Subscribers	Tight nine minimum 50% Central Government maximum 20% Remaining sector maximum 30%	Local government entities in relation to borrowings.
Nature	Ordinary shares (paid and uncalled)	Sub debt (ranks behind other lenders/creditors to the LGFA).
Control	Voting rights (one vote per share)	Non-voting.
Paid up amount	Expected to be \$25M in total	In line with stated capital adequacy objective – 1.6% of LG borrowing (could differ depending on the level of establishment shares).
Uncalled amount	Limited to 100% of LG paid up capital (\$20M)	–
Return	Discretionary payment Cost of funds (COF) (long-run rolling average) + 200bps	Discretionary payment COF (long-run rolling average).
Term/Exit	Permanent capital Exit must be to other local government entities on same terms	Temporary capital – repaid at maturity of associated local government entity loan. In certain circumstances can be retained by the LGFA as permanent capital.

Guarantee

- All establishment shareholders and local government (LG) Borrowers borrowing in excess of \$20M will be required to be party to a guarantee.
- The guarantee will be in favour of the obligations of:
 - All parties to the guarantee to the LGFA.
 - The LGFA.
- A call under the guarantee will be at the discretion of the LGFA Board but only when the Board is concerned that the LGFA is at risk of imminent default.
- The guarantee will be unconditional.
- Parties to the guarantee will be able to exit the arrangement but only after:
 - All the exiting LG's borrowings are repaid
 - All the LGFA's borrowings, current at the time the LG notifies of its withdrawal from the guarantee, are repaid.

The table shows the Capital and Guarantee Structure for the proposed LGFA:



Factors that will affect the pricing of individual council borrowing are:

- Council credit quality –financially stronger councils will have lower pricing.
- Council party to the guarantee will have lower pricing.
- Market conditions.

Lending policy

- LGFA lends to councils only (initially medium to long-term core funding only). Excludes Council Controlled Organisations (CCO) and Council Controlled Trading Organisations (CCTO).
- All borrowers must provide debenture trust deed.
- Borrowers will be required to comply with financial covenants similar to those outlined in the following table:
 - An event of default will only occur in the event that a council fails to meet an interest or principal payment.
 - An event of default will immediately enable the LGFA to appoint a receiver and accelerate all loans to the defaulting council.

Financial covenant	Threshold
Net Debt / Total revenue	<250%
Net Interest / Total revenue	<20%
Net Interest / Annual rates income (debt secured under debenture)	<30%
Liquidity (external debt + committed loan facilities + liquid investments to current external debt)	<110%

Governance Monitoring

- The LGFA will have a five member board:
 - two Council appointments
 - one Central Government appointment
 - two independent appointments
 - The LGFA will be subject to extensive monitoring, reporting and disclosure requirements under the Local Government Act 2002 (as a CCTO).
 - Audit of the LGFA will be carried out by Audit New Zealand.
- Rating agencies believe LGFA can achieve a comparable credit rating to the New Zealand Government.

Summary

- If the Council is interested in participating in the LGFA it is likely that it will need to follow a special consultative process as it would need to change the Investment policy and the Liability management policy before it could borrow from LGFA.
- While the Council could do this prior to the next 10-Year Plan process, it is recommended that the Council awaits the enactment of the Central Government legislation and then do any required consultation as part of the next 10-Year Plan planning process.
- There is some small risk that, by waiting on the legislation, the shareholding in the LGFA would be committed to other parties though, at this stage, there does not appear to be any strong reason to be a shareholder other than mutual support of the sector.”

Mayor Main left the meeting at 3.17pm.

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Cr Wills:

- 6.1 THAT the Council awaits the enactment of the Local Authority Funding Agency Bill by Central Government before it determines whether it wants to be a shareholder.
- 6.2 THAT if the Local Authority Funding Agency Bill is passed, the Council changes the appropriate policies during the next 10-Year Plan planning process so that it allows itself the option of borrowing from the Local Authority Funding Agency.

CARRIED

ACTION: Julian Harkness

7. Insurance Update

Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.
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Julian Harkness, Finance and Corporate Services Manager, reports:

“Introduction

The purpose of this report is to inform the Council of its current level of insurance cover following the Christchurch earthquakes. The report also questions whether the

Christchurch earthquakes challenge our previous assumptions of likely damage in a major natural disaster event and what insurance we should have for our assets.

Christchurch

One of the central themes at the 17 March 2011 Debt Capital Markets Forum was the financial effects of the Christchurch earthquakes on local authorities. The speakers included the Deputy Prime Minister and Finance Minister – Bill English, Deputy Governor of the Reserve Bank – Grant Spencer, ANZ Chief Economist – Cameron Bagrie, and Christchurch City Council General Manager, Corporate Services – Paul Anderson.

The following are some interesting observations from that meeting:

- Christchurch had removed 30 tonnes of silt for the 30 September 2010 earthquake and over 300 tonnes for the 22 February 2011 earthquake.
- The estimated damage of the 30 September 2010 earthquake was \$540M and estimated \$15B for both earthquakes.
- There was also a significant amount of uninsured assets that the council/Central Government would have to fund – including parks, roads and bridges – and these costs could exceed \$1B.

Wanganui District Council's insurances for physical assets

Similar to Christchurch and most other councils, Wanganui relies on Central Government subsidies to pay for the majority of emergency reinstatement costs for roads and bridges. Council does have to fund the balance of these emergency reinstatement costs (between 8% and 18% as well as the full cost of uninsured assets not listed in the Council's property insurance such as footpaths and walkways, parks, monuments, footbridges, parks furniture and playground equipment.

