



## Road Closure Application

(Road closure applications should be submitted no less than 3 months prior to the required closure)

We, the \_\_\_\_\_ (club/organisation)

of \_\_\_\_\_ (postal address)

hereby seek the approval of the Wanganui District Council for road closure(s) for the purpose of conducting \_\_\_\_\_

(purpose/event)

on the following dates: \_\_\_\_\_

Period of Closure (hours) \_\_\_\_\_

From (start of the road to be closed): \_\_\_\_\_

To (end of the road to be closed): \_\_\_\_\_

Distance (of road to be closed): \_\_\_\_\_

Police informed: YES / NO

See the conditions overleaf.

**Contact Details:** Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Signature

Date

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FOR OFFICE USE ONLY

Application acknowledged: \_\_\_\_\_

Initial

Date

The following conditions will apply:

1. Public liability insurance \$1,000,000 to be provided.
2. Adequate access is to be provided for emergency services.
3. The club/organisation is to be responsible for any damage that may occur as a result of the event.
4. The club/organisation is to meet the cost of associated advertising and costs for delivering appropriate signs, inspecting roads.
5. The club/organisation is to meet the cost of advertising and costs for delivering appropriate signs, inspecting roads.
6. The club/organisation, on receipt of a list of affected property owners, is to contact those persons. The club/organisation must provide to Council, a schedule with the signatures of all those persons who have been notified of the proposed road closure. The club/organisation must leave with the owner, a letter stating the date and time of the event and the name and number of the contact person for the club.
7. The applicant must provide a Traffic Management Plan signed by a suitably qualified person at least 5 working days before the event. The Traffic Management Plan must be approved by Council before the road closure takes place.
8. An application fee of \$50.00 applies.