

**Application for a Temporary Sign on Designated Council Reserve Land**

Form CSG-001  
Wanganui District Plan—25 Control of Advertising



**Wanganui District Council**

Permit TSP No.

Application Fee (non refundable): \$50.00

**Application details**

Contact Person

Organisation

Postal address

Contact details

Phone

Mobile

Fax

Email

**Sign Location details**

Site Address

Urban 21498

Rural 21497

*Please tick where applicable*

Areas Requesting

All

Other ....

*Please attach maps*

Date Required

 From / / To / / Value \$

**Sign details**

Description of the proposed activity, and your reason for requiring to use Council Land: *(Please provide proof of signs)*

  

**Applicant's declaration**

**PRIVACY STATEMENT**

Information on this form is required to be provided under the acts, regulations and bylaw administered by the Council and is required to process your application. This information has to be made available to members of the public, including business organisations. In appropriate circumstances, it may also be made available to other units of the council, council's approved contractors and other government agencies.

Under the Privacy Act 1993, you have the right to access the personal information held about you by the council and you can also request that the council correct any personal information it holds about you.

I understand that as the applicant, all correspondence related to this application will be made to me.

I confirm that I have read and understood the Privacy Statement and that the information provided on the application form is true and correct.

Signature

 / /

Name of person signing: *(please print clearly)*

Dated

**OFFICE USE ONLY**

Date Received

Fee Paid:

YES

NO

*(please circle whichever is applicable)*

Received by

Receipt No.:

*(print name)*

Date Approved

Approved:

YES

NO

*(please circle whichever is applicable)*

Approved by

Signed by:

*(print name)*

*(Approving Officers Signature)*

## Please Read IMPORTANT INFORMATION ON ERECTION OF TEMPORARY SIGNS

### Explanation

1. Temporary signs are intended principally for non-profit organisations and to promote special events such as galas, shows etc.
2. Consent (Building Consent Application Form) must be obtained for the signs prior to erection. The application fee is \$50.00 (non refundable) and covers the six-week period of the installation.
3. Signs must be erected to ensure structural stability and not exceed the dimensions shown on drawings CSM 6.7A sheet 2 of 6.
4. No signs, posters etc, shall be installed on road reserves, median strips or similar locations including any Council buildings or property such as lamp posts, trees, transformers etc. The only site allowable for temporary signs are those as indicated on drawing CMS 6.7A sheets 4,5,6 of 6.
5. All signs must:
  - Not be reflectorised;
  - Be located in accordance with the drawings mentioned in 3 above, and give consideration to visibility and traffic safety.
  - Not imitate any official traffic signs.
6. Signs must be promptly removed at the expiry date of the consent. Postholes to be refilled compacted and grass sod replaced.
7. Free advertising of Events is available, and can be arranged by contacting:
  - Wanganui Information Centre I-Site by email on [info@wanganui.govt.nz](mailto:info@wanganui.govt.nz) or phone 3490508, or fax 3490509 to list Events in the What's On column;
  - Wanganui.com visit [www.wanganui.com](http://www.wanganui.com) to submit details of your Event to be listed on the website.