The Council is responsible for reinstatement of 100% of its above ground assets such as Splash Centre, Museum (including old car park), War Memorial Hall, Royal Wanganui Opera House. Replacement value of these assets is estimated to be \$46M. The Council pays the first \$100,000 of every insurance claim event.

Central Government subsidies pay for 60% of the Council's below ground assets while the Council pays a 40% share. The value of these assets is \$378M at 30 June 2010. This 40% was insured with the Local Government Protection Programme. (LAPP). On 13 April 2011 LAPP advised the Council and 58 other councils that they were unable to provide insurance cover for underground assets. As such the Council has asked its insurance broker AON, to get alternative insurance quotes for the 40% of our below ground assets and we have arranged a meeting with them on 4 May 2011.

LAPP has been in discussion with the Minister of Finance regarding cover for local government assets. Dion Walker and Natalie Rodgers will attend a LAPP update meeting on 17 May 2011 by Tim Sole, Chief Executive of Civic Assurance, the fund managers of LAPP.

As the Council is still obtaining information to make informed decisions, officers will provide an insurance update as part of the officers' submission to the draft Annual Plan 2011/12. At a minimum we expect that the effect of the Christchurch earthquake will increase the insurance premium payable by the Council for below ground assets. The estimated increase of insurance cost is \$200,000 to \$400,000 per annum.

Conclusion

Wanganui District Council is one of the 59 councils left exposed and without insurance for its below ground assets after the \$40M insurance fund and offshore re-insurances were exhausted by the two Christchurch earthquakes. The Local Authority Protection Programme (LAPP) has advised the Minister of Finance that it is unable to provide insurance cover for the 59 councils and is currently awaiting his reply.

The Council needs to determine if it can get replacement insurance for its below ground assets and what this insurance will cost.

After the Christchurch earthquakes the Council has decided to get a maximum probable loss review performed to determine if its insurance levels are adequate. The estimated cost of this review is \$10,000.”

Discussion

Further to his report, Mr Harkness advised Councillors that he would report to the Annual Plan deliberations on an increased estimate for underground infrastructure in the Wanganui District due to the effects of the Christchurch earthquake on local authority insurance. He emphasised that there was no guarantee that in the future Central Government would subsidise 60% for reinstatement of below ground assets and, therefore, the Council should seek insurance cover for 100% with the likely excess of \$1M. He said the matter of insurance was being worked through with Manawatu-Wanganui Local Authority Shared Services Ltd (MWLass).

Kevin Ross, Chief Executive, noting a Councillor’s query about Local Government New Zealand’s involvement in recognition of all 59 councils being at risk, said LGNZ had made a statement. It was considered that the Council must be insured as prudently as possible. He said that if LAPP was restarted he expected Wanganui District Council would go with it. Mr Ross said Wanganui District Council could go to Central Government and say ‘We are a prudent Council’. It was generally agreed that the Council should approach Central Government seeking an assurance that in the event of the District suffering damage to its below ground assets through a natural disaster, Central Government would provide a subsidy of 60%, and that LGNZ should be encouraged to lobby Central Government for this subsidy.

Noting a Councillor’s comment that one would not expect all 59 councils to be affected by a natural disaster simultaneously it would probably be unrealistic for smaller councils to insure themselves but collectively they could have a policy of \$1B, the Chief Executive said that this was exactly the LAPP model. Mr Harkness agreed and said group insurance excluding the metropolitan councils had been discussed and it was thought this would make a LAPP model more survivable.

Committee’s Recommendation

Proposed by Cr Baker-Hogan, seconded by Cr Stevens:

- 7.1 THAT the Council gives delegated authority to the Chief Executive and the Committee Chairs and the Mayor after consultation with the Council to review and approve new insurances for its underground assets.

CARRIED

Proposed by Cr McDouall, seconded by Cr Bullock:

THAT the Council approaches Central Government to seek assurances that in the event of a natural disaster Central Government standard practice of subsidising 60% of below ground assets will be adhered to.

CARRIED

Proposed by Cr McDouall, seconded by Cr Bullock:

- 7.3 THAT Local Government New Zealand be encouraged to robustly lobby for the Central Government subsidy of 60% on Wanganui District Council's behalf.

CARRIED

ACTION: Julian Harkness

8. Schedule of Documents Sealed

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Rowan McGregor, Property Manager, reports:

“The documents executed under seal since those reported to the Finance and Infrastructure Committee's meeting held on 5 April 2011 are:

- 28.3.11 Memorandum – Wanganui Motor Boat Club Incorporated – Ground lease of part Kowhai Park (opposite 136 Anzac Parade).
- 30.3.11 Wanganui District Council (WDC) Contract 1487: Gonville West 1. Contract Document. Awarded to B Bullock (2009) Ltd.
- 54.11 Memorandum – 109 Peat Street – Tree Truck Ltd – Deed of Lease.
- 5.4.11 Various documents in relation to Leases of 1 Polson Street – Health Electronics Limited – and Castlecliff Cellars Limited – V and I Bangi and GI MacKenzie, K and T Colaabava and RBCrowley – Vipp Kraft Limited.
- 7.4.11 Stock Certificate 35 – WDC Capital Works Loan 2009/2010 of \$16,790,000, and 2010/2011 of \$6,328,000 Issue of \$8,000,000.
- 27.4.11 Memorandum – Ground Lease to Wanganui Model Railway and Engineering Society Incorporated – 70A Alma Road (Gonville Domain).
- 28.4.11 Contract 1480: Great North Road Supply Main Replacement – Virginia Road to Otamatea Reserve. Contract Documents. Awarded to ID Loader Limited.”

