

INFORMATION SHEET

APPLICATION FOR RESOURCE CONSENTS

1. All applications shall be in Form 5 or to the like effect. Forms are available from the Planning Department.
2. Where two or more resource consents are required for the same proposal, the application for those consents may be made on one form.
3. When describing the location to which the application related (No 2 on Form 5) describe it in a manner which will allow it to be readily identified. For example, the street address, legal description, name of any relevant stream, river, or other water body to which the application may relate, proximity to any well known landmark, the grid reference (if known) etc.
4. The type of resource consent sought (No 3 on Form 5) will be one of the following: land use consent, subdivision consent, water permit or discharge permit. For any activity in the coastal marine area (including subdivision) specify coastal permit.
5. When describing the activity to which the application relates (No 4 on Form 5) such description shall be full and shall include all processes and methods used in the activity.
6. An assessment of the effects of the proposed activity on the environment (No 6 on Form 5) is required for all activities except a controlled activity. Guidance is provided in the Fourth Schedule to the Act about matters to be included in such an assessment.
7. The provision of other information (no. 7 on Form 5) with the application will depend on the requirements of the District Plan. At present these differ for the rural and urban parts of the district and depending on location.
8. In addition, other information may be required by the Planning Manager prior to the public notification, or processing, of the application. Where resource consent applications are for non-notified activities and additional information is requested, the statutory period for processing the application will begin when the additional information is received or the approval of all affected persons has been obtained. A decision will be made no later than 20 working days after receipt of the information or approvals.
9. All notified resource consent applications will be publicly notified within 10 working days of receipt, or the receipt of additional information where such has been requested.
10. There is a period of 20 working days in which to receive submissions from any person on a notified resource consent application.
11. Where there are no submissions and no hearing a decision will be made no later than 20 working days after the close of the period for receipt of submissions.
12. Where there is a hearing set, the Council will give 10 working days notice of the hearing to all parties. In some cases hearings will be joint or combined, eg where two kinds of consents are necessary and they involve separate agencies, such as the local authority and the Regional Council.
13. In some cases pre-hearing meeting may be arranged between parties to resolve matters and to facilitate matters at the hearing stage.
14. A decision on a notified resource consent application will be notified to the applicant no later than 15 working days after the hearing.
15. A fee is payable at the time of the applications are made.
16. Decisions on resource consent applications may be appealed to the Planning Tribunal. If you require details on the nature and method of lodging appeals please request the separate information sheet relating to such from Environmental Services Unit, Wanganui District Council.

Prepared by Environmental Services Unit, Wanganui District Council