



WASTE MINIMISATION FUND – 2010/2011

Assessment Guidelines & Criteria

1.0 Purpose

The purpose of the Waste Minimisation Fund (WMF) is:

- *To provide financial assistance, by way of grant, seeding finance or loan, to applicants for waste minimisation initiatives that further Wanganui's waste minimisation goal.*

The WMF has been set up to boost Wanganui's performance in waste minimisation by increasing resource reuse, recovery, recycling and decrease waste to landfill.

Only projects that promote or achieve waste minimisation are eligible for funding.

The Council recognises opportunities exist to establish productive partnerships with organisations to boost Wanganui's waste minimisation performance through innovative ideas and projects.

2.0 Eligibility and Assessment Criteria

2.1 Eligibility for funding

- Only waste minimisation projects are eligible for funding. Projects must promote or achieve waste minimisation. Waste minimisation covers the reduction of waste and the reuse, recycling and recovery of waste and diverted material.
- Projects must result in new waste minimisation activity, either by implementing new initiatives or a significant expansion in the scope or coverage of existing activities.
- Funding is not for the ongoing financial support of existing activities, nor is it for the running costs of the existing activities of organisations, individuals, councils or firms.
- Projects should be for a discrete timeframe after which the project objectives will have been achieved and, where appropriate, the initiative will become self-funding.
- Funding can be for operational or capital expenditure required to undertake a project.
- For projects where alternative, more suitable, Government funding streams are available (such as the Waste Minimisation Fund, Sustainable Management Fund, the Contaminated Sites Remediation Fund, or research funding from the Foundation for Research, Science and Technology), applicants should apply to these funding sources before applying to Council's Waste Minimisation Fund.
- The fund will not cover the entire cost of the project. Applicants will need part funding from other sources.

- The amount available within the WMF annually is \$60,000 or as resolved by Council resolution.

2.2 Assessment Criteria

- Preference will be given to projects that collectively give the largest net benefit over time. The assessment of the effectiveness of projects will include the extent to which the projects can demonstrate:
 - likelihood of success;
 - reduction of harm to the environment;
 - reduction in the volume of waste disposed of;
 - economic, environmental, social or cultural benefits;
 - longer term benefits after the completion of the project.
- Projects will be assessed for their strategic value in achieving the purpose of the fund. Strategic value means the likely ability of projects to act as catalysts that enhance and extend the uptake of waste minimisation.
- The degree of partnership and cross-sectoral collaboration will be taken into account in assessing the strategic value of proposals.
- The level of funding from other sources will be taken into account. Shared funding is preferred.

2.3 Project Delivery

The applicant must demonstrate:

- ability to deliver the project;
- how the project will achieve its goals;
- how the effectiveness of the project will be monitored, evaluated and reported;
- if and how the project will be used to promote waste minimisation to the wider public;
- if and how the project will continue after funding ends and become self sustaining, particularly if the funding is for the establishment phase of a longer term project.

3.0 Assessing the Application

3.1 Who makes the decisions?

To ensure a robust consideration process, there needs to be a strict assessment of the applications against the funding criteria. Interviews with the applicants and site visits, where appropriate, need to be carried out by Council officers and the Waste Minimisation Sub-Committee. The Waste Minimisation Sub-Committee should consist of a minimum of 3 councillors, with advice provided by Council Officers.

The final decision on applications will be made by Council after receiving recommendations from the Waste Minimisation Sub-Committee.

3.2 How we measure projects against assessment criteria

The Waste Minimisation Sub-Committee will review and score applications that meet WMF eligibility criteria. Not all projects that meet the funding eligibility criteria will receive funding. Projects may also be recommended for funding, but for less than the requested amount.

There is no appeal against the Council's decision – it is final.