Committee's Recommendation

Proposed by Cr Stevens, seconded by Cr Dahya:

- 8.1 THAT the documents sealed from 28 March 2011 under delegation be noted.

CARRIED

Cr McDouall left the meeting at 3.45pm.

9. Financial Commitments

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Ross Reid, Tenders Board Secretary, reports:

Contract	Estimate \$	Variance between estimate and contract %	In Annual Plan	N ^o of Tenders Received	Range \$	Contract's Current Cost \$	Price \$ Excl. GST.	Contractor
1480: Great North Road Water Main Replacement	260,000	-20.55%	✓	2	206,550 to 211,724	n/a	206,550	ID Loader Limited
1485: Bason Botanic Gardens Lakeside development stage 2	497,500	-35%	✓	4	322,247 to 412,962	n/a	322,247	Houghton Gemini Pepper Construction Limited

- 1480: Water Main Renewal Great North Road Engineers and tendered prices includes \$20,000 Contingency.
- 1485: Item – plants has been removed from the schedule of this contract. Engineers estimate is overstated by a minimum of \$50,000.

Committee's Recommendation

Proposed by Cr Stevens, seconded by Cr Baker-Hogan:

9.1 THAT the information be noted.

CARRIED

Cr McDouall rejoined the meeting at 3.46pm.

10. Policy and Planning Activity Report

Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.

Charlotte Almond, Strategy and Development Manager, reports:

“Introduction

The purpose of this report is to provide an update on policy and planning activities.

Strategy and Policy**Draft Annual Plan 2011/12**

At the time of writing the Council's draft Annual Plan submission period had closed with 213 submissions being received of which 48 wish to be heard. A number of the submissions relate to the Heads Road crossing/roundabout issue and the question around

retiring \$200,000 debt. The Council will hear submitters on the 19 May and 23 May 2011 and consider all submissions on 26 May 2011.

Horizons Annual Plan 2011/12

The Policy team has worked on both the Council's and Wanganui Rural Community Board's submissions to the Horizons Draft Annual Plan. Submissions closed on 6 May 2011 and both submitters wish to be heard.

Earthquake Prone Buildings Project

The Council has started commissioning engineering expertise to undertake Initial Engineering Assessments (IEP's) for public buildings that are potentially earthquake prone by statute definition. This information, due by the end of July 2011, should then inform Council's decision making on which buildings should be prioritised for remedial earthquake strengthening work.

For the private Earthquake Prone Buildings, Council has identified and notified all owners of Category A and B buildings of their responsibilities and need to get IEP's completed and reported back to Council ASAP. Council is working its way through an identification process to identify Category C Earthquake Prone buildings along with buildings prone to parapet/facade failure during an earthquake. This should be completed by the end of June 2011 with building owners then notified of their requirements under Council's Earthquake Prone Buildings Policy.

Wanganui District Council (Prohibition of Gang Insignia) Bylaw

The Council has commenced the process of rewriting a draft Wanganui District Council (Prohibition of Gang Insignia) Bylaw. A draft bylaw with all the various options and associated supporting documents will be presented to the next round of Council meetings.

Digital Leaders Forum

A key initiative to support the Ultra Fast Broadband (UFB) roll out through Wanganui by Crown Fibre Holdings is the establishment of a Digital Leaders Forum. The Forum includes members of key stakeholder groups, including health, education and business sector representatives (these are priority users under the Government's UFB policy). The Council's Broadband Working Party and the Mayor are also invited to be part of the Digital Leaders Forum. The newly established Digital Leaders Forum agreed that the Council should lead this initiative. There are submissions to Council's Annual Plan around the resourcing of this Forum.

Archaeological Review

The Council has received a report from Archaeology North commissioned to research and report on archaeology of the District focusing on, but not limited to, the coastal plain. The study findings are being reported through this round of the Rural Community Board and the Community and Environment Committee.

Pensioner Housing Review

A report has been written that will be previewed by senior management prior to being presented to the Council.

Land Use Research

Council is working with a parent research company in conjunction with Horizons to research land use for the District to better ascertain agriculture and horticulture

opportunities. This data should prove extremely useful for Economic Development planning going forward.

Mobility Device Survey Findings

The results of the mobility device survey were presented to the Community and Environment Committee on 12 May 2011. The findings will contribute to progress, monitor and evaluate the Whanganui Region Disability Strategy and our contribution towards this strategy.

Digivey Survey Device

The recently acquired Digivey survey system is currently being trialled in the Visitor Information Centre to gauge customer satisfaction. This touch screen device has the potential to be used in other Council service areas.

Perceptions Survey

Council's National Perceptions Survey has been completed and we are finalising survey results ready for presentation to the Council next meeting round.

Community Outcomes Monitoring Report

The Community Outcomes Monitoring Report is currently being drafted and will be informed through the recently acquired Community Outcomes Survey results as well as monitoring data from key Community Agencies. This will inform Council as it develops its strategic policy documents.

Shared Pathways Strategy

A draft strategy has been developed and is awaiting management review before being presented to Council.

