



1. The building consent

Building consent no.

Description of work

2. Applicant details

I am the Property owner Agent, Authorised by owner
Provide details below

Name

Postal address

Project or street address

Contact numbers
Phone Mobile Fax

Email

Relationship to owner
(Agent only)

First point of Contact *For communication with the council/ building consent authority shall be:*
 Property owner Agent

3. Applicant declaration

I request that you issue an extension of time to this building consent to enable the issue of the Code Compliance Certificate (CCC).

The work will be completed 1 month 2 months 3 months
to enable the CCC to be issued within:
(Please tick one)

I understand my obligation to complete this work to the required level of compliance.

I request that you issue an extension of time under Section 93 of the Building Act 2004. (Detail reason below)

/ /
Signature of owner or agent on behalf of and with authority of the owner Date

Name (print clearly)

Please note

- An owner **must** apply to the Council for a CCC
- A CCC must be applied for on the prescribed form (Form 003)
- The Council must decide to issue the CCC or not at the expiry of 2 years
- A Council can extend the time by agreement

OFFICE USE ONLY

Date received Application # Document # Project #

Property ID Legal ID Receipt # Amount Paid \$