



# Wanganui District Council Cemetery Monument Policy 2009



<b>Wanganui District Council Policy</b>	
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# Wanganui District Council Cemetery Monument Policy 2009

## Introduction

The Wanganui District Council administers and manages cemeteries under the terms and provisions of the Wanganui District Council Bylaw 1996 Part 7 Cemeteries and Crematoria and the Burial Cremations Act 1964, and the Burial and Cremation (Removal of Monuments and Tablets) Regulations 1967 and subsequent amendments in conjunction with Model General Bylaw NZS9201:Part 14:1999 Cemeteries and Crematoria, NZS 4242:1995 Headstones and Cemetery Monuments as part of Council's cemetery regulation and bylaw policy.

This policy also links to any terms and conditions set out in the Natural Burials Policy adopted by the Council on 22 May, 2006.

## Objective

*The objective of the policy is to provide standards and certainty for all in relation to monuments and adornments at Council owned cemeteries.*

## Interpretation

**Monument** includes any tombstone, headstone, memorial, kerbing, or other erection.

## Monuments

1. No new or replacement monuments are to be installed unless a permit has been issued by the Cemetery Manager.
2. No permit will be issued unless the memorial design conforms to Council standards and conditions in this policy.
3. Granite is the preferred material to be used for monuments in Council's cemeteries.
4. Non ferrous metal installations such as bronze plaques used in the Veterans Affairs section for RSA interments and used for granite memorial inscription and adornment purposes, are also permitted.
5. All monuments shall be installed to a professional finish in accordance with NZ Standards 4242.
6. Installations that do not meet a satisfactory standard or compromise the Occupational Safety and Health (OSH) regulations, will be removed by the Council.

7. Reinstatement of monuments will only be permitted using the services of a qualified tradesperson determined by the Cemetery Sexton at the cost of the client family.
8. No monuments are to be erected in the designated stillborn area. However a plaque may be placed on the memorial wall erected for this purpose.
9. No monuments are to be erected on the indigent persons grave or ash plot.
10. All monuments shall be kept in good repair by the purchaser of the allotment or their assignee.
11. Subject to the provisions of the Burial and Cremation (Removal of Monuments and Tablets) Regulations 1967, all monuments of any kind which shall fall into a state of decay or disrepair, which are in the opinion of the Council dangerous, shall be removed from the cemetery, and in the event of there being no one available to effect repairs or permit removal, a photographic record of the monument shall be taken before removal and filed with cemetery records.
12. Any person or persons that requires a new or replacement monument that varies from this policy, will require a Council resolution.
13. That the Council's memorial permit application and approval form state that all memorial installations shall conform to NZ Standard 4242, and any final decision is made by the Council.

## General

1. All adornments must be placed on the concrete berm away from grass and mowing strip.
2. Flower receptacles can be incorporated into the base of monuments and this is encouraged.
3. No glass, pottery or other breakable items are to be placed on monuments, its base, the berm or lawn areas.
4. Cemetery staff may remove any unsafe, prohibited or deteriorating adornments. This may include flowers, inappropriate plants, pots, vases or jars, ornaments, statues or dead flowers.
5. Permanite or any other similar material can be used as an adornment on granite approved by the Sexton.
6. All the historical cemetery records of Wanganui cemeteries will be included on the Council's Cemetery website.

## APPENDIX 1

### Burial Berm & Monument Measurements

In areas of cemeteries laid out as lawn cemeteries the following provisions shall apply:

<b>New Lawn Berm</b>	1000mm x 600mm aside
Bases	
Single	820mm x 450mm x 100 to 130mm
Double	1820mm x 450mm x 100 to 130mm
<b>Headstone</b>	
Single	760mm wide and not higher than 1300mm
Double	1760mm wide and not higher than 1300mm
<b>Children's Lawn Berm</b>	900mm x 600mm aside
Bases Single	750mm x 450mm x 100 to 130mm
Headstone Single	700mm x not higher than 650mm
<b>RSA Lawn –</b> All bases are poured as doubles back to back finished in white plaster	480mm x 220mm high x 450mm deep back to back
Concrete berm	900mm x 600mm aside concrete
Bronze plaques	.225mm x .375mm (do vary)
<b>Cremation Lawn Berms</b>	600mm x 380mm aside
Bases single	600mm x 230mm x 100mm
Doubles	1200mm x 230mm x 100mm
Headstone single	450mm wide x 350mm high x 75mm thick
Headstone double	900mm wide x 350mm high x 75mm thick
<b>Rose Block</b>	
Small	250mm wide x 200mm high
Large	300mm wide x 250mm high
Bases standard	500mm x 200mm x 75mm high
<b>Memorial Wall</b>	220mm wide x 225mm high

These specifications are as at February 2009