Waste Minimisation and Environment Working Party

The working party has met on one occasion over the month of April and considered –

- A feasibility study into the setting up of a public Resource Recovery Park for Wanganui. The feasibility study indicates there is real opportunity for such a park in Wanganui and the Working Party are now seeking to develop an implementation plan before bringing this to Council.
- A trial has commenced to collect colour separated glass from three hospitality venues to be integrated with glass currently collected and recycled through Councils recycling centre. This user pays trial will inform Council whether there is a need for this type of service in Wanganui and if so, how Council may meet this need.
- Two applications have been received for Council's Waste Minimisation Fund. The working party will review these applications and make recommendations to Council.
- The working party has agreed to continue to support the Paper for Trees programme through local schools where the school receives native trees for quantities of paper they recycle. The Paper for Trees Trust (Nationwide Trust) organise and fund the distribution of the native trees to schools.

Environmental Policy**District Plan Review**

The Phase One Plan Change for the Review of the District Plan will be presented to the Council in May. Discussions with Horizons Regional Council are progressing well, meaning that it is unlikely that an appeal relating to Flood Hazard avoidance versus

mitigation, will be problematic. The Section 32 report is being compiled so that the Phase One Plan Change can be notified for full public submission soon after receipt of Council approval.

One Plan Appeal

As stated previously the discussions with Horizons Regional Council staff have been positive, and resolution of Council’s points of appeal are likely. The issue relating flood hazard avoidance versus mitigation, in the Riverfront area, is likely to be resolved. The appeal relating to water quality standards versus water quality guidelines requires further consideration. Council’s appeal relates to a question of whether water quality guidelines, rather than standards, are sufficient to ensure that water quality in the districts waterways are not further degraded. Having discussed this with Horizons staff it is apparent that if a comprehensive assessment of environmental effects is completed, water quality guidelines are adequate for determining water quality degradation, and that what will be significant is also the assessment of the cultural impact of any discharge proposed. While in the past cultural impact has primarily related to the impact on Tangata Whenua, the cultural impact on all members of the community is relevant to consider.

Placemaking and Resilient Communities Training

Three members of the Environmental Policy Team, along with Sally Patrick, attended a ‘Placemaking and Resilient Communities’ training session with David Engwicht, the director of a company called Creative Communities. This training has inspired the attendees to explore new ways of engaging with the community, and in working with the community to help the individuals to be the citizens they want to be. The team has presented to the Senior Management Team is working on further training opportunities for staff.

Resource Management Report for March 2011

Table 1 Percentage of consent applications processed on time

	Subdivision (%)	Land Use (%)	Total (%)
Resource Consents granted March 2011	75% (3 of 4)	100% (4 of 4)	87.5%
Resource Consents granted March 2010	85.7% (6 of 10)	100% (8 of 8)	94%

The table results show that 87.5% of all resource consents were processed on time during March 2011 a decrease from March 2010.

Table 4 Average Number of Days Taken to process Resource Consents

	Subdivision	Land Use	Total Average
Resource Consents granted March 2011	21.50 days	24 days	22.75 days
Resource Consents granted March 2010	18.90 days	18.5 days	18.75 days

The Subdivision Consents processed in March 2011 also include consents which utilised Section 37 to extend the statutory timeframes. One subdivision consent exceeded the

statutory timeframes by one day and the provisions of Section 37 were not applied. As a result a discount of 1% is required to be issued to the applicant.

Overall the average number of days taken to process all resource consents through to completion has increased during March 2011.

New Consents requiring notification:

2 Dublin Street – a land use consent to establish two commercial advertising signs on the fence of their property at 2 Dublin Street; in addition they requested the ability to have temporary signs on the same fence for the purpose of advertising school galas.

Existing notified consents:

15 Great North Road – application to extend the Four Square was notified in April 2011.

64 Carlton, 4 and 10 Jackson Street – consent to establish and operate Hunting and Fishing Inc was granted subject to conditions. No appeal received.

21a Belmont Road – consent to operate a freight depot is on hold pending further information.”

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Cr Bullock:

10.1 THAT the report be received.

CARRIED

11. 10-Year Plan 2012-2022 Work Programme

<p>Significance statement – In terms of the Policy on Determining Significance, the recommended decision is not significant.</p>

Stuart Hylton, Senior Policy Advisor, reports:

“Introduction

The purpose of this report is to advise the Strategy and Finance Committee that the Council’s 10-Year Plan preparation is now underway and to set out what is required of the Council for this project.

Background

Section 93(6) of the Local Government Act 2002 (LGA) sets out the purpose of a 10-Year Plan, which is:

- To describe the Council’s activities; and
- To provide for integrated decision-making and co-ordination of the use of the Council’s resources; and
- To provide a long-term focus for the Council’s decisions and activities; and
- To provide a basis for the Council to be accountable to the community; and
- To provide an opportunity for the public to participate in decision-making processes on activities to be carried out by the Council.

The 10-Year Plan sets out what the Council plans to do over the next 10 years and the process is about telling that story to the community in a way that it is understandable. It will cover the period 2012-2022 and will build upon the Council's current 2009-2019 10-Year Plan. Once the 10-Year Plan is adopted it will not be reviewed again for three years and in intervening years becomes the template from which our Annual Plan is derived from. Tabled (**Refs A, B, C**) shows how the 10-Year Plan links to other key Council and community strategies.

The 10-Year Plan provides the opportunity for the Council to implement significant changes in direction and to consult with the Wanganui community about those intentions.

Factors to consider

The 10-Year Plan is an audited document that must provide a reasonable basis for long term, integrated decision making by the Council, in consultation with the Wanganui community. The 10-Year Plan forecasts information and provides a framework for meaningful assessment of actual levels of service provision. This means that the 10-Year Plan must be based on robust underlying information and assumptions and that the Council is accountable to the community regarding the activities it undertakes.

In order to make the robust decisions necessary to develop the 10-Year Plan 2012-2022, the Council needs to examine several key issues. This requires several workshops to be undertaken over the next six months. The draft 10-Year Plan needs to be developed for the Council's consideration in early 2012.

The following items are considered to be of strategic importance to the future of the Council and Wanganui, in relation to the 10-Year Plan and one or more workshops is required on each topic:

- **Funding Review** – considers the question of who pays? – This will involve a series of workshops.
- **Financial Strategy** – synthesis of the overall direction of the Council and ensures those aspirations are financially sustainable. It is the key to having the right debate with the community.
- **Council's Strategic Plan** – what do we want Wanganui to look like in 2050 and what is our strategy to get us there?
- **Earthquake Prone Buildings policy** and related issues.
- **Rural Roading** – including the expected effects of forestry harvesting on rural roads.
- **Wanganui Port** over the next ten years.
- **Economic Development** – future direction.
- **Waste and recycling** – where does it go and why does it matter?

The infrastructure that the Council is responsible for building, operating and maintaining typically has a longer life than ten years. While it is sensible to develop plans for a decade ahead, it also makes sense to plan further ahead – to see the issues that are expected to arise over the next 40 to 50 years and be prepared for them. It is also important to know where we want to be so we can plan how to get there. To this end, the Council's Senior Management Team wishes to engage with the Council to start thinking about developing a long-term strategy – Wanganui 2050. This will assist the Council in thinking beyond the here and now, to make sustainable decisions for current and future generations, as required by the Local Government Act 2002. However, for this 10-Year Plan the focus will be on reviewing the Council's Strategic Plan.

It is vitally important when developing the 10-Year Plan that the Council is very clear about its strategic vision and direction for Wanganui. Therefore, it is planned to have the first Council workshops focus on key direction setting processes of strategic planning and funding review.”

References – Tabled/Agenda Attachments

- A The relationship of the 10-Year Plan to other strategic plans.
- B Diagram showing the different steps of the planning cycle.
- C Long-term Plan jigsaw explained.

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Cr Dahya:

- 11.1 THAT the information be noted.

CARRIED

12. Quarterly Statistics Update – March 2011

<p>Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.</p>
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Clive Aim, Policy Analyst, reports:

“Introduction

The purpose of this item is to present quarterly economic and other indicator graphs and notes to provide a general basis for decision making (**Ref D**).

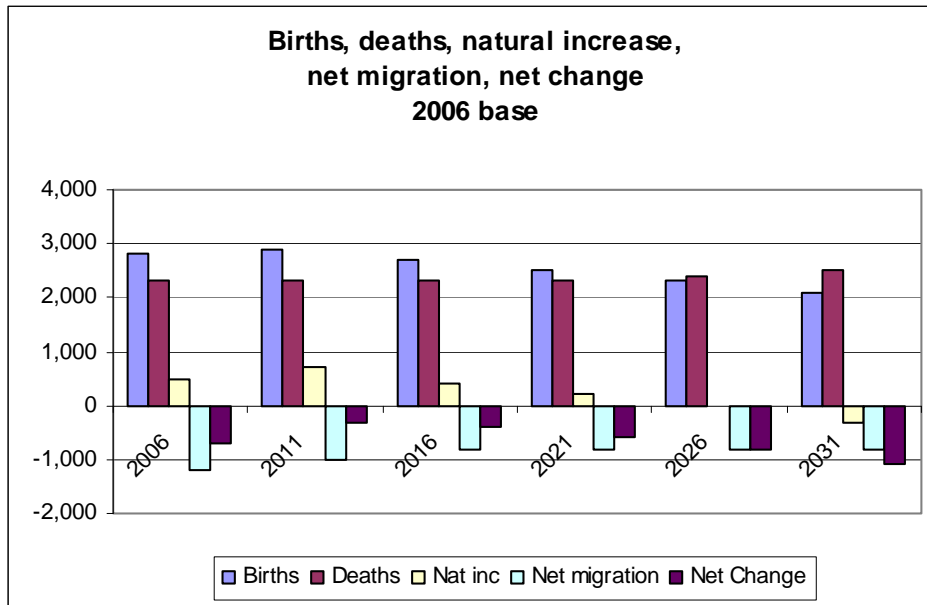
Background

Only those indicators for which there is new information are presented. All graphs cover the period from January 2002 up to the latest available data.

Findings

Some notable features of the graphs are:

- The lift in New Zealand new vehicle sales from mid 2009, which has not been reflected in Wanganui.
- The relative stability of house sale prices since late 2007, although on much reduced turnover.
- The stabilising of job advertisements at about one third of the earlier level.
- The rise in unemployment benefits, but to a level still much lower than in 2002.
- The first significant decline in births since 2004. It is worth noting that New Zealand Statistics population projections are that, based on the 2006 Census and current trends, natural increase will decrease to zero within fifteen years, as shown below.



If this were to occur, the consequences would be an accelerated rate of population decline. This potential trend should probably be born in mind in policy formulation and decision making. Although population growth is not explicitly targeted in the current Community Outcomes, it can probably be taken as an underlying assumption in achieving many of them.”

References – Agenda Attachments

D Statistics indicator graphs and notes

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Cr Dahya:

12.1 THAT the information be noted.

CARRIED

13. Economic Development Activity Report

Policy on Determining Significance – In terms of the Policy the recommended decision is not significant.

Allan MacGibbon, Economic Development Manager, reports:

“Introduction

The purpose of this report is to provide an update on Economic Development (ED) activities over the last month.

1. Economic Development Strategy

The final form of the action list is complete and consultation with the business, visitor and local community including iwi has commenced. The draft strategy and Action Plan will be presented to Council on 30 May 2011 along with the proposed ED Review.

2. Training**2.1 Wanganui Glass School**

A full report on the glass school and its role in the Wanganui economy is being developed for the Board of Wanganui Incorporated who will in turn report to Council. That report is due in June 2011.

2.2 INTRANZ – Trades Training School

Both the Trust and the Advisory Group have been formed and met, with the initiative progressing well. The Trust awaits final registration.

2.3 NZTE/FORST Programme Support

A meeting of the regional steering group for the Regional Business Partnership Network (RPN) is programmed for late May. This meeting will assist Vision Manawatu, the service deliverers for our region, better focus its efforts in Wanganui and Ruapehu.

2.4 Young Enterprise Scheme (YES)

The YES programme is progressing well although some teams have pulled out and look to next year to have another attempt. The ED Activity assists with venues and coordination.

3. Visitors and Events**3.1 Conference Bureau**

The promotion and marketing of Wanganui as a conference venue continues, including attendance at 'Meetings' for the second year. A Conference Bureau plan is being produced taking into account budgetary restrictions in 2011/12. Further changes are proposed in the ED Review however these need to be consulted with staff.

3.2 Rugby World Cup (RWC)

A full report has been furnished to the Council. \$30,000 has been tagged in the draft Annual Plan 2011/12 to support this event. As a result ED staff are now producing a document, which will detail expected expenditure of that budget. Staff are in close contact with the RWC national body to co-ordinate various aspects of Wanganui's involvement in the tournament and are also working with local groups involved with the REAL Whanganui Festival. This is a series of major events set to take place during Tournament Time.

3.3 War Memorial Conference and Convention Centre

A Future Development Plan for the Centre has been developed and was presented to the Property and Infrastructure Committee on May 10 2011.

3.4 VCC Rally 2012

The report from the organisers of the VCC Rally has been received. The number of registrations to date (mid May 2011) is 16% of the target (120 including 23 overseas registrations); and 503 hotel/motel rooms have been booked so far for the duration of the rally. The organisers are confident that the minimum target of at least 750 registrations will be reached and no further assistance is required from Council at this stage.

4. Business Development and Assistance**4.1 Iron Sand Development**

The ED Manager has had an indication that Transtasman Resources may be available for a workshop in mid May, to be confirmed. Communication has also been received from

Greywolf mining regarding a meeting, as yet a date has not been suggested, we await a response.

4.2 Investors and Developers/Industry and Business Forum

Both groups combined to meet with the CE, Kevin Ross, on Wednesday 27 April 2011. This was an opportunity for those present to discuss a range of issues of mutual concern and interest.

4.3 Visitor Industry Sector Forum

Representatives from the Visitor Industry met informally for a second time in April 2011, with more meetings planned throughout the year. This forum is not yet representative of the sector and plans are underway to expand this. It is envisaged that a representative from this group will be invited to join the Discover Wanganui Committee.

4.4 Economic Development Initiatives in the Rural Sector

A meeting has been held with lead agencies offering to undertake the rural opportunities project. An initial meeting with the Regional Council to investigate research they have done is being organised. Medium term we will be gathering existing information and identifying shortfalls in data then developing strategies to fill the gaps and investigating funding options.

4.5 Business Attraction

As an adjunct to the Christchurch business and employee initiative reported at the last meeting the ED Activity is gathering information on businesses outside of Wanganui that may be of interest to Wanganui Investors for purchase and transfer to Wanganui.

5. Promotion and Marketing

5.1 General

Local tourism operators and members of the WDC Economic Development Team recently took part in the NZ Tourism Industry Association's (TIA) 'Tourism Regional Leadership Series'. Held in Wellington, the event saw Tourism leaders from around the lower north island coming together to develop answers to a series of problems currently facing the industry at a national level. Staff and operators report the event was very worthwhile. The Assistant ED Manager and Visitor Centre Team Leader continue to represent WDC at Visitor Industry Network meetings.

5.2 Image and promotion campaign

The next Discover Wanganui Committee was held 11 May 2011. Details from this meeting will be reported to the Council.

5.3 Te Kahui Tupua

The Society is attending TRENZ and has had New Zealand Trade and Enterprise approval for a project to assist in the development of Maori tourism product, complete a review of previous intellectual property and completion of the signage strategy. It is likely that the major emphasis will be on the development of Maori Tourism product.

5.4 Visitor Information Centre operations

The Visitor Centre Advisory Group is now formed with the aim to have them assist the Centre in improving its general presentation and offering. Staff efforts to improve customer service continue with a number of staff engaged in extension training to gain qualifications, as well as participation in the KiaOraMai programme and ongoing familiarisation visits."

Discussion

In response to a Councillor’s query as to the economic benefit of the Rugby World Cup to Wanganui, Mr MacGibbon said most cities had pulled out of providing a ‘fan zone’ as weather conditions at this time of the year were likely to limit interest in such public gatherings. Mr MacGibbon said that it was unlikely Wanganui would gain any economic benefit through the American Eagles team staying in Wanganui. The best opportunity for Wanganui to promote itself during the Rugby World Cup would be during the period between games to be played at New Plymouth and Palmerston North. Cr McDouall said it could be guaranteed that some journalists would be stationed in Wanganui during the American Eagles stay, and those journalists would be available to do stories.

Committee’s Recommendation

Proposed by Cr Stevens, seconded by Cr Dahya:

13.1 THAT the information be noted.

CARRIED

MOTION TO EXCLUDE THE PUBLIC

Proposed by Cr Vinsen, seconded by Cr Anderson:

THAT the public be excluded from the following parts of the proceedings of this meeting.

Item No	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
14. Actions Arising from Previous Minutes (Confidential)	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
15. Legal Costs	Legal matters	Good reason to withhold exists under section 7	Section 48(1)(a)
16. Debtor Write-offs	Discussion of sensitive matters	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) (a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

14. Actions Arising from Previous Minutes (Confidential)	Commercial matters.	Section 7(2)(b)(ii) and Section 7(2)(i)
15. Legal Costs	Maintain legal professional privilege	Section 7(2)(g)
16. Debtor Write-offs	To protect the privacy of natural persons	Section 7(2)(a)

CARRIED

**Pages 1124 to 1130 are confidential
and are unavailable to the public**

MOTION TO REOPEN THE MEETING TO THE PUBLIC

Proposed by Cr Stevens, seconded by Cr Bullock:

THAT the meeting be reopened to the public and the preamble, discussion and recommendations associated with Item 14. Actions Arising from Previous Minutes (Confidential), Item 15. Legal Costs, and Item 16. Debtor Write-offs, remain confidential until all parties have either accepted the terms of the proposals or agreed to cease negotiations. The Chief Executive or Committee Chairperson may then release a press report on the matter.

CARRIED

The meeting closed at 5.05pm.

* * * * *

Adoption of the Minutes of the Meeting of the Strategy and Finance Committee held on Tuesday, 17 May 2011

Cr Rob Vinsen, Chairman, Strategy and Finance Committee, presented the minutes of the meeting of the Strategy and Finance Committee held on Tuesday, 17 May 2011.

Item 5: Quarterly Report to 31 March 2011:

Cr Higgie referred to the fourth paragraph of the discussion for this report. She said it was Cr Westwood who supported Cr Baker-Hogan's concern about the ongoing contingency costs for Council projects. It was agreed that the minutes would be amended.

Late Item: Wanganui District Council and Tramways Trust

<p>Significance statement – In terms of the Policy on determining significance, the recommended decision is not significant.</p>

Julian Reweti, Infrastructure Manager, reports:

“On Monday, 23 May 2011, an informal meeting was held at the Council offices between representatives of the Tramways Trust and the Wanganui District Council.

The key thrust of the discussions was to consider how best the Council and the Trust could collectively progress the Tram project (more specifically, that part of the project focusing on the riverfront development area in Taupo Quay – stage 1). Currently the Trust has funds to lay tracks from its current shed to the Waimarie jetty, and concept layout plans. The tram itself will soon be 100 years old.

It was felt by all parties at the meeting that a collective ‘Tram Project Team’ should be put together to ensure the project is progressed. The Terms of Reference for the team should be developed by the team for Stage 1 (with an eye to the future). This would be brought back to the Council and the trust for ratification.

It was suggested at the meeting that two representatives from the Council and two from the Tramways Trust form the Tram Project Team, and this team can co-opt relevant expertise

as the workload requires. An option would be the Mayor (Chair), the Chair of the Strategy and Finance Committee, together with Mr Martin Emerson and Mr Ed Boyd who are Trustees of the Tramways Trust.

In this regard the Council would need to confirm its support for the project subject to the Terms of Reference. It is anticipated that the Terms of Reference would include developing: detailed design, costings, consultation as required, legislative compliance and reporting back to the Council and the Tramways Trust, and regular updates for noting or approvals as required.”

Discussion

Cr Vinsen said that as work progressed, the Tram Project Team would co-opt people with skills, including technical skills, as required. Julian Reweti said the numerous issues to be considered by the Tram Project Team would be comprehensively drawn together in Terms of Reference.

Council’s Resolution

Proposed by Mayor Main, seconded by Cr Higgle:

THAT the Council supports the Tram Project (Stage 1) progressing.

THAT the establishment of a Tram Project Team is supported.

THAT the Tram Project Team be the Mayor (Chair), and the Strategy and Finance Committee’s Chair, together with Mr Martin Emerson and Mr Ed Boyd who are Trustees of the Tramways Trust.

THAT Terms of Reference be developed by the Tram Project Team for consideration and ratification by the Council and the Tramways Trust.

CARRIED

ACTION: Julian Reweti

Council’s Resolution

Proposed by Cr Stevens, seconded by Cr Wills:

THAT including the additional preamble to Item 5: Quarterly Report to 31 March 2011 and the Late Item: Wanganui District Council and Tramways Trust, and excluding Items 14: Actions Arising from Previous Minutes (Confidential), Item 15: Legal Costs, and Item 16: Debtor Write-offs, that the reports and recommendations of the minutes of the meeting of the Strategy and Finance Committee held on 17 May 2011, be adopted.

CARRIED

Mayor Main adjourned the meeting at 5.25pm at which time Crs Anderson, McDouall, Stevens and Westwood left the meeting.

The meeting reconvened at 6.12pm.

MOTION TO EXCLUDE THE PUBLIC

Proposed by Mayor Main, seconded by Cr Higgle:

THAT the public be excluded from the following parts of the proceedings of this meeting:

Committee	Item No	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Reports Direct to Council – 30 May 2011	5.11. Wanganui Gas Limited’s Report – May 2011	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
	5.12. Wanganui District Council Holdings Ltd’s Report	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
	5.13. Chief Executive’s Report	Commercial and staff matters	Good reason to withhold exists under section 7	Section 48(1)(a)
Infrastructure and Property Committee – 10 May 2011	10. Actions Arising from Previous Minutes (Confidential)	Legal and Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
	11. Divestment of 1 Indus Street	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
	7. Property Group Activity Report – April 2011 (Additional information)	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
Community and Environment Committee – 12 May 2011	1. Community Contracts 2010/11 Application – Family friendly initiatives/ Safer Wanganui Strategies	Sensitive matters	Good reason to withhold exists under section 7	Section 48(1)(a)
Strategy and Finance Committee – 17 May 2011	14. Actions Arising from Previous Minutes (Confidential)	Commercial matters	Good reason to withhold exists under section 7	Section 48(1)(a)
	15. Legal Costs	Legal matters	Good reason to withhold exists under section 7	Section 48(1)(a)

	16. Debtor Write-offs	Discussion of sensitive matters	Good reason to withhold exists under section 7	Section 48(1)(a)
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This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Reports Direct to Council – 30 May 2011	5.11. Wanganui Gas Limited Report – May 2011	Discussion of commercially sensitive issues	Section 7(2)(b)(ii) and Section 7(2)(i)
	5.12. Wanganui District Council Holdings Ltd Report	Discussion of commercially sensitive issues	Section 7(2)(b)(ii) and Section 7(2)(i)
	5.13. Chief Executive’s Report	Protection of privacy of natural persons and commercial and industrial negotiations	Section 7(2)(a), Section 7(2)(b)(ii) and Section 7(2)(i)
Infrastructure and Property Committee – 10 May 2011	10. Actions Arising from Previous Minutes	Discussion of legal and commercially sensitive matters	Section 7(2)(g), Section 7(2)(h), Section 7(2)(i) and Section 7(2)(h)
	11. Divestment of 1 Indus Street	Discussion of commercially sensitive matters	Section 7(2)(h)
	7. Property Group Activity Report – April 2011 (Additional information)	Discussion of commercially sensitive matters	Section 7(2)(a) and Section 7(2)(i)
Community and Environment Committee – 12 May 2011	1. Community Contracts 2010/11 Application – Family friendly initiatives/ Safer Wanganui Strategies	Protection of privacy	Section 7(2)(a)
Strategy and Finance Committee – 17 May 2011	14. Actions Arising from Previous Minutes (Confidential)	Commercial matters	Section 7(2)(a) & Section 7(2)(b)(ii)
	15. Legal Costs	Maintain legal professional privilege	Section 7(2)(g)
	16. Debtor Write-offs	To protect the privacy of natural persons	Section 7(2)(a)

AND THAT Matthew Doyle, Chairman, Wanganui District Council Holdings Ltd, be allowed to remain in the meeting after the public has been excluded to provide information to Item 5.11: Wanganui Gas Limited Report – March 2011, and Item 5.12: Wanganui District Council Holdings Ltd’s Report, that will be of assistance to the Council in its deliberations.

CARRIED

**Pages 1135 to 1149 are confidential
and are unavailable to the public**

MOTION TO REOPEN THE MEETING TO THE PUBLIC

Proposed by Mayor Main, seconded by Cr Higgle:

THAT the meeting be reopened to the public and the preamble, discussion and resolutions of the minutes of –

Infrastructure and Property Committee – 10 May 2011

Item 10: Actions Arising from Previous Minutes (Confidential)

Item 11: Divestment of 1 Indus Street

Item 7: Property Group Activity Report – April 2011 (Additional information)

Community and Environment Committee – 12 May 2011

Item 1: Community Contracts 2010/11 Application – Family friendly initiatives/Safer Wanganui Strategies

Strategy and Finance Committee – 5 April 2011

Item 14: Actions Arising from Previous Minutes (Confidential)

Item 15: Legal Costs

Item 16: Debtor Write-offs

Reports Direct to Council

Item 5.11 Wanganui Gas Limited’s Report – May 2011

Item 5.12: Wanganui District Council Holdings Ltd’s Report

Item 5.13: Chief Executive’s Report

– remain confidential until all parties have either accepted the terms of the proposals or agreed to cease negotiations. The Mayor or Chief Executive may then release press reports on the matters.

CARRIED

The meeting closed at 7.05pm.

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CERTIFICATE OF CONFIRMATION OF MINUTES

The minutes of the meeting of the Wanganui District Council held on 30 May 2011 were confirmed as a true and correct record of that meeting at a meeting of the Wanganui District Council held on 13 July 2011.

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Annette Main
Mayor of Wanganui District

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Date